



LGMSD 2021/22

Isingiro District

(Vote Code: 560)

Assessment	Scores
Crosscutting Minimum Conditions	100%
Education Minimum Conditions	100%
Health Minimum Conditions	100%
Water & Environment Minimum Conditions	100%
Micro-scale Irrigation Minimum Conditions	70%
Crosscutting Performance Measures	90%
Educational Performance Measures	88%
Health Performance Measures	95%
Water & Environment Performance Measures	84%
Micro-scale Irrigation Performance Measures	39%

**Crosscutting
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Service Delivery Outcomes of DDEG investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that infrastructure projects implemented using DDEG funding are functional and utilized as per the purpose of the project(s): 	<p>The LG provided evidence that infrastructure project implemented using DDEG funding was functional and utilized as per purpose of the project. This was as per completion report by the LG Engineer dated 15th June 2022.</p> <p>The project was.</p> <p>Construction of Office Extension Block, UGX. 440,306,665 (ABPR, page, 27).</p>	4
2	<p>Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>a. If the average score in the overall LLG performance assessment increased from previous assessment :</p> <ul style="list-style-type: none"> o by more than 10%: Score 3 o 5-10% increase: Score 2 o Below 5 % Score 0 	<p>The indicator not applicable in LGs in 2021/2022.</p>	0

2	<p>Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>b. Evidence that the DDEG funded investment projects implemented in the previous FY were completed as per performance contract (with AWP) by end of the FY.</p> <ul style="list-style-type: none"> • If 100% the projects were completed : Score 3 • If 80-99%: Score 2 • If below 80%: 0 	<p>Evidence provided showed the DDEG funded investment project implemented was completed as per performance contract end of the FY 2021/2022.</p> <p>The project was.</p> <p>Construction of Office Extension Block was 100% complete as reflected in the Annual Quarterly Performance Report, page 27, Annual Budget Estimates, page,64 ; and AWP, page,15) UGX. 440,306,665 (ABPR, page, 27).</p>	3
3	<p>Investment Performance</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the LG budgeted and spent all the DDEG for the previous FY on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines:</p> <p>Score 2 or else score 0.</p>	<p>LG budgeted for UGX. 1,376,518,000 (ABPR, page,3).The allocation was.</p> <p>HLG. UGX 597,005,000</p> <p>LLGs UGX. 779,513,000</p> <p>The LG spent all the UGX. 597,005,000 on the following projects and activities.</p> <ol style="list-style-type: none"> 1.Construction of Office Extension Block UGX. 440,306,665 (ABPR, page, 27). 2. Fencing of District Land, UGX. 145,624,076 (ABPR-page,27) 3. Capacity building -10%, UGX .11,074,259 (ABPR page 7) <p>Total, UGX. 597,005,000.</p>	2

Investment
Performance

Maximum 4 points on
this performance
measure

b. If the variations in the contract price for sample of DDEG funded infrastructure investments for the previous FY are within +/-20% of the LG Engineers estimates,

score 2 or else
score 0

The LG implemented only two DDEG funded infrastructure investments for FY 2021/2022. These projects had contract price variations within the range of +/-20% as illustrated below.

The fencing of Isingiro District headquarter land had Engineer's Estimates of UGX 138,314,709/= according to costed Bills of Quantities dated 24th/02/2022. Review of the contract agreement signed on 28th/04/2022 between Isingiro District LG and M/S COB Technical Services Ltd the contract sum was UGX 137,948,372/=. This implied that the variation in price was 0.2%

Construction of District Extension Block with Engineer's Estimates of UGX 430,306,665/= as per costed bills of quantities dated 3rd/08/2021. From the contract agreement signed between the LG and M/S Kaleeta Construction Co.Ltd the contract price was UGX 422,753,104/= The price variation was 1.7%

Performance Reporting and Performance Improvement

4	<p>Accuracy of reported information</p> <p>Maximum 4 points on this Performance Measure</p>	<p>a. Evidence that information on the positions filled in LLGs as per minimum staffing standards is accurate,</p> <p>score 2 or else score 0</p>	<p>There was evidence that the information on the positions filled in LLGs as per minimum staffing standards was accurate.</p> <p>Three LLGs were visited, and the staff were in place as follows:</p> <p>1. Endiinzi Sub county had a staff list of 18 staff according to HRM division's list, and the staff list at the Sub county indicated 18 staff, as well.</p> <p>2 Isingiro Town Council had a total of 43 staff according to HRM division's list and the staff list at the Town Council indicated 43 staff as well</p> <p>3. Kibingo Sub County had a staff list of 16 staff according to HRM division's list and the staff list at the Sub County, indicated 16 staff as well.</p>	2
4	<p>Accuracy of reported information</p> <p>Maximum 4 points on this Performance Measure</p>	<p>b. Evidence that infrastructure constructed using the DDEG is in place as per reports produced by the LG:</p> <p>• If 100 % in place: Score 2, else score 0.</p> <p><i>Note: if there are no reports produced to review: Score 0</i></p>	<p>Evidence availed showed that the infrastructure constructed using the DDEG FY 2021/2022, were completed as per completion reports.</p> <p>The project was.</p> <p>Construction of office extension block, UGX. 440,306,665(ABPR, page, 28) in reference to the report by the Engineer dated 15/06/2022.</p>	2

Human Resource Management and Development

6	<p>Budgeting for and actual recruitment and deployment of staff</p> <p>Maximum 2 points on this Performance Measure</p>	<p>a. Evidence that the LG has consolidated and submitted the staffing requirements for the coming FY to the MoPS by September 30th of the current FY, with copy to the respective MDAs and MoFPED.</p> <p>Score 2 or else score 0</p>	<p>The LG consolidated and submitted the staffing requirements for the coming FY to MoPS in a letter dated 15th /09/2022. It was received by MoPS and MoFPED on 20th/09/2022 and 29th /9/2022 respectively.</p>	2
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality has conducted a tracking and analysis of staff attendance (as guided by Ministry of Public Service CSI):</p> <p>Score 2 or else score 0</p>	<p>There was evidence produced by the LG of tracking and analysis of staff attendance as per guidelines by MoPS Circular Standing Instructions (CSI). In the analysis of July 2021 dated 12/8/2021, one staff had 100% while 113 staff in the LLGs scored 50% in attendance. In the analysis of September 2021 dated 14/10 2021, 4 staff scored 100% in attendance. In the analysis of June 2022, dated 14/7/2022, it was noted that 20% of staff scored between 80-100% in attendance and this was recorded as the highest attendance report</p>	2

Performance management

Maximum 5 points on this Performance Measure

i. Evidence that the LG has conducted an appraisal with the following features:

HODs have been appraised as per guidelines issued by MoPS during the previous

FY: Score 1 or else 0

There was evidence that Heads of Departments were appraised for the previous FY against their performance agreements as follows:

1. The Chief Finance Officer Byagagaire B. Innocent was appraised on 28/6/2022
2. The District Planner Besiga Stephen was appraised on 30/6/2022
3. The District Engineer Abenaitwe Turyamureba Asaph was appraised on 30/6/2022
4. The District Natural Resource Officer Bwengye Emmanuel was appraised on 30/6/2022
5. The District Production Officer Karugaba Aloysius was appraised on 30/6/2022.
6. The District Community Development Officer Mugarura Edward was appraised on 30/06/2022.
7. The District Commercial Officer Musinguzi Patrick was appraised on 28/6/2022.
8. The District Education Officer Nkuba Godfrey was appraised on 30/06/2022.
9. The District Health Officer Tumusherure Edson was appraised on 29/06/2022.

Performance management

Maximum 5 points on this Performance Measure

ii. (in addition to “a” above) has also implemented administrative rewards and sanctions on time as provided for in the guidelines:

Score 1 or else 0

There was evidence that administrative rewards and sanctions were implemented.

The Rewards and Sanctions committee sat on 21/09/2021 and discussed several cases including the case of Banyensaki Bernard for absenteeism. The committee recommended warning for the same official and a letter from CAO dated 8/10/2021 was on file warning the said official.

The committee is composed of;

1. Yiga Martin Paul
2. Edson Tushemerirwe,
3. Kyogabirwe Oliver
4. Andrew Mwebesa K
5. Mukundane Benon
6. Mugarura Edward
7. Nkumba Godfrey

Performance management

Maximum 5 points on this Performance Measure

iii. Has established a Consultative Committee (CC) for staff grievance redress which is functional.

Score 1 or else 0

There was evidence that the LG established a consultative committee for staff grievance management which is functional. The committee is composed of;

1. Mugarura Edward
2. Kwokukime Alex Kashegu
3. Tumusherure Edson
4. Twinomugisha Samuel
5. Nkuba Godfrey
6. Mujuni Prosper
7. Mukundane Benson
8. Tusime Fortune
9. Manigaruhanga Pius
10. Mugema Enock
11. Gumisiriza Aloysius

The committee met on 12/8/2022 to discuss a case of Kyampaire Claire an education Assistant at Kyamurigane PS and against her head teacher who had refused to approve her leave and subsequently denied her the opportunity to sign in the staff attendance book for 2 weeks. The committee handled the case and reconciled the two officers

<p>Payroll management</p> <p>Maximum 1 point on this Performance Measure or else score 0</p>	<p>a. Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment:</p> <p>Score 1.</p>	<p>There was evidence to show that 100% of staff recruited in Previous FY accessed the salary payroll within 2 months. A total of 85 staff were appointed and a sample of 10 of these indicated that they all accessed Payroll as follows;</p> <ol style="list-style-type: none"> 1. Kirabo Lydia (IPPS 11415530) appointed on 1/11/2021, accessed the payroll in December 2021 2. Mugisha Abdala (IPPS 682498) appointed on 1/12/2021, accessed the payroll in December 2021 3. Orikiza Medard (IPPS 800025) appointed on 12/12/2021, accessed the payroll in December 2021 4. Atukwatse Marion (IPPS 1145156) appointed on 15/1/2022 accessed the payroll in February 2022 5. Night Rosset (IPPS1143722) appointed on 1/12/2021 accessed the payroll in January 2022 6. Ashaba Esther (IPPS 1143722) appointed on 3/1/2022 accessed the payroll in February 2022 7. Nagaba Paxton (IPPS 1145095) appointed on 30/1/2022 accessed the payroll in February 2022 8. Asimwe Deus (IPPS 1145169) appointed on 14/12/2022 accessed the payroll in February 2022 9. Tukundane Nosiata (IPPS 820665) appointed on 3/6/2022 accessed the payroll in July 2022 10. Mutungire Yonah (IPPS 1164151) appointed on 4/6/2022 accessed the payroll in July 2022
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Pension Payroll management

Maximum 1 point on this Performance Measure or else score 0

a. Evidence that 100% of staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement:

Score 1.

There was evidence that 100% of staff that retired during the previous FY accessed the pension payroll not later than two months after retirement. A total of 10 staff were retired as follows;

1. Alex Tibekikanwa Munanura (IPPS 524142) retired on 5/10/2022 and accessed pension payroll in November 2022

2. Manyolo Makomboti Samuel (IPPS 521539) retired in April 2022 and accessed pension payroll in June 2022

3. Mugunya Godfrey Willy (IPPS 522744) retired on 24/7/2021 and accessed pension payroll September 2021

4. Karungi Annet (IPPS 523088) retired on 18/7/2021 and accessed pension payroll in September 2021

5. Barinda Kiiza Kabooka (IPPS 522412) retired on 16/10/2021 and accessed pension payroll in November 2021

6. Babingamba Yowasi (IPPS 522645) retired in May 2022 and pension payroll in June 2022

7. Nuwagira John bosco (IPPS 522750) retired on 23/9/2021 and accessed pension payroll in October 2021

8. Namatovu Winfred (IPPS 522900) retired on 23/9/2021 and accessed pension payroll in November 2021

9. Katwiere twatina Dickens (IPPS 543482) retired on 1/9/2021 and accessed pension payroll in November 2021

10. Turyasma Joseph (IPPS 295774) retired on 2/9/2021 and accessed pension payroll in November 2021

Effective Planning,
Budgeting and
Transfer of Funds for
Service Delivery

Maximum 6 points on
this Performance
Measure

a. If direct transfers
(DDEG) to LLGs
were executed in
accordance with
the requirements of
the budget in
previous FY:

Score 2 or else
score 0

LG budgeted for DDEG, UGX.
1,376,518,000 (ABPR, page,3).

The allocation was;

HLG, UGX. 597,005,000

LLGs was UGX. 779,513,000.

The transfers of UGX. 779,513,000,
DDEG to LLGs was as follows;

Entity Amount-	UGX.
1. Birere S/C	41,356,749
2. Endiinzi S/C	35,034,933
3. Kabingo S/C	42,244,023
4. Kabuyanda S/C	41,245,842
5. Kakamba S/C	21,504,030
6. Kashumba S/C	34,369,479
7. Kikagate S/C	82,504,005
8. Masha S/C	48,122,202
9. Mbaare S/C	64,658,186
10. Ngarama S/C	58,658,559
11. Nyakitunda S/C	69,971,283
12. Nyamuyanja S/C	33,593,118
13. Ruborogota S/C	36,144,264
14. Rugaaga S/C	57,993,105
15. Rushasha S/C	23,933,121
16. Endiinzi T/C	13,500,420
17. Isingiro T/C	37,599,414
18. Kaberebere T/C	12,950,634
19. Kabuyanda T/C	24,129,633
GRAND TOTAL	779,513,000

10	<p>Effective Planning, Budgeting and Transfer of Funds for Service Delivery</p> <p>Maximum 6 points on this Performance Measure</p>	<p>b. If the LG did timely warranting/ verification of direct DDEG transfers to LLGs for the last FY, in accordance to the requirements of the budget: (within 5 working days from the date of receipt of expenditure limits from MoFPED):</p> <p>Score: 2 or else score 0</p>	<p>The LG did not timely warrant DDEG transfers to LLGs FY 2021/2022.</p> <p>Time taken;</p> <p>Q 1-8 days;</p> <p>Q 2-12 days</p> <p>Q 3-16 days.</p> <p>Notification of Expenditure Limits Warranted</p> <p>Q 1- 06/07/2021 14/07/2021</p> <p>Q 2- 30/09/2021 12/10/2021</p> <p>Q 3- 22/12/2021 07/01/2022</p>	0
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10	<p>Effective Planning, Budgeting and Transfer of Funds for Service Delivery</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. If the LG invoiced and communicated all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release in each quarter:</p> <p>Score 2 or else score 0</p>	<p>The evidence shows that the LG did not invoice and communicate all DDEG transfers to the LLGs within 5 working days from the date of receipt of the funds release in each quarter.</p> <p>Time taken;</p> <p>Q 1-7 days</p> <p>Q 2- 12 days</p> <p>Q 3-16 days</p> <p>Notification of Cash release from MOFPED Invoiced</p> <p>Q 1- 06/07/2021 14/07/2021</p> <p>Q 2 -30/09/2021 12/10/2021</p> <p>Q 3 -22/12/2021 07/01/2022</p>	0
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Routine oversight and monitoring

Maximum 4 points on this Performance Measure

a. Evidence that the District/Municipality has supervised or mentored all LLGs in the District /Municipality at least once per quarter consistent with guidelines:

Score 2 or else score 0

The LG supervised or mentored all LLGs in the District at least once per quarter consistent with guidelines:

The monitoring and mentoring reports were as below.

- Q1 dated 3rd September 2021 (Rushasha S/C, Endiinzi S/C, Endiinzi T/C, Ruborogota S/C, Kabuyanda S/C and Kabuyanda T/C)
- Q2 dated 17th December 2021 (Masha, Kikagate S/C, Ruborogota S/C, Birere S/C, Kabuyanda S/C, Kabuyanda T/C, Nyakitunda S/C, Nyamuyanja S/C and Kaberebere T/C)
- Q3 dated 20Th April 2022 (Masha S/C, Kikagate S/C, Roborogota S/C, Birere S/C, Kabuyanda S/C, Kabuyanda T/C, Nyakitunda S/C, Nyamuyanja S/C, Kaberebere T/C, Rushasha S/C, Endiinzi S/C, Endiinzi T/C, Rugaaga S/C, Kashumba S/C, Mbaare S/C, Kakamba S/C and Ngarama S/C.)
- Q4 dated 29th July 2022 (Kashumba S/C, Kakamba S/C, Ngarama S/C, Isingiro T/C, Endiinzi S/C, Endiinzi T/C, Mbaare S/C, Rugaaga S/C, Rugaaga T/C, Birere S/C, Kaberebere T/C, Kabingo S/C, Kabuyanda S/C, Kabuyanda T/C, Kikagate S/C, Kikagate T/C, Nyakitunda S/C, Nyamuyanja S/C, Ruborogota S/C)

Routine oversight and monitoring

Maximum 4 points on this Performance Measure

b. Evidence that the results/reports of support supervision and monitoring visits were discussed in the TPC, used by the District/ Municipality to make recommendations for corrective actions and followed-up:

Score 2 or else score 0

The LG availed reports which showed support supervision and monitoring visits were discussed in the TPC meetings. The LG also made recommendations for corrective actions and follow up.

The monitoring reports were discussed in the following DTPC meetings as follows.

Q1 -TPC meeting dated, 23rd September 2021, discussed under Min06/EDTPC/09/2021.

Q2 -TPC meeting dated, 24th January 2022, discussed under Min06/EDTPC/01/2022.

Q3 -TPC meeting dated, 9th March 2022, discussed under MIN07/EDTPC/03/2022.

Q4 -TPC meeting dated, 27th June 2022, discussed under Min06/EDTPC/06/2022.

Investment Management

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual:</p> <p>Score 2 or else score 0</p> <p>Note: the assets covered must include, but not limited to: land, buildings, vehicles and infrastructure. If those core assets are missing score 0</p>	<p>The LG provided the assets registers both manual and IFMS system generated which were maintained by the District up to-date by the time of assessment on 12th December 2022. The assets register was maintained according the Local Governments Financial and Accounting Manual 2007 and was printed from IFMIS system. The assets registers included; consolidated assets register, land and buildings at headquarters and at LLGs; transport equipment and the location of each; furniture and fittings and location; ICT equipment machinery; office equipment and their locations. The LG provided both manual and IFMIS copies.</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>b. Evidence that the District/Municipality has used the Board of Survey Report of the previous FY to make Assets Management decisions including procurement of new assets, maintenance of existing assets and disposal of assets:</p> <p>Score 1 or else 0</p>	<p>The District provided the Board of Survey (BOS) dated 12/08/2022 signed by the committee chairperson, Gumusiriza Aloysious with four other members. The BOS report included the following items; Cash balances and bank reconciliations; District land and buildings at headquarters and at LLGs; transport equipment; ICT equipment, office equipment; medical equipment, machinery. BOS as well showed Assets Management decisions on recommending disposal of existing assets (pages-13-17). These were also evidenced with letter dated 07/12/2022 signed by the CAO-Asiimwe Alice Rushure</p>	1

Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

c. Evidence that District/Municipality has a functional physical planning committee in place which has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD. If so Score 2. Otherwise Score 0.

The evidence provided indicate the District had functional physical planning committee and all fully appointed of 18 members. The Physical planner Mukalazi Dickson availed the following documents:

a. Plans submission register with the last transaction on 13/09/2022, Busheka SSS, Endizi s/c.

b. Annual work-plan.for FY 2021/2022.

c. Appointments letters dated 05/07/2021 members.

d. The minutes were stamped and received by MoLHUD dated on the falling dates;

Q.1. Date of report 29/09/2021, meeting held 25/08/2021, and discussed under, MIN.DPPC/25/08/2021/205. Submitted to MOLHUD on 30/09/2011.

Q -2-Date of report 23/12/2021, meeting held on 15/12/202021 and discussed under MIN.DPPC/15/12/2021/04; submitted to MOLHUD on 23/12/2021.

Q -3-Date of report 24/03/2022N meeting held on 10/02/2022 and discussed under MIN.DPPC/10/02/2022/05; submitted to MOLHUD on 24/03/2022.

Q-4, Date of report 04/07/2022, meeting held on 2906/2022 and discussed under MIN.DPPC/08/11/2022/05. Submitted to MOLHUD on 04/07/2022.

Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

d.For DDEG financed projects; Evidence that the District/Municipality has conducted a desk appraisal for all projects in the

The LG provided evidence that the District conducted a desk appraisal for all projects in the budget and the prioritized investments were derived from the LG Development Plan eligible for expenditure as per sector guidelines and funding source. The desk appraisal was carried out on, 18/03/2021,

<p>budget - to establish whether the prioritized investments are: (i) derived from the third LG Development Plan (LGDP III); (ii) eligible for expenditure as per sector guidelines and funding source (e.g. DDEG). If desk appraisal is conducted and if all projects are derived from the LGDP:</p> <p>Score 2 or else score 0</p>	<p>25/03/2021, 27/03/2021, 21/4/2021 and 22/04/2021, by the following; District Planner, Senior Environment Officer, DCDO, District Engineer and HODs.</p> <p>The projects desk appraised were.</p> <ol style="list-style-type: none"> 1. Construction of a 5-Stance Lined Pit Latrine at Kabegaramire trading Centre in Kakamba Sub County Dated 21st March 2021. 2. Drilling of a Borehole (Production well) in Nyakago in Kakamba Sub county dated 21st March 2021. 3. Drilling of a Borehole (Production well) in Ruteete C in Mbaare Sub county dated 21st March 2021. 4. Drilling of a Borehole (Production well) in Kyabwemi in Kabingo Sub county dated 21st March 2021. 5. Construction of Kinyara Water Scheme Phase 1 in Kabuyanda Town Council dated 21st March 2021. 6. Construction of Endiinzi – Mpikye Water supply scheme in Endiinzi Town Council dated 21st March 2021. 7. Extension of Ngarama Gravity Flow Scheme to Kyakabindi East in Ngarama Sub County dated 21st March 2021. 8. Construction of an OPD and Toilet at Rwantaha HCII in Rushasha S/C dated 21st April 2021. 9. Construction of an OPD and Toilet at Birunduma HCII in Rugaaga S/C dated 24th April 2021. 10. Construction of an OPD and Toilet at Kigaragara HCII in Kashumba S/C dated 21st April 2021. 11. Construction of an OPD and Toilet at Rwanjogyera HCII in Rwanjogyera S/C dated 21st April 2021. 12. Construction of an OPD and Toilet at Kyabahesi HCII in Mbaare S/C dated 22nd April 2021.
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13. Construction of an OPD and Toilet at Rwamwijuka HCII in Kikagata S/C dated 23rd April 2021.

14. Construction of an OPD and Toilet at Kagaaga HCII in Ngarama S/C dated 13th May 2021.

15. Construction of 4 Classroom block and an Office, Supply of Desks and 10,000 Litre Water tank to Buhungura P/s dated 27th March 2021. Construction of 4 Classroom block and an Office, Supply of Desks and 10,000 Litre Water tank to Kaiho P/s dated 27th March 2021

16. Construction of 4 Classroom block and an Office, Supply of Desks and 10,000 Litre Water tank to Kagabagaba P/s dated 27th March 2021

17. Construction of 4 Classroom block and an Office, Supply of Desks and 10,000 Litre Water tank to Kabatangare P/s dated 27th March 2021

12

Planning and budgeting for investments is conducted effectively

Maximum 12 points on this Performance Measure

For DDEG financed projects:

e. Evidence that LG conducted field appraisal to check for (i) technical feasibility, (ii) Environmental and social acceptability and (iii) customized design for investment projects of the previous FY:

Score 2 or else score 0

The LG provided evidence that showed it conducted field appraisals as per report dated, 18/03/2021, 19/03/2021, 26/03/2021, 12/05/2021, 14/05/2021, to check for technical feasibility, environmental and social acceptability and customized design for investment projects. They were appraised by, the, District Planner, Senior Environment Officer, DCDO, District Engineer and HODs.

The projects were;

1. Construction of a 5-Stance Lined Pit Latrine at Kabegaramire trading Centre in Kakamba Sub County Dated 21st March 2021.

2. Drilling of a Borehole (Production well) in Nyakago in Kakamba Sub county dated 21st March 2021.

3. Drilling of a Borehole (Production well) in Ruteete C in Mbaare Sub

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county dated 21st March 2021.

4. Drilling of a Borehole (Production well) in Kyabwemi in Kabingo Sub county dated 21st March 2021.

5. Construction of Kinyara Water Scheme Phase 1 in Kabuyanda Town Council dated 21st March 2021.

6. Construction of Endiinzi – Mpikye Water supply scheme in Endiinzi Town Council dated 21st March 2021.

7. Extension of Ngarama Gravity Flow Scheme to Kyakabindi East in Ngarama Sub County dated 21st March 2021.

8. Construction of an OPD and Toilet at Rwantaha HCII in Rushasha S/C dated 21st April 2021.

9. Construction of an OPD and Toilet at Birunduma HCII in Rugaaga S/C dated 24th April 2021.

10. Construction of an OPD and Toilet at Kigaragara HCII in Kashumba S/C dated 21st April 2021.

11. Construction of an OPD and Toilet at Rwanjogyera HCII in Rwanjogyera S/C dated 21st April 2021.

12. Construction of an OPD and Toilet at Kyabahezi HCII in Mbaare S/C dated 22nd April 2021.

13. Construction of an OPD and Toilet at Rwamwijuka HCII in Kikagate S/C dated 23rd April 2021.

14. Construction of an OPD and Toilet at Kagaaga HCII in Ngarama S/C dated 13th May 2021.

15. Construction of 4 Classroom block and an Office, Supply of Desks and 10,000 Litre Water tank to Buhungura P/s dated 27th March 2021. Construction of 4 Classroom block and an Office, Supply of Desks and 10,000 Litre Water tank to Kaiho P/s dated 27th March 2021

16. Construction of 4 Classroom block and an Office, Supply of Desks and 10,000 Litre Water tank to Kagabagaba P/s dated 27th March 2021

17. Construction of 4 Classroom block and an Office, Supply of Desks and 10,000 Litre Water tank to Kabatangare P/s dated 27th March 2021

12	1	Planning and budgeting for investments is conducted effectively Maximum 12 points on this Performance Measure	f. Evidence that project profiles with costing have been developed and discussed by TPC for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines:	Evidence by the LG showed project profiles with costing were compiled by HODs from all departments. They were developed in the LG DP III (pages, 2-113), Annual Work plan and Approved Budget Estimates, for the FY 2022/2023. The project profiles were discussed on 23/11/2021, under Min 07/DTPC/11/2021.
			Score 1 or else score 0.	The projects were. 1. Establishment of Animal handling crushes in Mbaare, UGX. 29,783,818 (LG DP III, page,3). 2. Establishment of mini irrigation schemes at Masha, Kikagate, Rushasha, Birere, sub-counties, UGX. 240,500,000 (LG DP III, page, 6). 3. Rehabilitation of road chokes on market access roads, Rehabilitation of road chokes on market access roads in all LLGs, UGX. 1,302,000,000 (LG DP III, page,12). 4. Purchase and Installation Solar Screen Driers at Isingiro TC, Ngarama, Kashumba, Rugaaga, Kakamba, Rugaaga, Kakamba, Kikagate, Rushasha, Mbaare, Rugaaga, Mbaare, Kashumba, Kabuyanda SC, Nyakitunda, Masha, Birere, Kaberebere TC, Endiinzi TC, Endiinzi, Nyakitunda, Mbaare, Kashumba, Kabuyanda TC, Ngarama SC, UGX. 375,000,000 (LG DP III, page, 15). 5. Establishment of a Poultry Demonstration Unit at Birere SC, UGX. 30,350,000 (LG DP III, page,19). 6. Establishment of an Apiary

Demonstration Centres at Kakamba Kikagate and Kabingo Sub Counties, UGX. 21,695,000 (LG DP III, page, 21).

7. Establishment of 3 Zero grazing Demonstration Units with Biogas Plants at Kaberebere TC, Kabuyanda and Rugaaga Sub Counties, UGX. 62,135,000 (LG DP III, page,24).

8. Establishment of 5 Green house Technology Demonstration units at Isingiro TC, Birere, Nyakitunda, UGX. 69,776,000 (LG DP III, page,28).

9. Establishment of Fish Cages stocked with Fish Fry at Isingiro TC. Kakamba, Kashumba, Ngarama, Kikagate Sub Counties, UGX. 44,507,000 (LG DP III, page,31).

10. Procurement and Installation of five honey processing equipment at Kakamba, Kashumba, Ngarama, Kikagate, Isingiro TC, UGX. 32,500,000 (LG DP III, page,34).

11. Procurement and Installation of Wireless internet equipment at District H/Qs, UGX. 30,000,000 (LG DP III, page,37).

12. Construction of Health staff houses (16 blocks) at Kakamba, Rwekubo (kyabishaho), Rwanjogera, Rugaaga (Kyampango), Nyamuyanja, Rwakakwenda, Nyamitsindo, Endiinzi, Kikagate, Ruborogota, Kyabinunga, Mbaare, Nyarubungo, Rushasha, Ngarama, Kasaana Implementing Agency Isingiro District Local Government, UGX. 2,691,899,011 (LG DP III, page, 39-40).

12	2	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>g. Evidence that the LG has screened for environmental and social risks/impact and put mitigation measures where required before being approved for construction using checklists:</p> <p>Score 2 or else score 0</p>	<p>There was evidence that Isingiro district screened for environmental and social risks/impact and put mitigation measures where required before being approved for construction using checklists for DDEG funded projects for the current FY;</p> <p>Construction of staff house at Kyabinunga HC III was screened on 03/08/2021 with mitigation measures prepared on 24/11/2021</p> <p>Construction of health headquarters house at Rwakakwenda HC II was screened on 06/08/2021 with mitigation measures prepared on 24/11/2021.</p> <p>NB: The above projects were to be implemented by the UPDF the previous financial year but had been delayed and moved to the current Financial year.</p>
13	1	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that all infrastructure projects for the current FY to be implemented using the DDEG were incorporated in the LG approved procurement plan</p> <p>Score 1 or else score 0</p>	<p>Review of Isingiro District approved LG Procurement and Disposal Plan dated 14th/07/2022, passed under minute 09/05(ii)/21/22/FC there was evidence that DDEG funded projects for FY 2022/2023 were Incorporated in plan. These projects in the plan included;</p> <p>Construction of staff house at Kyabirungi Health Centre II at a budgeted cost of UGX 169,196,036/=</p> <p>Construction of Staff House at Rwakakwenda Health Centre II at UGX 168,893,636/=</p>

13	1	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>b. Evidence that all infrastructure projects to be implemented in the current FY using DDEG were approved by the Contracts Committee before commencement of construction: Score 1 or else score 0</p>	<p>Following a presidential directive and clarification dated 1st/11/2021 on UPDF Engineering Brigade and NEC to undertake Government construction for Ministry of Health Facilities the LG complied and slendered the planned Health Facility construction in the FY 2022/2023 to the above mentioned institutions. Procurement process for the projects including approvals could not be effected.</p>
13	1	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>c. Evidence that the LG has properly established the Project Implementation team as specified in the sector guidelines:</p> <p>Score 1 or else 0</p>	<p>The LG had properly established the Project Implementation Team as specified by Discretionary Development Equalization Grant (DDEG) Grant, Budget and Implementation Guidelines for Financial Year 2021/2022. Reviewed was a memo from the Office of the Chief Administrative Officer dated 7th/01/2022 Ref.CR/207/1 appointing PAS as Project Manager, District Engineer as Contract Manager, District Community Development Officer, Environment Officer, Labour Officer and Engineering Assistant as Clerk of Works for all DDEG projects.</p>

<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>d. Evidence that all infrastructure projects implemented using DDEG followed the standard technical designs provided by the LG Engineer:</p> <p>Score 1 or else score 0</p>	<p>The two DDEG projects implemented in in FY 2021/2022 followed the standard technical designs provided by the LG Engineer. For incidence the construction/ fencing of headquarters land at Ishozi/Kajurungusi cell involved fencing with pre-treated poles and barbed wire under part 2 while in part 3 fencing involved steel poles and chain link. Works involved supply and fixing 50mmx50mmx4mm thick mild steel angle section, V-shaped and 1.8m high, provided with appropriate anchors and planted in 1:3:6 concrete 0.6m deep with 450mm anti-theft bend to receive 3 strands of barbed wire. The chain link anchored using concrete and according to BoQs planting tightly close live fence "Oruyenje" alongside the installed chain link and barbed wire fence. Transect walk along the fenced land confirmed total adherence by the contractor to the technical specifications by the LG Engineer.</p>
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Procurement, contract management/execution

Maximum 8 points on this Performance Measure

e. Evidence that the LG has provided supervision by the relevant technical officers of each infrastructure project prior to verification and certification of works in previous FY. Score 2 or else score 0

The LG relevant officers provided technical supervision for each infrastructure project prior to verification and certification for the DDEG implemented projects of FY 2021/2022. Presented as evidence was progress supervision report for construction of office extension block at the district headquarters dated 16th/06/2022. Inspection team comprised of District Engineer, Environment Officer, Community Development Officer, Superintendent of Works as representative of contractor. The report pointed indicated that physical progress was at 93% and measured works satisfactorily done according to contract specifications.

Technical Supervision report dated 13th/06/2022 for the fencing of the district headquarter land. Supervision was conducted by relevant officers that pointed out according to report works satisfactory. By the time of compilation of the report physical progress was at 98%. Other supervision reports included reports compiled on 30th/06/2022, 2nd/06/2022, 17th/06/2022, 5th/04/2022. Reports covered progress of civil works, environmental and social mitigation measures as stipulated in BoQs.

13	1	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>f. The LG has verified works (certified) and initiated payments of contractors within specified timeframes as per contract (within 2 months if no agreement):</p> <p>Score 1 or else score 0</p>	<p>The LG verified works and initiated payments of contractors within specified timeframes.</p> <p>M/S COB Technical Services Ltd contracted for fencing of district headquarters' land submitted payment claim of UGX 137,948,327/= on 8th/06/2022. Payment Certificate of UGX 122,892,941/= fully signed by relevant officers issued on 13th/06/2022. This was within the stipulated 2 months period.</p> <p>For the construction of office extension at Isingiro District headquarters M/S Kaleeta Construction Co.Ltd submitted payment claim of UGX 254,227,852/= on 15th/06/2022. The LG issued a payment certificate of UGX 234,980,669/= signed by relevant officers on 16th/6/2022 and payment effected on 21st/06/2022 as per reviewed LPO No.2177</p>
13	1	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>g. The LG has a complete procurement file in place for each contract with all records as required by the PPDA Law:</p> <p>Score 1 or else 0</p>	<p>The implemented DDEG projects for FY 2021/2022 had complete procurement files.</p> <p>The extension of office block at Isingiro District LG headquarters had procurement requisition fully signed by originating officer, head of user department and the accounting officer confirming availability of funds. This was on 3rd/08/2021. Under minute 24/08/CC/2021/2022 the contracts committee approved solicitation documents, non-refundable fee of UGX 50,000/=, open domestic bidding, security fee of 5,000,000/= and technical evaluation committee on basis of user department representation, technical expertise and procurement.</p> <p>On file was evaluation report dated 30th/09/2021 signed by technical evaluation committee members. The evaluation report recommending award of contract to M/S Kaleeta Construction</p>

Co. Ltd at contract price of UGX 422,753,104/= was approved by the contracts committee under minute 22/10/CC/2021/2022.

Contract agreement signed on 23rd/12/2021 between the LG and M/S Kaleeta Construction Co. Ltd at UGX 422,753,104/= was on file. Clearance by Solicitor General through a letter dated 13th/12/2021 Ref.ADM.7/176/01. was on file since the contract was above threshold.

The fencing of District Headquarters' land had evidence of procurement requisition signed on 23rd/03/2022 signed by relevant officers. Contracts Committee approved submission on procurement method, non-refundable fee, technical evaluation committee and evaluation methodology. The committee in a meeting held on 7th/03/2022 under minute 04/03/CC/2021/2022 approved the submission.

On file was the evaluation report dated 30th/03/2022 signed by members recommending award of contract to M/S COB Technical Services Ltd at UGX 137,948,372/=. The contracts committee approved the evaluation report under minute 13/03/CC/2021/2022.

Contract agreement signed between Isingiro District LG and M/S COB Technical Services Ltd dated 28th/04/2022 was on file.

Environment and Social Safeguards

14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>a. Evidence that the District/Municipality has i) designated a person to coordinate response to feedback (grievance /complaints) and ii) established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff as relevant.</p> <p>Score: 2 or else score 0</p>	<p>Mr. Mark June was assigned duties as focal person for handling grievances by the CAO as per appointment letter dated 16/07/2021. Members of the grievance redress committee were appointed on 16/07/2021 and included the following;</p> <p>Mr. Gumisiriza Aloysius- Assistant CAO and chairperson.</p> <p>Mr. Musinguzi David- Principal Human Resource Officer.</p> <p>Ms. Natukunda Agatha- Education Officer.</p> <p>Mr. Mugarura Edward- District Community Development Officer.</p> <p>Ms. Kiiza Betty- Internal Auditor.</p>	2
14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>b. The LG has specified a system for recording, investigating and responding to grievances, which includes a centralized complaints log with clear information and reference for onward action (a defined complaints referral path), and public display of information at district/municipal offices.</p> <p>If so: Score 2 or else 0</p>	<p>The Grievance redress mechanism focal person presented an up-to-date complaints log which had the following provisions; date, facility, source of complaint, action, status and comment. Minutes of the committee dated 22/02/2022 and 13/01/2022 were reviewed to the satisfaction of the assessor as the reported grievances were responded to following the grievance pathway.</p>	2

Grievance redress mechanism operational.

Maximum 5 points on this performance measure

c. District/Municipality has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress.

Isingiro DLG had displayed the grievance redress mechanism structure on the public notice board at the district headquarters. A letter dated 22/07/2021 had been disseminated to all staff, district community introducing the grievance redress mechanism and what it entails.

If so: Score 1 or else 0

Safeguards for service delivery of investments effectively handled.

Maximum 11 points on this performance measure

a. Evidence that Environment, Social and Climate change interventions have been integrated into LG Development Plans, annual work plans and budgets complied with:
Score 1 or else score 0

The evidence that was provided indicated environment, social and climate change interventions were integrated into, LG development plans, AWP and budgets. LG DP III developed from; environment interventions, section,2.4.4.1, page, 54; section 2.6, page, 49 and pages, 44 and 49); Social interventions-pages, section, section,2.3.5, page,45; section-4.3 page 199; climate change interventions, section-section, 2.3.5; page,45, section, 2.4, page 45 and section 2.6, page, 44 and pages,49 and 75. AWP-environment interventions-page, 156; social interventions-page, 139; climate interventions- pages-139. Approved Annual Budget Estimates; environment interventions-page- 56; social interventions-pages, 58; climate interventions-page, 56.

Sample projects were.

1. Climate change and natural resources management of conserving the environment by protecting wetlands in the Districts, UGX.10, 000,000,000 (LG DP III, page, 112).

2. Community mobilization and mind set change of the youth in the Districts, UGX. (LG DP III, page, 111).

3. Tree planning in gazetted areas in the District to conserve destruction of water logged areas and swamps, ugx. (LG DP III, page,114).

Safeguards for service delivery of investments effectively handled.

Maximum 11 points on this performance measure

b. Evidence that LGs have disseminated to LLGs the enhanced DDEG guidelines (strengthened to include environment, climate change mitigation (green infrastructures, waste management equipment and infrastructures) and adaptation and social risk management

score 1 or else 0

The LG disseminated to LLGs the enhanced DDEG guidelines that strengthened and included, environment, climate change mitigation and adaptation and social risk management. This is in reference to the mentoring report dated 12/02/2022 which was discussed on 9th March 2022 regarding the dissemination of the DDEG guidelines to LLGs. Those involved were, CAO All HODs, Town Clerks of Town Councils and Sub-County Chiefs.

Objectives;

- To disseminate new guidelines on DDEG and unconditional Grant Guidelines.
- Changes in internal assessment guidelines on DDEG.
- Planning for Parish Model at LLGs using DDEG.
- To guide LLGs on project DDEG selection for projects for FY 2021/22.
- To have all LLGs plans/budgets for 2021/22 to follow DDEG guidelines.

DDEG guidelines were disseminated to LLGs through an extended TPC on as per distribution sheet which was seen during the assessment. The guidelines were signed for by the recipients who included S/C chiefs and Town Clerks.

15	3	Safeguards for service delivery of investments effectively handled.	(For investments financed from the DDEG other than health, education, water, and irrigation):	There was evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into BoQs for DDEG infrastructure projects other than health, education, water, and irrigation of the previous FY,
Maximum 11 points on this performance measure	c. Evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY, where necessary:	BOQs of construction of office extension at the district head quarters had costed ESMP of UGX: 550,000 incorporated therein in.	BOQs of fencing the district headquarters land had costed ESMP of UGX: 2,500,000 incorporated therein in.	
	score 3 or else score 0			
15	3	Safeguards for service delivery of investments effectively handled.	d. Examples of projects with costing of the additional impact from climate change.	A review of the BoQs and contract documents revealed that here were no projects implemented the previous financial year that required additional costs of addressing climate change adaptation
Maximum 11 points on this performance measure	Score 3 or else score 0			

15	Safeguards for service delivery of investments effectively handled.	e. Evidence that all DDEG projects are implemented on land where the LG has proof of ownership, access, and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:	The DDEG projects were implemented on the district land which had proof of ownership, Certificate of title - freehold register, volume MBR 466, Folio 13, block (road) 38 plot 41 at Ishozi- Kyabishaho dated 03.11/2017 and signed by the register of titles.	1
	Maximum 11 points on this performance measure	Score 1 or else score 0		
15	Safeguards for service delivery of investments effectively handled.	f. Evidence that environmental officer and CDO conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports:	There was evidence that that environmental officer and CDO conducted support supervision and monitoring to ascertain compliance with ESMPs; and provided monthly reports; Support supervision and monitoring for construction of office extension at the district head quarters was carried out on 05/04/2022, 07/06/2022 and 17/06/2022. Support supervision and monitoring for fencing the district headquarters land was carried out on 13/06/2022. Construction of a 2 classroom block and i headteacher office with furniture supply at Buhungura primary school was monitored and supervised as per reports dated 13/06/2022 and 29/03/2022.	1
	Maximum 11 points on this performance measure	Score 1 or else score 0		

15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	g. Evidence that E&S compliance Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects: Score 1 or else score 0	There was evidence that E&S compliance Certification forms were completed and signed by Environmental Officer and CDO prior to payments of contractors; E&S Certification form for construction of office extension at the district head quarters was prepared on 17/06/2022. E&S certification form for for fencing the district headquarters land was prepared on 16/06/2022. E&S certification form for construction of a 2 classroom block and 1 headteacher office with furniture supply at Buhungura primary school was prepared on 14/03/2022.
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Financial management

16	LG makes monthly Bank reconciliations Maximum 2 points on this Performance Measure	a. Evidence that the LG makes monthly bank reconciliations and are up to-date at the point of time of the assessment: Score 2 or else score 0	The LG monthly bank reconciliations were up to-date at time of the assessment on 12th December 2022. The bank reconciliations were as at 30th November 2022. The 3 sampled banks were as follows; 1 . Isingiro DLG,-treasury Single a/c. Bank of Uganda a/c. no. 00330005036001, -UGX. 0. 2. Isingiro DLG General Fund, DFCU Bank a/c. 01483500211233, UGX. 75,183,700. 3. Isingiro DLG. Revenue Collection, Bank of Uganda a/c. no. 005600168000000, UGX.0.
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17

2

LG executes the Internal Audit function in accordance with the LGA Section 90

Maximum 4 points on this performance measure

a. Evidence that LG has produced all quarterly internal audit (IA) reports for the previous FY.

Score 2 or else score 0

The LG Internal Auditor Edison Rutakirwa provided to the assessor all four quarterly internal audits (IA) reports. The reports were submitted to the CAO on; observations, recommendations, and actions to be taken.

Submissions dates were as follows:

Q 1- 26/10/2021

Q 2 -28/01/2022

Q 3- 28/04/2022

Q 4 -27/07/2022

17

1

LG executes the Internal Audit function in accordance with the LGA Section 90

Maximum 4 points on this performance measure

b. Evidence that the LG has provided information to the Council/ chairperson and the LG PAC on the status of implementation of internal audit findings for the previous FY i.e. information on follow up on audit queries from all quarterly audit reports.

Score 1 or else score 0

Evidence provided showed the LG provided information to the Council and LC V and the Chairperson LG PAC on the status of implementation of internal audit findings for the FY 2021/2022. This was on information on follow up on audit queries from all the quarterly internal audit reports.

Date of Report	Date received by LG PAC
Q 1, 26/10/2021	29/10/2021
Q 2, 28/01/2022	28/01/2022
Q 3, 28/04/2022	28/04/2022
Q 4, 27/07/2022	27/07/2022

LG executes the Internal Audit function in accordance with the LGA Section 90

Maximum 4 points on this performance measure

c. Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and that LG PAC has reviewed them and followed-up:

Score 1 or else score 0

There was evidence that the internal audit reports for FY2020/21 were submitted to CAO, LGPAC and RDC/LCV Chair through the Registry on the following dates.

Quarter 1 report dated 26/10/2021 was submitted to LGPAC on 29/10/2021. The report was discussed by LG PAC on 16/11/2021 under MIN.NO. 04/06/2021/2022 and MIN.NO.05/06/2121/2022, page, 1.

Quarter 2 report dated 28/01/2022 was submitted to LGPAC on 28/01/2022. The report was discussed by LG PAC on 27/06/2022 under MIN.NO. 05/06/212/2022/DPAC, page, 7.

Quarter 3 report dated 28/04/2022 was submitted to LGPAC on 28/04/2022. The report was discussed by LG PAC on 06/12/2022 under MIN.NO. 05/12/2022/2023, page, 3.

Quarter 4 report dated 27/07/2022 was submitted to LGPAC on 27/07/2022. The report was discussed by LG PAC on 07/12/2022 under MIN.NO. 05/12/2022/2023/LGPAC

Evidence provided showed all the 4 quarterly internal audit reports, were reviewed and discussed in the FY 2021/2022.

Local Revenues

LG has collected local revenues as per budget (collection ratio)

Maximum 2 points on this performance measure

a. If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realization) is within +/- 10 %: then score 2 or else score 0.

Actual Revenue collected in FY 2021/22 was UGX. 1,791,938,437 (ABPR, page,11) against the planned of UGX. 1,289,220,000. The difference between actual and planned was UGX. 502,718,437 This was 39% which beyond the range of 10%.

The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)

Maximum 2 points on this Performance Measure.

a. If increase in OSR (excluding one/off, e.g. sale of assets, but including arrears collected in the year) from previous FY but one to previous FY

- If more than 10 %: score 2.
- If the increase is from 5% -10 %: score 1.
- If the increase is less than 5 %: score 0.

The actual OSR for the FY 2021/22 was UGX. 1,791,938,437 and actual for 2020/2021 was UGX. 778,835,482 (ABPR, page, 10). There was an increase of UGX 1,013,102,955., which was 130.1% more than 10%.

Local revenue administration, allocation, and transparency

Maximum 2 points on this performance measure.

a. If the LG remitted the mandatory LLG share of local revenues during the previous FY: score 2 or else score 0

Isingiro DLG financial records, for FY 2021/22 collected, UGX. 1,791,938,437 (Final accounts, 2021/2022, page, 28). The amount for Town Councils was UGX.900, 411,625. This left a balance of UGX.891,526,812 sharable with LLGs.

The amount transferred to LLGs was UGX. 579,492,414, which was the mandatory 65%.

ENTITY	AMOUNT-UGX.
1 Kamubeizi	7,035,259
2 Masha	44,728,018
3 Endiinzi	22,956,583
4 Nyakitunda	18,767,002
5 Nyamuyanja	16,270,557
6 Mbaare	49,017,852
7 Rugaaga	67,189,406
8 Kakamba	17,667,500
9 Birere	35,245,420

10 Kabingo	19,473,739
11 Rwanjogyera	3,514,536
12 Ruyanga	36,662,916
13 Ntungu	4,818,753
14 Kikagate	28,111,442
15 Kabuyanda	16,044,417
16 Kagarama	8,246,636
17 Kashumba	60,066,953
18 Rwetango	3,378,791
19 Ruborogota	30,653,672
20 Ngarama	70,607,776
21 Rushasha	19,035,186
TOTAL	579,492,414

Amount transferred to Town Councils was UGX.900,411,625.

1 Ruhira	20,429,000
2 Kaberebere	111,318,825
3 Isingiro	331,229,406
4 Kabuyanda	143,829,020
5 Kikagate	78,763,900
6 Endiinzi	93,823,167
7 Kamubeizi	19,401,591
8 Rugaaga	82,417,047
9 Bugango	19,199,669
TOTAL	900,411,625

Transparency and Accountability

21 LG shares information with citizens
Maximum 6 points on this Performance Measure

a. Evidence that the procurement plan and awarded contracts and all amounts are published: Score 2 or else score 0

The LG publicized information to the citizenry regarding LG Procurement plan, best evaluated bidders and contract award. The information was displayed on the District Central Notice Board.

2

21 LG shares information with citizens
Maximum 6 points on this Performance Measure

b. Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year: Score 2 or else score 0

The LG was number 2 with a score of 77% FY 2020/2021.

	Score-%
Cross-cutting	74
Education	82
Health	79
Water	75

The results were also displayed on the notice-board as seen on the date of assessment 11th December 2022.

2

LG shares information with citizens

Maximum 6 points on this Performance Measure

c. Evidence that the LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation:
Score 1 or else score 0

The LG conducted discussions with the public to provide feed-back on status of activity implementation. The LG holds quarterly barazas. The barazas were held on 12/03/2022 and 15/03/2022 at the LG headquarters. Talk shows are held on Vision Radio-Mbarara with a wide coverage extending to Isingiro every Wednesday, 9 am -10 am. The programmes were conducted by; District Chairperson, CAO, Deputy CAO, RDC and HODs. The feed-back are on the following projects;

- Discussed challenges in sectors of water, education, production, commerce & industry, community-based services, health, natural resources and administration.

- COVID-19 Pandemic effect

- Effect of Eboola

- Immunization of corona virus and six killer diseases.

- Feedback on PDM Projects.

- Mindset change

- Operation Wealth Creation.

- Outbreak of foot and mouth disease and Rift valley fever.

- Sources of water construction and environmental management

- Road construction and maintenance of roads.

- Progress of the LG DP III

- Project implementation for FY 2020/2021

- Encroachment on wetlands and water public dams.

The radio clips were also

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>d. Evidence that the LG has made publicly available information on i) tax rates, ii) collection procedures, and iii) procedures for appeal: If all i, ii, iii complied with: Score 1 or else score 0</p>	<p>The LG publicly avail information on, tax rates, collection procedures, and procedures for appeal as per evidence of circulars signed by the CAO, Asimwe Alice Rushure 30/03/2022. These were on livestock market charges, animal movement permit loading fees, trading licenses, ground rent, English beer licenses, liquor licenses, building plan inspection fees, charcoal loading, slaughter fees, loitering fees, milling machine fees, operational license, industry license, rental tax for commercial buildings and local service tax. It was also seen on the noticeboard by the assessor on 12th December 2022.</p>	1
22	<p>Reporting to IGG</p> <p>Maximum 1 point on this Performance Measure</p>	<p>a. LG has prepared a report on the status of implementation of the IGG recommendations which will include a list of cases of alleged fraud and corruption and their status incl. administrative and action taken/being taken, and the report has been presented and discussed in the council and other fora. Score 1 or else score 0</p>	<p>The LG prepared a report on the status of implementation of the IGG recommendations which included shoddy work done by Keihwa Contractors on construction of primary schools. This was as per report by District Engineer dated 12/03/2022, discussed in TPC on 17/03/2022 under Min.06(D)/2/2022/DEC.</p>	1

**Educational
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>a) The LG PLE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 4 • Between 1 and 5% score 2 • No improvement score 0 	<p>The assessor obtained and reviewed the PLE results for 2019 and 2020 and calculated the percentage change in performance. It was noted that the PLE performance increased by 6% as evidenced below: 5857 out of 8217 (71%) pupils who sat PLE in 2019 passed between grade 1 and 3. This excludes absentees (186)</p> <p>- 7032 out 9153 (77%) pupils who sat PLE in 2020 passed between grade 1 and 3. This excludes absentees (34) Thus a percentage increases of 6% which is more than 5 % hence the score is 4.</p>	4
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>b) The LG UCE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 3 • Between 1 and 5% score 2 • No improvement score 0 	<p>The assessor obtained and reviewed the UCE results for 2019 and 2020 and calculated the percentage improvement in performance. It was noted that the UCE performance increased by 18% as evidenced below:</p> <p>- 460 out of 1,039 (44%) students who sat UCE in 2019 passed between grade 1 and 3. No absentees (0)</p> <p>- 861 out of 1,393 (62%) students who sat UCE in 2020 passed between grade 1 and 3. This excludes absentees (0)</p> <p>Thus, performance improvement of 18%. The score is 3</p>	3

Service Delivery
Performance: Increase
in the average score in
the education LLG
performance
assessment.

Maximum 2 points

a) Average score
in the education
LLG performance
has improved
between the
previous year but
one and the
previous year

To be scored Zero for all LGs in Y1 &
Y2

- If improvement by
more than 5%
score 2
- Between 1 and
5% score 1
- No improvement
score 0

Investment
Performance: The LG
has managed
education projects as
per guidelines

Maximum 8 points on
this performance
measure

a) If the education
development grant
has been used on
eligible activities as
defined in the
sector guidelines:
score 2; Else score
0

There was evidence that the education department used the education development grant on eligible activities as per sector guidelines. The review of the LG quarterly performance report (Q4) FY 2021/22 - (page 17) revealed that the sector development grant of Ush. 2,847,904,000/= was released, representing 152% of the approved budget Ush. 187,674,000/=. There was supplementary budget of 52% of the Approved Budget.

These funds were spent on the following capital investments specified as below:

- Output 078180: Construction of 4 classrooms and supply of furniture at Kaiho PS, Buhungura PS, Kabatangare PS, Kyamusoni PS and Kagabagaba PS at the cost of Ush. 2, 705, 512, 816/=

- Monitoring and appraisal cost of Ush. 142,395,000/=: representing 5% of the total capital investment cost in the primary schools.

Hence, the development grant was used on eligible activities as defined in the education sector guidelines, score 2.

3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>b) If the DEO, Environment Officer and CDO certified works on Education construction projects implemented in the previous FY before the LG made payments to the contractors score 2 or else score 0</p>	<p>The DEO, District Engineer, DCDO and Senior Environment Officer certified works on education construction projects in FY 2021/2022 before the LG made payments to the contractors.</p> <p>The projects were as follows;</p> <ol style="list-style-type: none"> 1. Construction of 4 classrooms with teachers office & 3 seater twin desks at Kagabagaba p/s in Ruborogota s/c by Manzi establishment Ltd. ISIN560/WRKS/2021-2022/00022. Requisitioned on 13/06/2022. Certified works on 16/06/2022. Paid on 20/06/2022 by EFT. 44423360, UGX.59,946,862. 2 Construction of 4 classrooms with furniture and head teachers office at Kaiho p/s by Kenvin co (u) Ltd. ISIN560/WRKS/21-22/00003. Requisitioned on 22/04/2022. Certified works on 28/04/2022. Paid on 04/05/2022 by EFT. 43277272, UGX.176,773,245. 3. Construction of 4 classrooms with head teachers Office at Kyamusooni p/s in Ruborogota s/c by Katuma construction Ltd. ISIN560/WRKS/21-22/00004. Requisitioned on 25/03/2022. Certified works on 28/03/2022. Paid on 11/04/2022 by EFT. 42759452,UGX.114525018. 	2
3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>c) If the variations in the contract price are within +/- 20% of the MoWT estimates score 2 or else score 0</p>	<p>This particular indicator was tagged to Seed Secondary School which the LG did not implement in the period under review.</p>	2

3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>d) Evidence that education projects (Seed Secondary Schools) were completed as per the work plan in the previous FY</p> <ul style="list-style-type: none"> • If 100% score 2 • Between 80 – 99% score 1 • Below 80% score 0 	<p>The LG did not have seed secondary school implementation in the FY 2021/2022 hence making assessment of this particular indicator not applicable.</p>	2
4	<p>Achievement of standards: The LG has met prescribed school staffing and infrastructure standards</p> <p>Maximum 6 points on this performance measure</p>	<p>a) Evidence that the LG has recruited primary school teachers as per the prescribed MoES staffing guidelines</p> <ul style="list-style-type: none"> • If 100%: score 3 • If 80 - 99%: score 2 • If 70 – 79% score: 1 • Below 70% score 0 	<p>The LG Education ceiling is 2387 and has a staff filling of 1731 which is a 73% filling</p>	1

Achievement of standards: The LG has met prescribed school staffing and infrastructure standards

Maximum 6 points on this performance measure

b) Percent of schools in LG that meet basic requirements and minimum standards set out in the DES guidelines,

- If above 70% and above score: 3
- If between 60 - 69%, score: 2
- If between 50 - 59%, score: 1
- Below 50 score: 0

The assessor obtained and reviewed the consolidated school asset registers - 2022 and 2021 and established that less than 50% of the schools meet basic requirements and minimum standards set by DES. Isingiro consolidated school registers for 2022 and 2021 prepared by the senior planner (Muhwezi Richard) covered the (196) UPE schools and (14) secondary schools. All the registers captured details of the number of classrooms, number of latrines, number of desks and teacher accommodation as per format 1, (page 60) provided in the Education and sports planning, budgeting and implementation guidelines (May 2019). The review of the consolidated school asset register 2022 and FY 2022/23 indicated that 55 out of 210 (26.0%) schools recorded permanent accommodation for more than 4 teachers. Only 22 of the 55 schools met all the conditions of basic requirements and minimum standards for classrooms, latrine stance and/or desks.

Majority of the schools did not meet the DES conditions, for example;

- Kashojwa P/S: has classroom ratio (1:149), Latrine ratio (1:41) and Desk ratio (1: 5)

- Kanywamaizi P/S: Has classroom ratio (1:73), Latrine ratio (1:62) and Desk ratio (1: 7)

- Rubondo P/S: has classroom ratio (1:130), Latrine ratio (1:51) and Desk ratio (1:5)

Only 22 of 210(10%) schools in DLG meet the basic requirements and a minimum standard of the DES, hence the score is 0

Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.

Maximum 4 points on this performance measure

a) Evidence that the LG has accurately reported on teachers and where they are deployed.

- If the accuracy of information is 100% score 2
- Else score: 0

Isingiro DLG had a total teacher requirement of 1731 teachers. The review of the DEO's teacher deployment list revealed that a total of 1731 teachers were deployed in (196) UPE schools in Isingiro District. Verification was done in 3 sampled UPE schools and the following was established as per the deployment list from the DEO's office.

(i) The number of teachers (11) on the DEO's deployment list was consistent with the number of teachers on the school staff list (11) St. Josephs Kyabirukwa PS , Isingiro TC.

(ii) The number of teachers (13) on the DEO's deployment list was consistent with the number of teachers on the school staff list (13) in Kajaho PS , Ruyanga SC

(iii) The number of teachers (10) on the DEO's deployment list was consistent with the number of teachers on the school staff list (10) in Kishaye PS in Kabingo S/C

It was verified that the total number of teachers as indicated on the DEO's deployment list was consistent with the number of teachers on the school staff lists in all the (3) sampled UPE schools i.e. St. Joseph Kyabirukwa PS, Kajaho PS, and Kishaye PS as indicated above. Therefore, the information on deployment list of teachers is 100% accurate.

Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.

Maximum 4 points on this performance measure

b) Evidence that LG has a school asset register accurately reporting on the infrastructure in all registered primary schools.

- If the accuracy of information is 100% score 2
- Else score: 0

The review of the LG education department consolidated asset registers- 2022, and in the sampled 3 UPE schools, the specific details of school asset registers are documented below:

- St. Josephs Kyabirukwa PS: The education department consolidated school asset registers for FY 2021/22 indicated that the school had (10) classrooms, (18) latrine stances, (170) desks and (8) teacher accommodations while the school asset register had (10) classrooms, (18) latrine stances, (170) desks and (8) teacher accommodation.
- Kajaho PS: The education department consolidated school asset register for FY 2021/22 indicated that the school had (15) classrooms, (18) latrine stances, (447) desks and (12) teacher accommodations while the school asset register had (15) classrooms, (18) latrine stances, (447) desks and (12) teacher accommodation.
- Kishaye PS: The education department consolidated school asset registers for FY 2021/22 indicated that the school had (8) classrooms, (6) latrine stances, (140) desks and (3) teacher accommodation while the school asset register had (8) classrooms, (6) latrine stances, (140) desks and (3) teacher accommodation. Hence, accuracy of the information is 100% score 2

School compliance and performance improvement:

Maximum 12 points on this performance measure

a) The LG has ensured that all registered primary schools have complied with MoES annual budgeting and reporting guidelines and that they have submitted reports (signed by the head teacher and chair of the SMC) to the DEO by January 30. Reports should include among others, i) highlights of school performance, ii) a reconciled cash flow statement, iii) an annual budget and expenditure report, and iv) an asset register:

- If 100% school submission to LG, score: 4
- Between 80 – 99% score: 2
- Below 80% score 0

There was compliance with MoES annual budgeting and reporting guidelines. The assessor observed that 196 schools had submitted annual school reports and budgets highlighting; (i) school performance, (ii) a reconciled cash flow statements, (iii) an annual budget and expenditure report, and (iv) an asset registers to DEO before 30th January 2022.

The verification from field visit in the (3) UPE sample schools (St. Josephs Kyabirukwa PS , Kajaho PS and Kashaye PS) revealed that all the headteachers of the 196 UPE school had prepared and compiled the school reports in the required formats. The reports were signed by SMC and Headteachers before the required deadline of January 30th as planning, budgeting and implementation guidelines for primary and secondary schools (May 2019).

Therefore, the DEO had ensured that all registered primary schools comply with MoES annual budgeting and reporting guidelines and their headteachers had submitted reports. Hence, the score is 4

School compliance and performance improvement:

Maximum 12 points on this performance measure

b) UPE schools supported to prepare and implement SIPs in line with inspection recommendations:

- If 50% score: 4
- Between 30–49% score: 2
- Below 30% score 0

There was evidence that the Education department supported 196 UPE schools to prepare and implement SIPs in line with inspection recommendations. In the report of one day workshop on 18th January 2022, where 290 participants attended including headteachers from both UPE and private schools.

The Education department had a file containing SIP reported from 196 UPE schools in accordance to the format/checklists required in the planning, budgeting and implementation guidelines for LGs for the education sector (May 2019).

There was evidenced that the 03 sample schools had prepared and displayed the SIPs

The issue to be addressed include:

- St. Josephs Kyabirukwa PS has SIP-2021 with the following issues; improving academic performance , rehabilitating staff houses and classroom, improving health , sanitation and school compound.

- Kajaho PS: presented SIP to address different issues, among which were inadequate space/classroom, improving sanitation and accommodation for teachers.

- Kishaye PS: presented SIP - 2021 to address teachers schemes of work and lesson planning, managing teachers/pupils' attendance, improving pupils academic enhance and preparing pupils performance

All the schools(100%) had prepared SIP with support from the office of the DEO

School compliance and performance improvement:

Maximum 12 points on this performance measure

c) If the LG has collected and compiled EMIS return forms for all registered schools from the previous FY year:

- If 100% score: 4:
- Between 90 – 99% score 2
- Below 90% score 0

There was evidence that CAO wrote a letter dated 7th/12/2021 and received MoES on 10th December 2021. The list of government-aided primary schools (196) captured in the Isingiro District Performance Contract FY 2021/22 is consistent with the number of schools (196) in the excel data sheet (OTIMS) for FY 2021/22.

Human Resource Management and Development

Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision

Maximum 8 points on this performance measure

a) Evidence that the LG has budgeted for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY:

Score 4 or else, score: 0

Isingiro DLG budgeted for a head teacher and minimum of (7) teachers per school or a teacher per class in all the (196) Government aided primary schools as per the staff list for the FY 2022/23. The total wage bill provision for teachers in UPE schools is UGX 1,498,933,000/= as per the Approved Budget Estimates for FY 2022/23.

The Education Department –current staff structure indicated that 1731 teachers are in post and 647 needed to be filled for the staff ceiling of 2387 teachers. The wage bill represents 73 % i.e. $(1731 / 2387) * 100$.

Hence, there is evidence that LG has budgeted for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY 2022/2023 and a score 4.

Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision

Maximum 8 points on this performance measure

b) Evidence that the LG has deployed teachers as per sector guidelines in the current FY,

Score 3 else score: 0

The education department primary school deployment list for FY 2021/22 obtained from the DEO revealed that a total of (1731) teachers were deployed in 196 UPE schools.

Verification was done in 3 sampled UPE school and the following was established as per the deployment/staff lists from the DEO's office. All the 3 sample UPE schools have classes up to P7 and each has a minimum of (7) teachers.

- St. Josephs Kyabirukwa PS: The number of teachers (11) on staffing list in PBS 2022/23 is consistent with the number of teachers (11) on the school staff list.

Kajaho PS: The number of teachers (13) on staffing list in PBS 2022/23 is consistent with the number of teachers (13) on the school staff list

Kishaye PS: The number of teachers(10) on staffing list in PBS 2022/23 is consistent with the number of teachers (10) on the school staff list.

It was validated that the number of teachers on the staff lists in PBS 2022/23 was consistent with the number of teachers on the school staff list of the 3 sampled UPE schools.

Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision

Maximum 8 points on this performance measure

c) If teacher deployment data has been disseminated or publicized on LG and or school notice board,

score: 1 else, score: 0

The teacher deployment data had been displayed on school notice board in all the 03 sampled UPE schools as indicated below:

St. Joseph Kyaburikwa PS (Isingiro TC) deployment staff list displayed on the notice-board had (11) teachers i.e., Male (7) and Female (4)

Kajaho PS (Ruyanga S/C) deployment staff list displayed on the notice-board had (13) teachers i.e., Male (6) and Female (7)

Kishaye PS (Kabingo S/C) deployment staff list displayed on the notice-board had (10) teachers i.e., Male 5) and Female (5).

Hence, there was evidence of teacher deployment data dissemination to the public, score 1

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

a) If all primary school head teachers have been appraised with evidence of appraisal reports submitted to HRM with copy to DEO/MEO

Score: 2 or else, score: 0

There was evidence produced to show that all Primary School Head teachers were appraised and reports submitted by SAS for the previous academic year.

A sample of 10 files for primary schools' head teachers was taken and all of them had appraisal files as follows:

1. Abaho Karega Stephen of Kashojwa PS was appraised on 3/12/2021
2. Bukenya Moses Mukasa of Kashenyi PS was appraised on 31/12/2021
3. Iga Jerome of Kajaho PS was appraised on 3/12/2021
4. Amarwe Charles of Burungamo PS was appraised on 31/12/2021
5. Walukagga Mohamadi of Kishuro Muslim PS was appraised on 22/12/2021
6. Ngabirano Richard of Buhungiro Demo PS was appraised 14/1/2022
7. Nahugare Evalyne of nakivale PS was appraised on 31/12/2021
8. Nalwanga Jacinta of Kibona Girls was appraised on 15/1/2022
9. Agaba Donax Tumwine of Rukoma PS was appraised on 30/12/2021
10. Tushemereirwe Peninah Fans of Nyamayanja Modern PS was appraised on 31/12/2021

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

b) If all secondary school head teachers have been appraised by D/CAO (or Chair BoG) with evidence of appraisal reports submitted to HRM
Score: 2 or else, score: 0

There was evidence to show that all Secondary School head teachers were appraised by D/CAO for the previous FY.

The LG had a total of 10 secondary schools in the previous school year and all of them had appraisal reports on file as follows;

1. Birunduma Mucinguzi Christine of St Raphael Voc. Secondary school was appraised on 23/1/2022

2. Begumanya Julius of Kigarama Voc S.S was appraised on 31/12/2021

3. Mukombozi Joseph of Katanoga S.S was appraised on 10/1/2022

4. Musinguzi Jackson of Kikagate Seed S.S was appraised on 29/12/2021

5. ndahendekire Richard of Isingiro S.S was appraised on 31/12/2021

6. Bagarukayo Wilson Mukombe of Rwamurunga Community S.S was appraised on 10/1/2022

7. Atwebembire Onesmus of Kisyoro SS was appraised on 30/12/2021

8. Mweoroxi Paddy of Bukanga S.S was appraised on 10/1/2022

9. Buryabarema A.T. Oshea of Endiinzi H.S was appraised on 15/1/2022

10. Nuwamanya Margaret of Kiyenje S.S was appraised on 12/1/2022

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

c) If all staff in the LG Education department have been appraised against their performance plans score: 2. Else, score: 0

There was evidence that the staff in the education department was appraised against their performance plans in the previous FY.

1. Amanyire Derogations - Senior Inspector of schools, was appraised on 2/7/2022

2. Arinda Sarah,- Inspector of Schools, was appointed in September 2022 therefore not yet due for appraisal

3. Asiimwe Cleophas- Inspector of Schools, was appointed in November 2022 therefore not yet due for appraisal

4. Byaruhanga Evarist- Inspector of Schools, was appointed in November 2022 and therefore not yet due for appraisal.

5. Yesigyemukama Charles,- Inspector of schools, was appraised on 1/7/2022

6. Gumusiriza Ethan – Inspector of schools, was appointed in November 2022 and therefore not yet due for appraisal.

7. Kamuhangire Juliet- Education officer special needs was appraised on 30/6/2022

8. Natukunda Agatha- Education Officer Guidance and Counselling was appraised on 30/6/2022

Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.

Maximum 8 points on this performance measure

d) The LG has prepared a training plan to address identified staff capacity gaps at the school and LG level,

score: 2 Else, score: 0

There was evidence that DEO education department developed a training plan dated FY-2021/2022 with the following capacity gaps to be addressed:

- Lack of awareness on roles and responsibilities by senior women and men teachers
- Inadequate skills of games teachers and choir leaders
- Inadequate skills of caregivers and centre management committees
- Lack of sufficient knowledge to develop quality SIPs
- Inadequate skills among teachers in child-friendly environments, gender mainstreaming, adolescents etc.

In addition, the department plans to handle issues related to school administration by headteachers and members of the BOG, PTA and SMC, mainly to guide them on issues of financial management and reporting accountability. It also has a plan for orienting new school inspectors in the district. Hence, the education department is prepared for capacity building of her staff, score 2.

Management, Monitoring and Supervision of Services.

Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 8 points on this performance measure

a) The LG has confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by December 15th annually.

If 100% compliance, score:2 or else, score: 0

The CAO confirmed the list of schools, enrolment data and budget allocation in the Program Budgeting System (PBS) with a letter to MoES dated 7th December 2021. The MoES received the submission on 10th December 2021.

Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 8 points on this performance measure

b) Evidence that the LG made allocations to inspection and monitoring functions in line with the sector guidelines.

If 100% compliance, score:2 else, score: 0

There was evidence that the district received Ush. 85,887,000/= of the approved budget Ush. 27,965,000/= , representing 307% (Q4 report, page 85) of the budget for school inspection in district during FY 2021/22 i.e., 4 Inspection reports compiled, 3 Monthly departmental meetings held to discuss inspection reports, Teachers supported on preparing action plans, 303 primary schools monitored 52 secondary schools and 4 tertiary institutions.

The office of the DEO also received Ush. 56,989,000/= for monitoring, support supervision in planning, budgeting and financial report, school asset register maintenance, data requests and collection, obituary-related functions in schools and follow-up of the visits and action taken.

The allocated funds were more than a minimum of 66,656,000/= for output (078401) and (Output 078402) as per the Planning, Budgeting and Implementation Guidelines for LGs for the Education Sector (FY 2021/2022, page 11). i.e., $(4,000,000 + (100,000 \times 217) + 4,500,000 + (168,000 \times 217)) = \text{Ush } 66,656,000/=$. This budget take care of the following schools: 196 UPE, 20 secondary schools, 122 private primary and 42 secondary schools in the district.

Therefore, there was evidence that the LG was 100% compliance, score:2

Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 8 points on this performance measure

c) Evidence that LG submitted warrants for school's capitation within 5 days for the last 3 quarters

If 100% compliance, score: 2 else score: 0

The evidence shows the LG did not submit warrants for school's capitation within 5 days for the last 3 quarters.

Time taken:

Q 1- 8 days

Q 3 -16 days

Q 4-9 days.

They were invoiced on the following dates;

Notification if Expenditure Limits Warranted

Q 1 –06/07/2021
14/07/2021

Q 3- 22/12/2021
07/01/2022

Q 4– 04/04/2022
13/04/2022

Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 8 points on this performance measure

d) Evidence that the LG has invoiced and the DEO/ MEO has communicated/ publicized capitation releases to schools within three working days of release from MoFPED.

If 100% compliance, score: 2 else, score: 0

Evidence shows the LG did not invoice and communicate capitation releases to schools within three working days of release of MoFPED.

Time taken;

Q 1-10 days

Q3- 20 days

Q 4- 10 days

Notification of Cash release Invoiced
Publicized

Q 1-06/07/2021	16/07/2021
16/07/2021	

Q 3-22/12/2021	11/01/2022
11/01/2022	

Q 4-04/04/2022	14/04/2022
14/04/2022	

Routine oversight and monitoring

Maximum 10 points on this performance measure

a) Evidence that the LG Education department has prepared an inspection plan and meetings conducted to plan for school inspections.

• If 100% compliance, score: 2, else score: 0

There was evidence that the education department held meetings to plan for inspection activities as indicated by school inspection workplan – FY 2021/22.

- Term III-2021: The education department held planning meetings (September November 2021 for school inspection to ensure school compliance on SOPs, teacher COVID-19 vaccination and check on the status schools during closure.

- Term I-2022 school inspection was informed by the findings reported to the CAO by the DEO on 31st December 2021, the DEO including challenges such as: bushy compounds in schools, no security for school property and dilapidated infrastructure.

- Term II- 2022 school inspection: the education department held meeting on 17th May 2022, where the DEO reminded members about key issues to observe during inspection i.e., dissemination of feedback report, assessment of learners, monitoring the project, school participation in co-curricular activities.

There is evidence that the LG Education department had prepared an inspection plan and meetings conducted to plan for school inspections, hence 100% compliance, score: 2

Routine oversight and monitoring

Maximum 10 points on this performance measure

b) Percent of registered UPE schools that have been inspected and monitored, and findings compiled in the DEO/MEO's monitoring report:

- If 100% score: 2
- Between 80 – 99% score 1
- Below 80%: score 0

School inspection/monitoring reports for FY 2021/22 were obtained and reviewed to establish the number of schools inspected as indicated below:

- The school inspection Term III, 2021 in Q1 FY 2021/2022 was written on 13th January 2022 and submitted on 24th March 2022. The report included 196 UPE schools, and 34 private primary schools were inspected. The secondary component was covered by DES. It was found that the school's infrastructure was dilapidated due to COVID-19. 100% of UPE schools were inspected.

- The school inspection Term I, 2022 in Q3 FY 2021/2022 was written on 18th May 2022 and submitted on 5th September 2022. The report included 196 UPE schools, 37 private primary schools, and 23 secondary schools were inspected. It was observed that COVID-19 had affected enrollment; many learners had dropped out of school, and some private schools were operating boarding sessions without a license and not observing SOPs. 100% of UPE schools were inspected.

- The school inspection Term II, 2022 in Q4 FY 2021/2022 was written on 30th August 2022 and submitted on 5th September 2022. The report included 196 UPE schools, 45 private primary schools, and 14 secondary schools were inspected. The key findings were: headteachers' performance had improved through the lack of monitoring and supervision reports for teachers and improved infrastructure due to DRDIP, SFG and other partners and community employment. 100% of UPE schools were inspected.

Therefore, per cent of registered UPE schools that have been inspected and monitored, and the findings compiled was 100%, score: 2

Routine oversight and monitoring

Maximum 10 points on this performance measure

c) Evidence that inspection reports have been discussed and used to recommend corrective actions, and that those actions have subsequently been followed-up,

Score: 2 or else, score: 0

There was evidence that the education department held meetings to discuss inspection reports, recommend corrective actions, and followed up to check implementation.

Before the schools reopened in January 2022, the education department held several meetings to discuss the school inspection report regarding the state of schools during the COVID-19 lockdown.

On 31st December 2021, the DEO took an action and reported to the CAO on the status of facilities in the district. The report included the following challenges and recommendations:

- Most of the schools had been closed, the compound was bushy, there was no security for property and the infrastructure was dilapidated. In his recommendation:

- Headteachers should be monitoring schools during school closures,

- Mobilization and sensitization of parents

- Radio talks should be conducted by district leadership to encourage parents to support their children with homeschooled learning. For

On 20th May 2022, in the DEO monitoring report, it was found that:

- The enrollment for government-aided schools had sharply increased from 89955 to 123545 because of the phasing out of many private schools in the district as well as the influx of refugees in the district.

- The licenses of many private schools had expired during the COVID-19 lockdown

- There need to plant more trees in the compound to provide a shed

From the findings, the DEO recommended that:

- all schools be fenced and guarded be employed in schools

- Mobilization and sensitization of parents about their roles and responsibilities in schools

- Private schools should process license

- Intensifying guidance and counselling to redeem learners from earlier and teenage pregnancies

On 13th June 2022, the education staff held a meeting under Min. 5/June/2022, the DEO reminded the school inspectors to prepare and submit the Term 1 – 2022 school inspection report. He also told the members to draw up the school's inspection plan as soon as possible for Term-II =- 2022 school inspection.

Verification in the three (03) sample schools indicated that school inspectors visited, made the recommendations, and headteachers held meetings with SMC, PTA and teachers for further action as follows:

(i) Kajaho PS: school inspector (Yesigyemukama) visited on 7th April 2022 and the school inspector (Amanyire) visited on 19th January 2022. They observed that the headteacher had no supervision records, and the school needed more learning space due to increased enrollment and the need to observe SOPs for COVID-19. In the meetings of SMC on 14th June 2022, under Min. KPSVIII/2022, SMC discussed the issues of big numbers of learners in the school and resolved to construct a temporary shelter using tents to reduce the congestion of learners in the learning space. In the SMC meeting on 18th November 2022, the headteacher presented the school inspection report – missing supervision records, unclean compound and missing supervision, under Min. KPSVII/2022. The members reminded the headteacher to adhere to his role of supervision in the schools.

(ii) St. Joseph Kyabirukwa PS: school inspector (Gumisiriza Ethan) visited on 20th September 2022 and noted that there was no license for the school to operate a boarding section in the school. In the SMC meeting of 28th October 2022, the headteacher reported the issue of no boarding license, and under Min21/2022 – she reported that the process of acquiring the license has started. The inspector had also observed the high cost of transport for day scholars between school and home and headteachers reported this concern in the same meeting. The SMC members under Min. 28th October 2022 resolved to invite the parents of day scholars to discuss the matter of transport.

(iii) Kishaye PS: school inspector (Amanyire) visited the schools on 3rd October 2022 and recommended that the headteacher needed to delegate duties and responsibilities well and that the gatekeeper should always be at the gate. During the inspection visit on 10th May 2022, a low turn of learners was also observed. The SMC meeting of 13th October 2022, under Min. On 8/13/2022 the headteacher reported the school inspection feedback. The members reminded the headteacher to do his roles properly and resolved to complete the school fence to avoid infiltration into the school compound. Hence, score 2.

Routine oversight and monitoring

Maximum 10 points on this performance measure

d) Evidence that the DIS and DEO have presented findings from inspection and monitoring results to respective schools and submitted these reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES):
Score 2 or else score: 0

There was evidence that Isingiro DLG submitted all the (3) school inspection reports, as per the details below;

i) The acknowledgement notes from DES indicated that the Q1&Q2 school inspection report (Term III-2021) was submitted on 24th March 2022

ii) The acknowledgement notes from DES indicated that the Q3 school inspection report (Term-I 2022) was submitted on 4th July 2022

iii) The acknowledgement notes from DES indicated that the Q4 school inspection report (Term-II 2022) was submitted on 5th September 2022

There was evidence that DES acknowledged the receipt of three reports from Isingiro DLG, score 2

Routine oversight and monitoring

Maximum 10 points on this performance measure

e) Evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings, performance assessment results, LG PAC reports etc. during the previous FY: score 2 or else score: 0

There is evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings.

- Social services committee held meeting on 13th May 2022, and DEO updated

the committee on the issues of school monitoring and inspection , mentorship of teachers on their pedagogical approaches in management of learners after school reopening.

- Social services committee held meeting on 28th May 2022, and DEO updated the committee several issues in education, e.g., increased enrollment of learners from 89955 before school closure to 121575 after reopening schools due to COVID-19.

- Social services committee held meeting on 23th August 2022 and DEO presented a report on school inspection on delays in completion of school constructed projects and supply, staffing gaps in primary school, lack of security in schools and rampant strikes in secondary schools.

- The social services committee discussed school inspection reports, score 2.

Mobilization of parents to attract learners

Maximum 2 points on this performance measure

Evidence that the LG Education department has conducted activities to mobilize, attract and retain children at school,

score: 2 or else score: 0

There was evidence of community engagement meetings held in FY 2021/2022 as indicated below:

- Sensitization of communities, parents, teachers and learner through Radio talk show on Radio Millennium in Isingiro by DEO, education officer guidance and counselling and RDC and District communication officer on 17th December 2021. They informed the listeners their roles and responsibility in child up bringing.

- In May – June , 2022 the education department held a campaign to protect the girl and save the nation , by creating awareness of challenges associated with adolescents and girls to stakeholders so that they can support the learners go back to school.

Therefore, there is evidence that the LG Education department has conducted activities to mobilize, attract and retain children at school, score: 2

Investment Management

Planning and budgeting for investments

Maximum 4 points on this performance measure

a) Evidence that there is an up-to-date LG asset register which sets out school facilities and equipment relative to basic standards, *score: 2, else score: 0*

There was an evidence of an up to-date LG asset register. Isingiro DLG had an updated consolidated school registers for 2022 prepared by senior planner(Muhwezi Richard) covering the (196) UPE schools and (14) secondary schools capturing classrooms, latrine stances, desks , laboratories , teachers houses and school enrolment in accordance with Format 1 in the MoES guidelines-page 57. Verification in the sample schools revealed that:

- St. Josephs Kyabirukwa PS: The education department consolidated school asset register – 2022 indicated that the school had (10) classrooms, (18) latrine stances, (170) desks and (8) teacher accommodations while the school asset register had (10) classrooms, (18) latrine stances, (170) desks and (8) teacher accommodation.
- Kajaho PS: The education department consolidated school asset register – 2022 indicated that the school had (15) classrooms, (18) latrine stances, (447) desks and (12) teacher accommodations while the school asset register had (15) classrooms, (18) latrine stances, (447) desks and (12) teacher accommodation.
- Kishaye PS: The education department consolidated school asset register – 2022 indicated that the school had (8) classrooms, (6) latrine stances, (140) desks and (3) teacher accommodation while the school asset register had (8) classrooms, (6) latrine stances, (140) desks and (3) teacher accommodation. Hence, accuracy of the information is 100% score 2

Planning and budgeting for investments

Maximum 4 points on this performance measure

b) Evidence that the LG has conducted a desk appraisal for all sector projects in the budget to establish whether the prioritized investment is: (i) derived from the LGDP III; (ii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, DDEG). If appraisals were conducted for all projects that were planned in the previous FY, *score: 1 or else, score: 0*

The LG conducted desk appraisal for all sector projects in the budget and investments were obtained from the LGDP III-2019/2020 -2024/2025. The projects were appraised by; DEO, District Planner, DCDO and Senior Environment Officer on, 13/03/2021, 21/03/2021,27/03/2021, 22/04/2021, and 23/04/2021

The following projects were appraised;

1. Construction of 4 Classroom block and an Office, Supply of Desks and 10,000 Litre Water tank to Buhungura P/s
2. Construction of 4 Classroom block and an Office, Supply of Desks and 10,000 Litre Water tank to Kaiho P/s
3. Construction of 4 Classroom block and an Office, Supply of Desks and 10,000 Litre Water tank to Kagabagaba P/s
4. Construction of 4 Classroom block and an Office, Supply of Desks and 10,000 Litre Water tank to Kabatangare P/s

12	1	<p>Planning and budgeting for investments</p>	<p>c) Evidence that the LG has conducted field Appraisal for (i) technical feasibility; (ii) environmental and social acceptability; and (iii) customized designs over the previous FY, score 1 else score: 0</p>	<p>The LG provided a field appraisal for, technical feasibility, environmental and social acceptability and customized designs. The appraisal dates were; 21/03/2021, 27/03/2021, 14/05/2021. The appraisals were carried out by; DEO, Inspector of Schools, District Planner, DCDO and Senior Environment Officer.</p>
<p><i>Maximum 4 points on this performance measure</i></p>	<p>The following projects were appraised;</p> <ol style="list-style-type: none"> 1. Construction of 4 classroom block and an office, supply of desks and 10,000 litre water tank to Buhungura P/s 2. Construction of 4 classroom block and an office, supply of desks and 10,000 litre water tank to Kaiho P/s 3. Construction of 4 classroom block and an office, supply of desks and 10,000 litre water tank to Kagabagaba P/s 4. Construction of 4 classroom block and an office, supply of desks and 10,000 litre water tank to Kabatangare P/s 			
13	1	<p>Procurement, contract management/execution</p>	<p>a) If the LG Education department has budgeted for and ensured that planned sector infrastructure projects have been approved and incorporated into the procurement plan, <i>score: 1, else score: 0</i></p>	<p>The indicator targeted seed secondary school which the LG did not have in the FY 2022/2023.</p>
<p><i>Maximum 9 points on this performance measure</i></p>				

Procurement, contract management/execution

Maximum 9 points on this performance measure

b) Evidence that the school infrastructure was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold) before the commencement of construction,
score: 1, else score: 0

There was evidence of approval by contracts committee for the school infrastructure. The contracts committee in the meeting held on 18th/08/2021 under minute 41/08/2021 approved amendment on subject of procurement from 2-classroom block to 4-classroom block with headteacher's office at Kaiho Primary School. The committee also approved the construction of 4-classrooms instead of two at Kabatangare P/S and Kagabagaba P/S under minutes 40/08/CC/2021/2011 and 43/08/CC/2021/2022 respectively.

The committee approved evaluation report and contract award to M/S KENIVIC Co. (U) Ltd at UGX 322,938,506 under minute 06/10/CC/2021/2022. The Solicitor General cleared the contract in a letter dated 27th/12/2021 Ref.ADM.7/330/01

For Kagabagaba P/S the contracts committee approved evaluation report on 30th/09/2021 under minute 08/10/CC/2021/2022 recommending award to M/S MANZI Establishments Ltd at UGX 311,073,370/=. The Solicitor General cleared the contract in a letter dated 27th/12/2021 Ref.7/330/01

The construction of 4-classrooms at Kabatangare P/S was approved by the contracts committee in a meeting held on 30th/09/2021 where the evaluation report was approved under minute 05/10/CC/2021/2022. Contract was awarded to M/S M.M Development (U) Ltd at UGX 322,768,940/=. The contract was cleared by Solicitor General in a letter dated 27th/12/2021 Ref.7/330/01.

Procurement, contract management/execution

Maximum 9 points on this performance measure

c) Evidence that the LG established a Project Implementation Team (PIT) for school construction projects constructed within the last FY as per the guidelines. *score: 1, else score: 0*

For the implemented LG education infrastructure projects, there was evidence that Project Implementation Team was properly established as per the guidelines. Sampled education projects included; construction of 4-classrooms with furniture and Head Teacher's office at Kaiho Primary School in Kabuyanda Town Council at UGX 322,938,506/=, construction of 4-classrooms, Head Teacher's office and furniture in Ruborogota sub-county at UGX 311,073,370/= and construction of 4-classrooms at Kabatangare P/S in Nyakitunda sub-county at UGX 322,768,940/=.

The above sampled infrastructure projects had PITs properly established. Review of a memo from Office of the Chief Administrative Officer dated 10th/01/2022 Ref.CR/207/1 where the District Engineer was appointed contract manager, the District Education Officer project manager and the Engineering Officer as Clerk of Works. Others appointed by CAO as members were the Labour, Environment and Community Development Officers. All required officers were included in the composition of the team.

Procurement, contract management/execution

Maximum 9 points on this performance measure

d) Evidence that the school infrastructure followed the standard technical designs provided by the MoES

Score: 1, else, score: 0

This particular indicator was tagged to seed secondary school which project the LG did not have in the period under review.

13	1	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>e) Evidence that monthly site meetings were conducted for all sector infrastructure projects planned in the previous FY</p> <p><i>score: 1, else score: 0</i></p>	<p>This specific indicator was tagged to seed secondary school project which the LG did not implement in the FY under review.</p>
13	1	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>f) If there's evidence that during critical stages of construction of planned sector infrastructure projects in the previous FY, at least 1 monthly joint technical supervision involving engineers, environment officers, CDOs etc .., has been conducted</p> <p><i>score: 1, else score: 0</i></p>	<p>There was sufficient evidence that monthly joint supervision involving technical officers i.e the District Engineer, Environment Officer, Community Development Officer and Labour Officer was conducted for LG education projects implemented in FY 2021/2022. Presented for review was monthly progress report for month of February 2022 dated 28th/02/2022.</p>
				<p>Monthly progress report for month of March dated 24th/03/2022 (Ref.CR/207/1) Report on physical progress was at 47%, supervision report dated 4th/04/2022 indicated that physical progress was at 52.9% and supervision report for May dated 30th/05/2022 indicated physical progress at 93.3% while financial progress was at 63% for Ruborongota Primary School.</p>
				<p>For Kagabagaba P/S supervision reports included that of 28th/02/2022, 4th/04/2022, 3rd/05/2022 and 3rd/06/2022. By the last monthly supervision report, the project had 95% physical completion, 93.3%-time progress while financial progress was at 75%.</p>
				<p>Construction of 4-Classrooms at Keiho Primary School was equally effectively supervised and reports produced including supervision reports dated 28th/02/2022, 4th/04/2022, 02/05/2022 and 3rd/06/2022. Reports captured environment and social aspects as well.</p>

Procurement, contract management/execution

Maximum 9 points on this performance measure

g) If sector infrastructure projects have been properly executed and payments to contractors made within specified timeframes within the contract, *score: 1, else score: 0*

The CFO provided evidence to the assessor that indicated the sector infrastructure projects were properly executed however, payments were not made within the timeframe. The projects were certified by the DEO, District Engineer, DCDO, Senior Environment Officer.

The sample projects were;

1. Construction of 4 classrooms with teachers office & 3 seater twin desks at Kagabagaba p/s in Ruborogota s/c by Manzi establishment Ltd. ISIN560/WRKS/2021-2022/00022.

Requisitioned on 13/06/2022. Certified works on 16/06/2022. Paid on 20/06/2022 by EFT. 44423360, UGX.59,946,862.

2 Construction of 4 classrooms with furniture and head teachers office at Kaiho p/s by Kenvin co (u) Ltd. ISIN560/WRKS/21-22/00003.

Requisitioned on 22/04/2022. Certified works on 28/04/2022. Paid on 04/05/2022 by EFT. 43277272, UGX.176,773,245.

3. Construction of 4 classrooms with head teachers Office at Kyamusooni p/s in Ruborogota s/c by Katuma construction Ltd. ISIN560/WRKS/21-22/00004. Requisitioned on 25/03/2022. Certified works on 28/03/2022. Paid on 11/04/2022 by EFT. 42759452, UGX.114525018.

The contractors were not paid within the timeframe of 14 days.

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>h) If the LG Education department timely submitted a procurement plan in accordance with the PPDA requirements to the procurement unit by April 30,</p> <p><i>score: 1, else, score: 0</i></p>	<p>The LG Education department timely submitted a user department procurement plan on time. This was on 30th/04/2021 in accordance with PPDA requirements.</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>i) Evidence that the LG has a complete procurement file for each school infrastructure contract with all records as required by the PPDA Law</p> <p><i>score 1 or else score 0</i></p>	<p>The indicator was tagged to seed secondary school which the LG did not implement in the period under review.</p>	1

Environment and Social Safeguards

14	<p>Grievance redress: LG Education grievances have been recorded, investigated, and responded to in line with the LG grievance redress framework.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that grievances have been recorded, investigated, responded to and recorded in line with the grievance redress framework,</p> <p><i>score: 3, else score: 0</i></p>	<p>There were no grievances recorded under Education despite the district having a functional grievance redress mechanism i.e., the LG publicized the mechanism, appointed a focal person and committee and the committee met periodically to attend to reported grievances.</p>	3
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15	<p>Safeguards for service delivery.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that LG has disseminated the Education guidelines to provide for access to land (without encumbrance), proper siting of schools, 'green' schools, and energy and water conservation</p> <p><i>Score: 3, or else score: 0</i></p>	<p>There was evidence that the LG disseminated the Education guidelines to schools as per the letter dated 30/07/2021 signed by the DNRO and DCDO. Attached to the letter was a distribution list for headteachers acknowledging receipt of the guidelines.</p>	3
16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a) LG has in place a costed ESMP and this is incorporated within the BoQs and contractual documents, <i>score: 2, else score: 0</i></p>	<p>There was evidence that costed ESMPs were incorporated in the BOQs of Education projects as noted below;</p> <p>BOQs of construction of a 2 classroom block and 1 headteacher office with supply of furniture at Buhungura primary school had a costed ESMP of UGX:2,800,000 incorporated therein.</p> <p>BOQs of construction of a 2 classroom block and 1 headteacher office with supply of furniture at Kabatangare primary school had a costed ESMP of UGX: 2,800,000 incorporated therein.</p> <p>BOQs of construction of a 2 classroom block and 1 headteacher office with supply of furniture at Kaiho primary school had a costed ESMP of UGX:2,800,000 incorporated therein.</p>	2

16	Safeguards in the delivery of investments <i>Maximum 6 points on this performance measure</i>	b) If there is proof of land ownership, access of school construction projects, <i>score: 1, else score:0</i>	<p>There was evidence of land ownership for education construction projects;</p> <p>Kabatangare primary school - Land consent letter dated 02/02/2022 by Tumusiime Eric- lay leader on behalf of Kabantagare Church of Uganda.</p> <p>Buhungura Primary school- land consent letter by parish priest - Kagarama parish signed by Rev. Benard Muhanguzi dated 02/02/2022.</p> <p>Kaiho Primary school- Land consent letter by Magirane Alfred - Actichest dated 22/02/2022.</p>	1
16	Safeguards in the delivery of investments <i>Maximum 6 points on this performance measure</i>	c) Evidence that the Environment Officer and CDO conducted support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and prepared monthly monitoring reports, <i>score: 2, else score:0</i>	<p>There was evidence that he Environment Officer and CDO conducted support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and prepared monthly monitoring reports,</p> <p>Construction of a 2 classroom block and 1 headteacher office with supply of furniture at Buhungura primary school was supervised and monitored as per reports dated 13/06/2022 and 29/03/2022.</p> <p>Construction of a 2 classroom block and 1 headteacher office with supply of furniture at Kabatangare primary school was monitored as per reports dated 10/11/2022, 15/06/2022 and 29/03/2022.</p> <p>Construction of a 2 classroom block and 1 headteacher office with supply of furniture at Kaiho primary school was supervised and monitored as per reports dated; 13/06/2022 and 29/03/2022.</p>	2

Safeguards in the delivery of investments

Maximum 6 points on this performance measure

d) If the E&S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments

Score: 1, else score:0

E&S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments as thus;

E&S certification form for construction of a 2 classroom block and 1 headteacher office with supply of furniture at Buhungura primary school was prepared and signed on 14/03/2022.

E&S certification form for construction of a 2 classroom block and 1 headteacher office with supply of furniture at Kabatangare primary school was prepared and signed on 21/03/2022.

E&S certification form for construction of a 2 classroom block and 1 headteacher office with supply of furniture at Kaiho primary school was prepared and signed on 29/06/2022

Health Performance
Measures

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>New_Outcome: The LG has registered higher percentage of the population accessing health care services.</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If the LG registered Increased utilization of Health Care Services (focus on total deliveries.</p> <ul style="list-style-type: none">• By 20% or more, score 2• Less than 20%, score 0	<p>The LG registered more than 20% increase in utilization of health care services in deliveries.</p> <p>The sampling done from all the Health facilities conducting deliveries of the health unit annual reports (HMIS 107) for financial years 2020/2021 and 2021-2022 indicated 28.4% increment</p> <p>This was evidenced as below;</p> <p>Financial year 2020-2021 total deliveries indicated a total of 14268</p> <p>Financial year 2021-2022 total deliveries indicated a total of 18332</p> <p>Previous financial year –the year before divided by year before * 100.</p> <p>Therefore, $18332 - 14268 = 4064$ divided by 14268 multiply by 100 = 28.4%</p>	2

Investment performance: The LG has managed health projects as per guidelines.

Maximum 8 points on this performance measure

a. If the LG budgeted and spent all the health development grant for the previous FY on eligible activities as per the health grant and budget guidelines, score 2 or else score 0.

The LG budgeted and spent UGX. 1,591,706,000 (ABPR, page, 16) health sector development grant on eligible projects as per budget guidelines.

Expenditure was on the following projects.

A. UGX. 1,258,941,186 was sent to UPDF Brigade to construct the following;

1. Construction of an OPD and Toilet at Rwantaha HCII in Rushasha S/C

2. Construction of an OPD and Toilet at Birunduma HCII in Rugaaga S/C

3. Construction of an OPD and Toilet at Kigaragara HCII in Kashumba S/C

4. Construction of an OPD and Toilet at Rwanjogyera HCII in Rwanjogyera S/C

5. Construction of an OPD and Toilet at Kyabahezi HCII in Mbaare S/C at UGX.

6. Construction of an OPD and Toilet at Kagaaga HCII in Ngarama S/C

B. UGX. 197,461,200

7. Construction of an OPD and Toilet at Rwamwijuka HCII in Kikagate S/C UGX. 197,461,200.

C. UGX 135,303,614

8. Supervision and monitoring, 10%, UGX. 135,303,614.

The total amount UGX. 1,591,706,000.

3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>b. If the DHO/MMOH, LG Engineer, Environment Officer and CDO certified works on health projects before the LG made payments to the contractors/ suppliers score 2 or else score 0</p>	<p>The DHO , District Engineer, Senior Environment Officer, DCDO, certified works on health projects before the LG made payments to the contractors and suppliers.</p> <p>The payments made were as follows;</p> <ol style="list-style-type: none"> 1. Construction of an OPD block and a two stance lined latrine at Rwamwijuka by Muhwezi Abert Construction Ltd. ISIN560/WRKS/2021-2022/00011/LOT1. Requisitioned for funds on 11/05/2022. Certified works on 23/05/2022. Paid on 24/05/2022 by EFT.43766197, UGX. 99,258,343. 2. Supply of fuel by Tusu Petro (U) Ltd. Requisitioned for funds on 22/12/2021. Certified works on 22/12/2021. Paid on 23/12/2021, UGX. 4,000,000.. 3. Construction of OPD block and a two stance lined latrine at Rwamwijuka by Muhwezi Abert Construction Ltd. ISIN560/WRKS/2021-2022/00011/LOT1. Requisitioned on 13/06/2022. Certified works on 15/06/2022. Paid on 21/06/2022 by EFT.44589007, UGX.73,464,549. 	2
3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>c. If the variations in the contract price of sampled health infrastructure investments are within +/-20% of the MoWT Engineers estimates, score 2 or else score 0</p>	<p>In the FY under review, the LG did not have any Health Centre II to III upgrade, yet this specific indicator was tagged to health facility upgrades in LGs.</p>	2

3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>d. Evidence that the health sector investment projects implemented in the previous FY were completed as per work plan by end of the FY</p> <ul style="list-style-type: none"> • If 100 % Score 2 • Between 80 and 99% score 1 • less than 80 %: Score 0 	<p>The health sector investment projects referred to under this assessment indicator were Health Centre II to III upgrades. The LG did not implement any project in FY 2021/2022.</p>	2
4	<p>Achievement of Standards: The LG has met health staffing and infrastructure facility standards</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that the LG has recruited staff for all HCIIIs and HCIVs as per staffing structure</p> <ul style="list-style-type: none"> • If above 90% score 2 • If 75% - 90%: score 1 • Below 75 %: score 0 	<p>According to the staffing structure, the LG has a staff establishment of 542 for HC IIIs and IVs. The current staffing levels are at 513, making a 95% staff filling.</p>	2
4	<p>Achievement of Standards: The LG has met health staffing and infrastructure facility standards</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the LG health infrastructure construction projects meet the approved MoH Facility Infrastructure Designs.</p> <ul style="list-style-type: none"> • If 100 % score 2 or else score 0 	<p>The indicator was tagged to Health Facility (Health Centre II to Health Centre III) upgrade. The LG did not implement such projects in FY 2021/2022.</p>	2

Performance Reporting and Performance Improvement

Accuracy of Reported Information: The LG maintains and reports accurate information

Maximum 4 points on this performance measure

a. Evidence that information on positions of health workers filled is accurate: Score 2 or else 0

The information on positions of health workers filled was accurate. This was evidenced on the deployment staff lists from the DHO of 27th November 2022 and that on the staff lists and attendance registers at the 3 sampled health facilities of Mabona Health centre III, Kikokwa Health centre III and Nyaburungo Health centre III as indicated below;

1. At Kikokwa Health center III, 17 out of 19 staff were indicated on the deployment list at the DHO's office corresponded to the 17 staff list of 29th November 2022 that was pinned on the notice board at the facility

2. At Mabona Health center III, 19 out of 19 staff were indicated on the deployment list at the DHO's office which corresponded to the 19 staff list of 1st November 2022 that was pinned at the Health facility notice board during the time of visit.

3. At Nyaburungo Health center III, 19 out of 19 staff were indicated on the deployment list at the DHO's office corresponding to the 19 staff list dated 9th December 2022 that was pinned at the Health facility notice board.

The information on positions of health workers filled was accurate

5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that information on health facilities upgraded or constructed and functional is accurate: Score 2 or else 0</p>	<p>The information on health facilities upgraded or constructed was accurate.</p> <p>The health sector did not have any upgrade under the financial year assessed.</p>	2
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>a) Health facilities prepared and submitted Annual Workplans & budgets to the DHO/MMOH by March 31st of the previous FY as per the LG Planning Guidelines for Health Sector:</p> <ul style="list-style-type: none"> • Score 2 or else 0 	<p>The Health facilities prepared and submitted Annual Work plans and budgets to the DHO for the previous financial year.</p> <p>The sampled health facilities of Kikokwa, Mabona and Nyarubungo Health facilities submitted as follows;</p> <ol style="list-style-type: none"> 1. Kikokwa Health centre III submitted on 30th March 2022 2. Mabona health center III submitted on 29th March 2022 and; 3. Nyaburungo Health centre III submitted on 31st March 2022 <p>All the three submissions were by 31st March which was within the timeline and also conformed to the prescribed formats.</p>	2

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.

Maximum 14 points on this performance measure

b) Health facilities prepared and submitted to the DHO/MMOH Annual Budget Performance Reports for the previous FY by July 15th of the previous FY as per the Budget and Grant Guidelines :

- Score 2 or else 0

The sampled Health facilities prepared and submitted to the DHO Annual Budget Performance Reports for the previous FY as evidenced from the submission below;

The submissions were as follows;

1. Kikokwa Health center III submitted on 4th July 2022
2. Mabona Health center III submitted on 4th July 2022 and;
3. Nyaburungo Health center III submitted on 7th July 2022

The submissions complied to the timeline submission by July 15th of the current FY as per the Budget and Grant Guidelines

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.

Maximum 14 points on this performance measure

a) Health facilities have developed and reported on implementation of facility improvement plans that incorporate performance issues identified in monitoring and assessment reports

- Score 2 or else 0

The health facilities developed and reported on implementation of facility improvement plans that incorporated performance issues identified in assessment reports for the current financial year.

This was evidenced from the submissions below;

1. Kikokwa III submitted on 5th June 2022

2. Mabona III submitted on 4th July 2022 and;

3. Nyaburungo III submitted on 7th June 2022

The performance issued included; Maternal neonatal child adolescent health, timely reporting and data management system, staff performance and deployment, medicine management, integrated approach of services, quality service delivery among others.

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.

Maximum 14 points on this performance measure

d) Evidence that health facilities submitted up to date monthly and quarterly HMIS reports timely (7 days following the end of each month and quarter) If 100%,

• score 2 or else score 0

The health facilities submitted 100% up to date monthly and quarterly HMIS reports timely (7 days following the end of each month and quarter).

Monthly and quarterly reports for the 3 sampled health facilities of Kikolwa health center III, Mabona health center III and Nyaburungo Health center III as evidenced below;

Kikolwa health facility submitted as follows; 7th Aug, 6th Sept, 6th Oct, 5th Nov, 7th Dec, 6th Jan, 3rd Feb, 5th April, 5th May, 2nd June and 6th July

Mabona health facility submitted as follows; 7th Aug, 7th Sept, 6th Oct, 5th Nov, 6th Dec, 5th Jan, 5th Feb, 7th March, 4th April, 5th May, 6th June and 4th July

Nyaburungo Health facility submitted as follows; 7th Aug, 7th Sept, 6th Oct, 6th Nov, 7th Dec, 7th Jan, 7th Feb, 7th March, 6th April, 6th May, 7th June and 6th July.

The submissions of 3 facilities were timely of all monthly (12) and quarterly (4) reports for the previous FY

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>e) Evidence that Health facilities submitted RBF invoices timely (by 15th of the month following end of the quarter). If 100%, score 2 or else score 0</p> <p>Note: Municipalities submit to districts</p>	<p>The health facilities submitted 100% of the Results Based Financing (RBF) invoices but not timely (by 15th of the month following end of the quarter).</p> <p>They submitted as follows;</p> <ol style="list-style-type: none"> 1. Mabona HC submitted on 11th July 2022 at 11:35am with a quality score of 97% 2. Kikokwa HC submitted on 11th July 2022 at 11:42am with a quality score of 94% and; 3. Nyaburungo HC submitted on 11th July 2022 at 11:28am with a quality score of 99% <p>The dates of submission all complied to the timelines of not beyond 15th July as required by the procedure.</p>	2
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p>	<p>f) If the LG timely (by end of 3rd week of the month following end of the quarter) verified, compiled and submitted to MOH facility RBF invoices for all RBF Health Facilities, if 100%, score 1 or else score 0</p>	<p>The LG verified and submitted to MOH facility RBF invoices for all the RBF Health Facilities.</p> <p>This was evidenced by the submitted invoice and letter from the CAO to the Permanent secretary Ministry of health dated 15th July 2022 with reference CR/101/7</p> <p>The submission was received at MOH registry on 15th July 2022 with a total of 313,510,320/=. The LG submitted timely by end of 3rd week of the month following end of the quarter</p>	1
<p>Maximum 14 points on this performance measure</p>	<p>Maximum 14 points on this performance measure</p>			

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>g) If the LG timely (by end of the first month of the following quarter) compiled and submitted all quarterly (4) Budget Performance Reports. If 100%, score 1 or else score 0</p>	<p>The LG did timely (by end of the first month of the following quarter) compiled and submit all quarterly (4) Budget Performance Reports and status were as follows;</p> <p>The reports were submitted on the following dates.</p> <p>Q,1, 26th October 2021</p> <p>Q,2, 13th January 2022</p> <p>Q,3, 29th April 2022</p> <p>Q,4, 14th July 2022</p> <p>Reports were submitted within the one month deadline after the quarter.</p>	1
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>h) Evidence that the LG has:</p> <p>i. Developed an approved Performance Improvement Plan for the weakest performing health facilities, score 1 or else 0</p>	<p>The LG developed an approved Performance Improvement Plan (PIP). This was evidenced from the PIP dated 11th July 2022 signed the DHO and approved by the CAO</p> <p>The PIP incorporated plans for the weakest performing Health facilities of Endiizi HC III, Mbaare HC III, Rushasha H CIII, Kabuyanda HC III, Nakivale HC III, Kanywamaizi HC III, Nyamuyanja HC IV, Nyakitunda HC III, Kyeirumba HC III, Ngarama HC III, Kikagate HC III, Mabona HC III, Nyaburungo HC III, Rwekubo HC IV and Rugaaga HC IV.</p> <p>These health facilities were identified for QI approach, fast track and corrective actions.</p>	1

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>ii. Implemented Performance Improvement Plan for weakest performing facilities, score 1 or else 0</p>	<p>The LG implemented Performance Improvement Plan for the lowest performing health facilities</p> <p>The PIP incorporated plans for the weakest performing Health facilities of Endiizi HC III, Mbaare HC III, Rushasha H CIII, Kabuyanda HC III, Nakivale HC III, Kanywamaizi HC III, Nyamuyanja HC IV, Nyakitunda HC III, Kyeirumba HC III, Ngarama HC III, Kikagate HC III, Mabona HC III, Nyaburungo HC III, Rwekubo HC IV and Rugaaga HC IV.</p> <p>These health facilities were identified for Quality Improvement (QI) approach, fast track and corrective actions.</p>	1
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Human Resource Management and Development

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p> <p>Maximum 9 points on this performance measure</p>	<p>a) Evidence that the LG has:</p> <p>i. Budgeted for health workers as per guidelines/in accordance with the staffing norms score 2 or else 0</p>	<p>The LG budgeted for health workers following guidelines / staffing norms.</p> <p>Under vote 560 page 15-67, the LG budgeted for 542 as filled positions and they were the health workers deployed in the LG under the health sector. The approved structure stood at 542.</p>	2
7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p> <p>Maximum 9 points on</p>	<p>a) Evidence that the LG has:</p> <p>ii. Deployed health workers as per guidelines (all the health facilities to have at least 75% of staff required) in accordance with the staffing norms score 2</p>	<p>The LG deployed health workers as per guidelines as all the health facilities had beyond 75% as staff required in accordance with the staffing norms.</p> <p>The staff lists of the facilities against the staffing norms were;</p> <p>1. Kabuyanda HC IV had 46 out of 49=93%</p>	2

this performance
measure

or else 0

2. Rugaaga HC IV had 44 out of
49=89%

3. Nyamuyanja HC IV had 44 out
of 49=89%

4. Rwenkubo HC IV had 46 out of
49=93%

5. Endiizi HC III had 18 out of
19=95%

6. Kikagatte HC III had 18 out of
19=95%

7. Kanywamaizi HC III had 18 out
of 19=95%

8. Kikokwa HC III had 17 out of
19=89%

9. Kasaana HC III had 18 out of
19=95%

10. Kashumba HC III had 18 out of
19=95%

11. Busheeka HC III had 18 out of
19=95%

12. Kyeirumba HC III had 18 out of
19=95%

13. Mabona HC III had 19 out of
19=100%

14. Mbaare HC III had 18 out of
19=95%

15. Nakivale HC III had 18 out of
19=95%

16. Ngarama HC III had 18 out of
19=95%

17. Nshungezi HC III had 18 out of
19=95%

18. Nyakitunda HC III had 18 out
of 19=95%

19. Nyaburungo HC III had 19 out
of 19=100%

20. Rushasha HC III had 18 out of
19=95%

21. Ruborogota HC III had 18 out of 19=95% and;

22. Ruhiira HC III had 18 out of 19=95%

All the health facilities made it to beyond the 75% and above staff requirement.

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).

Maximum 9 points on this performance measure

b) Evidence that health workers are working in health facilities where they are deployed, score 3 or else score 0

The health workers were working in health facilities where they were deployed.

This was evidenced on the deployment staff lists from the DHO of 27th November 2022 and that on the staff lists and attendance registers at the 3 sampled health facilities of Mabona Health centre III, Kikokwa Health centre III and Nyaburungo Health centre III as indicated below;

1. At Kikokwa Health center III, 17 out of 19 staff were indicated on the deployment list at the DHO's office corresponded to the 17 staff list of 29th November 2022 that was pinned on the notice board at the facility

2. At Mabona Health center III, 19 out of 19 staff were indicated on the deployment list at the DHO's office which corresponded to the 19 staff list of 1st November 2022 that was pinned at the Health facility notice board during the time of visit.

3. At Nyaburungo Health center III, 19 out of 19 staff were indicated on the deployment list at the DHO's office corresponding to the 19 staff list dated 9th December 2022 that was pinned at the Health facility notice board

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).

Maximum 9 points on this performance measure

c) Evidence that the LG has publicized health workers deployment and disseminated by, among others, posting on facility notice boards, for the current FY score 2 or else score 0

There was evidence that the LG had publicized health worker's deployment and disseminated as evidenced by the display of the list of deployed health workers on health facilities notice boards.

The displayed lists indicated the name of the facility, name of the staff, cadre, and gender among others as they appeared on the health facility notice boards

1. At Kikokwa Health center III, 17 out of 19 staff were indicated on the deployment list at the DHO's office corresponded to the 17 staff list of 29th November 2022 that was pinned on the notice board at the facility

2. At Mabona Health center III, 19 out of 19 staff were indicated on the deployment list at the DHO's office which corresponded to the 19 staff list of 1st November 2022 that was pinned at the Health facility notice board during the time of visit.

3. At Nyaburungo Health center III, 19 out of 19 staff were indicated on the deployment list at the DHO's office corresponding to the 19 staff list dated 9th December 2022 that was pinned at the Health facility notice board

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

a) Evidence that the DHO/MMOHs has:

i. Conducted annual performance appraisal of all Health facility In-charges against the agreed performance plans and submitted a copy to HRO during the previous FY score 1 or else 0

There was evidence to show that all health in charges were appraised for the previous FY. The 10 files sampled indicated as follows;

1. Azirwe Laudess of Kikagati HC III was appraised on 30/6/2022
2. Collins Aturinda of Kabuyanda HCIV was appraised on 30/6/2022
3. Tumwine Moses Ndyaba of Nyakitunda HC III was appraised on 30/6/2022
4. Nyugarura Naboth of Rugaaga HCIV was appraised on 28/6/2022
5. Faith Nankunda of Nyamuyanja HCIV was appraised on 29/6/2022
6. Arinaiter John Baptist of Kanywamaizi HC III was appraised on 30/6/2022
7. Akankwasa Johnson of Ngarama HCIII was appraised on 26/6/2022
8. Nyinawomuntu Chrisitine of Ruborogota HC III was appraised on 30/6/2022
9. Ahebwa Pross of Mabona HCIII was appraised on 30/6/2022
10. Nyarare Eddie of Migyera HCIII was appraised on 25/6/2022

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

ii. Ensured that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO/MMOH to HRO during the previous FY score 1 or else 0

There was evidence that facility in charges conducted performance appraisals for health workers in the previous FY. A sample of 10 files of health workers was taken as follows:

1. Seth Ampurira (Senior Clinical Officer) was appraised on 30/6/2022

2. Ahimbisibwe Vicent a Health Assistant was appraised on 30/6/2022

3. Niwamanya Phionah an Enrolled Nurse was appraised on 30/6/2022

4. Mutaasa Agnes an Enrolled Midwife was appraised on 30/6/2022

5. Katusiime Marion a Laboratory Assistant was appraised on 30/6/2022

6. Busingye Immaculate an enrolled Nurse was appraised on 30/6/2022

7. Kamugisha Alison an enrolled Midwife was appraised on 30/6/2022

8. Kyarimpa Resty an Enrolled Midwife was appraised on 30/6/2022

9. Asimwe Amos an Assistant Nursing officer was appraised on 30/6/2022

10. Kemigisha Teddy a health assistant was appraised on 30/6/2022

11. Tutun Dinah Loy an Enrolled Nurse was appraised on 30/6/2022

8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>iii. Taken corrective actions based on the appraisal reports, score 2 or else 0</p>	<p>There was evidence of the capacity needs assessment report dated 18/10 2022 highlighting key gaps for performance improvement such as training in ART care, provision of motorcycles to ease fieldwork, training in financial management for proper management, and accommodation for workers. There were embedded in a training plan for an orientation workshop in clinical and HIV management.</p>	2
8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>b) Evidence that the LG:</p> <p>i. conducted training of health workers (Continuous Professional Development) in accordance to the training plans at District/MC level, score 1 or else 0</p>	<p>The LG conducted training of health workers (Continuous Professional Development) in accordance to the training plans at District. These trainings included;</p> <ol style="list-style-type: none"> 1. Training of Health workers on detected child TB dated 20th May 2022 2. Training of health workers on pediatric care dated 2nd May 2022 3. Training on Health care waste management dated 25th March 2022 4. Training of health workers on staff performance and management dated 6th June 2022 5. Training of trainer on based planning dated 1st March 2022 and; 6. Training of health workers on smart paper technology dated 18th December 2021 <p>The trainings were incorporated into the CPD training plan dated 3rd July 2021</p>	1

8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>ii. Documented training activities in the training/CPD database, score 1 or else score 0</p>	<p>The LG documented training activities in the training /CPD database. All the Health workers who underwent through trainings were entered into the DHO's training file and in the ADHOs system generated list.</p>	1
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Management, Monitoring and Supervision of Services.

9	<p>Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>a. Evidence that the CAO/Town Clerk confirmed the list of Health facilities (GoU and PNFP receiving PHC NWR grants) and notified the MOH in writing by September 30th if a health facility had been listed incorrectly or missed in the previous FY, score 2 or else score 0</p>	<p>None of the health facilities missed PHC from all the quarters in the previous financial year.</p> <p>The letter from the CAO notifying the MOH in writing of the list of facilities that all the 60 facilities accessed the PHC NWR Grants was dated 20th September 2022 and received at MOH registry on 23rd September 2022 ref; 351/1.</p>	2
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9	<p>Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>b. Evidence that the LG made allocations towards monitoring service delivery and management of District health services in line with the health sector grant guidelines (15% of the PHC NWR Grant for LLHF allocation made for DHO/MMOH), score 2 or else score 0.</p>	<p>The Isingiro LG PHC budget for FY 2021/22 was UGX. 799,111,000 (ABPR, page, 3) and DHO's office was allocated, UGX. 119,867,000 (ABPR, page, 78) for monitoring and service delivery. This was 15% maximum.</p>	2
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Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.

Maximum 9 points on this performance measure

c. If the LG made timely warranting/verification of direct grant transfers to health facilities for the last FY, in accordance to the requirements of the budget score 2 or else score 0

The LG did not timely warrant direct transfers to health facilities in accordance to the requirements of not more than 5 working days. Time taken;

Q 1-9 days

Q 2-12 days

Q 3- 16 days

Q 4- 9 days

The warrants were made on the following dates;

Cash release Date of transfer	Warranting
Q 1 -06/07/2021 16/07/2021	15/07/2021
Q 2 -30/09/2021 15/10/2021	12/10/2021
Q 3 -22/12/2021 11/01/2022	07/01/2022
Q 4 -04/04/2022 14/04/2022	13/04/2022

Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.

Maximum 9 points on this performance measure

d. If the LG invoiced and communicated all PHC NWR Grant transfers for the previous FY to health facilities within 5 working days from the day of receipt of the funds release in each quarter, score 2 or else score 0

The LG did not invoice and communicate PHC NWR Grant transfers for the FY 2021/2022 to health facilities within 5 working days from the day of funds release in each quarter.

For Quarter 1, the notification of release of funds circular was dated 06/07/2021, warranted by CAO on 14/07/2021, invoiced on 16/07/2021 and communicated to LLGs and facilities on 16/07/2021.

For Quarter 2, the notification of release of funds circular was dated 30/09/2021, warranted by CAO on 12/10/2021, invoiced on 12/10/2021 and communicated to LLGs and facilities on 12/10/2021.

For Quarter 3, the notification of release of funds circular was dated 22/12/2021, warranted by CAO on 07/01/2022, invoiced on 11/01/2022 and communicated to LLGs and facilities on 11/01/2022.

For Quarter 4, the notification of release of funds circular was dated 04/04/2022, warranted by CAO on 13/04/2022, invoiced on 14/04/2022 and communicated to LLGs and facilities on 14/04/2022.

In all the four quarters, the transfer of PHC NWR grants was not effected within the 5 days deadline.

Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.

Maximum 9 points on this performance measure

e. Evidence that the LG has publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED- e.g. through posting on public notice boards: score 1 or else score 0

Evidence that the LG did not publicize the releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED.

Time taken;

1 Q-21 days

Q 2- 29 days

Q 3-29 days

Q 4- 24 days.

Cash release
Publicized

Communicated

Q 1- 06/07/2021
16/01/2021

16/07/2021

Q 2- 30/09/2021
15/10/2021

12/10/2021

Q 3 -22/012/2021
11/01/2022

11/01/2022

Q 4 -04/04/2022
14/04/2022

14/04/2022

Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.

Maximum 7 points on this performance measure

a. Evidence that the LG health department implemented action(s) recommended by the DHMT Quarterly performance review meeting (s) held during the previous FY, score 2 or else score 0

The LG health department implemented the actions recommended by the DHMT quarterly performance review meetings held during the previous FY.

This was evidenced from the implementation reports and quarterly review minutes below as required by the assessment procedure.

The evidenced quarterly review meeting minutes and implementation reports dated;

1. Q1 dated 29th September 2021
2. Q2 dated 3rd January 2022
3. Q3 dated 24th March 2022 and
4. Q4 dated 30th June 2022

Recommendations noted from quarter 4 of 30th June 2022, minute 06/Q4/021/022 the follow up actions included;

1. Cascading of school health programs in all the schools of the district
2. Including indicators that have not improved in the performance improvement plan of the next financial year
3. Strengthen support supervision for quality improvement

Routine oversight and monitoring: The LG monitored, provided hands-on support supervision to health facilities.

Maximum 7 points on this performance measure

b. If the LG quarterly performance review meetings involve all health facilities in charges, implementing partners, DHMTs, key LG departments e.g. WASH, Community Development, Education department, score 1 or else 0

The LG performance review meetings involved all health facilities in charges, implementing partners, DHMTs and key LG departments.

This was evidenced from the attached attendances of the minutes of the meetings held on;

1. Quarter one meeting held on 12th October 2021 had 67 attendants

2. Quarter two meeting held on 13th January 2022 had 67 attendants

3. Quarter three meeting held on 5th April 2022 had 69 attendants and;

4. Quarter four meeting held on 4th July 2022 had 66 attendants

The participants included all Health facility In-charges, focal persons, USAID, UPMB, RHITES, education sector, community service sector, DHT members and the DHO

Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.

Maximum 7 points on this performance measure

c. If the LG supervised 100% of HC IVs and General hospitals (including PNFPs receiving PHC grant) at least once every quarter in the previous FY (where applicable) : score 1 or else, score 0
If not applicable, provide the score

The LG supervised 100% of the 4 Health Centre IVs at least once every quarter in the previous FY

The Assessment Team reviewed the supervision reports for all the quarters for FY 2021/2022 and evidenced that 100% supervision was conducted at Kabuyanda HC IV, Rugaaga HC IV, Nyamuyanja HC IV and Rwekubo HC IV as indicted below;

1. QTR 1 dated 27TH September 2021

2. QTR 2 dated 31st December 2021

3. QTR 3 dated 25th March 2022 and,

4. QTR 4 dated 29th June 2022.

Some of the recommendations included;

1. Mentorship on EPI all health workers for proper vaccine control and accountabilities

2. Mentored all staff on proper usage of the VHT register

3. Conducting perinatal and maternal audits regularly

4. Routine conducting of MCH services

Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.

Maximum 7 points on this performance measure

d. Evidence that DHT/MHT ensured that Health Sub Districts (HSDs) carried out support supervision of lower level health facilities within the previous FY (where applicable), score 1 or else score 0

- If not applicable, provide the score

The DHT ensured that Health Sub Districts (HSDs) carried out support supervision of lower level health facilities within the previous FY.

The supervision and monitoring reports for the 3 health sub districts of Rugaaga, Rwenkubo-Nyamuyanja and Kabuyanda indicated that HSD supervision was done as evidenced below;

Q1 dated 27th September 2021

Q2 dated 3st February 2022

Q3 dated 29th March 2022 and;

Q4 dated 5th June 2022

The feedback included;

1. Improvement on the poor documentation of ANC registers

2. Routine auditing of perinatal deaths as 3 deaths not audited at Rwenkubo HC IV

3. Regular monitoring of deliveries using the partographs

4. Continuous support supervision

Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.

Maximum 7 points on this performance measure

e. Evidence that the LG used results/reports from discussion of the support supervision and monitoring visits, to make recommendations for specific corrective actions and that implementation of these were followed up during the previous FY, score 1 or else score 0

The LG used the results / reports from discussion of the support supervision and monitoring visits for the 4 quarters reviewed to make recommendations for specific corrective actions.

This was evidenced from Health facility activity reports and Supervision Books from the three visited health facilities as indicated the following actions;

1. Improvement on the poor documentation of ANC registers(Data information management system)
2. Routine auditing of perinatal deaths as 3 deaths not audited at Rwenkubo HC IV
3. Regular monitoring of deliveries using the partographs
4. Continuous support supervision
5. Improve on staff reporting time

The support supervision books from the three visited health facilities of Kikokwa, Mabona and Nyaburungo Health facilities also indicated the same recommendations and actions

At Kikokwa III, supervision was conducted from June 2021 to June 2022, at Mabona HC III, supervision was conducted from 5th August 2021 to 7th June 2022 and at Nyaburungo HC III, supervision was conducted from 16th August 2021 to 20th May 2022

Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.

Maximum 7 points on this performance measure

f. Evidence that the LG provided support to all health facilities in the management of medicines and health supplies, during the previous FY: score 1 or else, score 0

The LG provided support to all health facilities in the management of medicines and health supplies in FY 2021/2022.

These reports on Supervision Performance And Recognition Strategy (SPARS) indicated that guidance was given to health facility in-charges on secure, safe storage and disposal of medicines and health supplies

This was evidenced from the Medicine Management and supervision and monitoring reports;

1. Q1 dated 30th September 2021
2. Q2 dated 30th December 2022
3. Q3 dated 31st March 2022 and;
4. Q3 dated 30th June 2022

Some of the recommended actions as noted in quarter 4 included;

1. Conducted follow up visits to the facilities to monitor weak areas
2. Effective stock management
3. Ordering and reporting accuracy
4. Ensuring effective storage systems

11	2	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p>	<p>a. If the LG allocated at least 30% of District / Municipal Health Office budget to health promotion and prevention activities, Score 2 or else score 0</p>	<p>The LG DHOs health office budget was UGX.119,86,000. The total amount allocated to health promotion and prevention activities was UGX. 35,960,000 (ABPR-page, 77 and 78). This was a proportion of 30% maximum.</p>
		<p>Maximum 4 points on this performance measure</p>		
11	1	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p>	<p>b. Evidence of DHT/MHT led health promotion, disease prevention and social mobilization activities as per ToRs for DHTs, during the previous FY score 1 or else score 0</p>	<p>The DHT led health promotion, disease prevention and social mobilization activities were conducted during the previous FY.</p> <p>This was evidenced from the Health Promotion Activity reports and DHMT meeting minutes which established that implementation of health promotion, disease prevention and social mobilization activities in the previous FY were conducted.</p> <p>The documentary evidence availed during the assessment time included reports of the conducted activities below;</p> <p>The evidenced implementation reports included;</p> <ol style="list-style-type: none"> 1. Community engagement strategy on home based care dated 27th July 2021 2. Community awareness on Covid 19 dated 28th June 2022 3. School health education on water and sanitation 4. VHT and Local council home based care orientation dated 7th February 2022
		<p>Maximum 4 points on this performance measure</p>		

Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities

Maximum 4 points on this performance measure

c. Evidence of follow-up actions taken by the DHT/MHT on health promotion and disease prevention issues in their minutes and reports: score 1 or else score 0

The DHT followed up the actions taken by the DHT on health promotion and disease prevention from the Health promotion.

This was evidenced from the DHT minutes follow-up actions that were taken on the health promotion, disease prevention and social mobilization.

The actions were evidenced from the meeting minutes below;

1. Q1 dated 29th October 2021
2. Q2 dated 13th January 2022
3. Q3 dated 14th April 2022 and;
4. Q4 dated 14th July 2022

Actions of Q4 (14th July 2022)-min 04, Q4/021/022 included;

1. Orientation of midwives about maternal audit to reduce maternal and perinatal deaths
2. Continuous community condom distribution and education across the district
3. Conducting of school health trainings to patrons, health clubs, matrons and selected teachers on safe water, personal hygiene, food and menstrual hygiene.

Investment Management

Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.

Maximum 4 points on this performance measure

a. Evidence that the LG has an updated Asset register which sets out health facilities and equipment relative to basic standards: Score 1 or else 0

The LG availed an updated asset register that set out the health facilities and equipment relative to basic standards as per the format.

The evidenced updated district register was consolidated from all the health facility registers at the DHOs office dated 30th September 2022

The service standards for health facilities were also availed to the assessment team during the assessment time. For example; for Mabona HC (dated 8th July 2022), Kikokwa HC (dated 5th July 2022) and Nyaburungo HC (7th July 2022)

Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.

Maximum 4 points on this performance measure

b. Evidence that the prioritized investments in the health sector for the previous FY were:
(i) derived from the third LG Development Plan (LGDP III);

(ii) desk appraisal by the LG; and

(iii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, Discretionary Development Equalization Grant (DDEG));

score 1 or else score 0

The LG provided evidence which showed the prioritized investment projects in the health sector were developed from the LG D III. The desk appraisals were discussed in the TPC meetings held on, 21/04/2021, 22/04/2021, 23/04/2021 and 13/05/2021.

The projects were profiled in LG DP III, pages 97-113.

Projects were appraised by; DHO, District Planner, DCDO, Senior Environment Officer and District Engineer.

Projects appraised were.

1. Construction of an OPD and Toilet at Rwantaha HCII in Rushasha S/C.

2. Construction of an OPD and Toilet at Birunduma HCII in Rugaaga S/C.

3. Construction of an OPD and Toilet at Kigaragara HCII in Kashumba S/C.

4. Construction of an OPD and Toilet at Rwanjogyera HCII in Rwanjogyera S/C.

5. Construction of an OPD and Toilet at Kyabahesi HCII in Mbaare S/C.

6. Construction of an OPD and Toilet at Rwamwijuka HCII in Kikagate S/C.

7. Construction of an OPD and Toilet at Kagaaga HCII in Ngarama S/C.

Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.

Maximum 4 points on this performance measure

c. Evidence that the LG has conducted field Appraisal to check for: (i) technical feasibility; (ii) environment and social acceptability; and (iii) customized designs to site conditions: score 1 or else score 0

The LG provided evidence that conducted field appraisal to check for technical feasibility, environment and social acceptability, and customized designs to site. These were profiled in the LG DP III, pages, 2-113. The projects were appraised by; DHO, District Planner, DCDO, Senior Environment Officer on 12/05/2021, 13/05/2021 and 14/05/2021.

Appraised projects were;

1. Construction of an OPD and Toilet at Rwantaha HCII in Rushasha S/C
2. Construction of an OPD and Toilet at Birunduma HCII in Rugaaga S/C
3. Construction of an OPD and Toilet at Kigaragara HCII in Kashumba S/C
4. Construction of an OPD and Toilet at Rwanjogyera HCII in Rwanjogyera S/C .
5. Construction of an OPD and Toilet at Kyabahezi HCII in Mbaare S/C
6. Construction of an OPD and Toilet at Rwamwijuka HCII in Kikagate S/C
7. Construction of an OPD and Toilet at Kagaaga HCII in Ngarama S/C

12	1	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>d. Evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist: score 1 or else score 0</p>	<p>There was evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist;</p> <p>Construction of OPD block at Rwamwijuka H/C II was screened on 16/07/2021 with mitigation measures prepared on 16/07/2021.</p> <p>Construction of OPD block and 2 stance lined latrine at Birunduma HC II was screened on 24/11/2021 with mitigation measures prepared on 25/11/2021.</p> <p>Construction of OPD block and 2 stance lined latrine at Rwantaha HC II was screened on 24/11/2021 with mitigation measures prepared on 24/11/2021.</p>
13	1	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>a. Evidence that the LG health department timely (by April 30 for the current FY) submitted all its infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plans: score 1 or else score 0</p>	<p>The LG health department timely submitted all infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plan. User department plan was submitted on 13th/04/2022.</p>

Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines

Maximum 10 points on this performance measure

b. If the LG Health department submitted procurement request form (Form PP1) to the PDU by 1st Quarter of the current FY: score 1 or else, score 0

The LG health department submitted procurement request form (Form PP1) to PDU by 1st quarter of FY 2022/2023 as illustrated below

Construction of IPD Block at Kasaana HC III, construction of Senior staff house at Ngarama HC III, construction of senior staff house at Rushasha HC III, construction of staff house at Kyabinunga HC II and construction of staff house at Rwakakendo HC II. Submission of the above request to PDU was made on 4th/08/2022. This was within the 1st quarter of FY 2022/2023 hence the awarded score.

Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines

Maximum 10 points on this performance measure

c. Evidence that the health infrastructure investments for the previous FY was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold), before commencement of construction: score 1 or else score 0

During the FY under review, most health sector infrastructure investments were taken over by the Uganda People's Defence Forces (UPDF) Engineering Brigade on advice of the Solicitor General to the LG through a letter dated 21st/12/2021 Ref.ADM.7330/01. (Need for the LG to comply with the Presidential Directive)

For the only one PHC funded/implemented project by the LG i.e the construction of OPD at Rwamujuka Health Centre II there was sufficient evidence that the contracts committee approved the project. The committee approved submission on procurement method (Open domestic bidding), solicitation documents, non-refundable fee and technical evaluation team in a meeting held on 6th/08/2021 under minute 14/08/CC/2021/2022.

The contracts committee equally approved the evaluation report dated 30th/09/2021. The report was approved in a meeting held on 8th/10/2021 under minute 15/10/CC/2021/2022. Contract was awarded to M/S Muhwezi Albert Construction Co. Ltd at UGX 197,461,200/=

13	1	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p>	<p>d. Evidence that the LG properly established a Project Implementation team for all health projects composed of: (i) : score 1 or else score 0</p>	<p>The LG properly established the Project Implementation Team for the construction of OPD and 2-stance VIP pit latrine at Rwamijuka Health Centre II. According to the reviewed memo from Office of the Chief Administrative Officer dated 29th/12/2021 Ref.CR/207/1 the team comprised of the District Health Officer as Project Manager, District Engineer as Contract Manager and Assistant Engineering Officer as Clerk of Works. Other team members included the Labour, Environment and Community Development Officers. This was in conformity with the guidelines.</p>		
<p>Maximum 10 points on this performance measure</p>	<p>If there is no project, provide the score</p>	13	1	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p>	<p>e. Evidence that the health infrastructure followed the standard technical designs provided by the MoH: score 1 or else score 0</p>	<p>This indicator was tagged to Health Centre II to III upgrade which the LG did not have in the FY under review.</p>
<p>Maximum 10 points on this performance measure</p>	<p>If there is no project, provide the score</p>	13	1	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p>	<p>f. Evidence that the Clerk of Works maintains daily records that are consolidated weekly to the District Engineer in copy to the DHO, for each health infrastructure project: score 1 or else score 0</p>	<p>In the FY under review, the LG did not implement health infrastructure projects that required maintaining daily records to be consolidated weekly to the District Engineer and copied to District Health Officer. The criterion was majorly applicable to health facility upgrades.</p>
<p>Maximum 10 points on this performance measure</p>	<p>If there is no project, provide the score</p>					

<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p>	<p>g. Evidence that the LG held monthly site meetings by project site committee: chaired by the CAO/Town Clerk and comprised of the Sub-county Chief (SAS), the designated contract and project managers, chairperson of the HUMC, in-charge for beneficiary facility , the Community Development and Environmental officers: score 1 or else score 0</p>	<p>The indicator was specifically for Health Centre II to Health Centre III upgrade.</p>
<p>Maximum 10 points on this performance measure</p>	<p>If there is no project, provide the score</p>	

Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines

Maximum 10 points on this performance measure

h. Evidence that the LG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers including the Engineers, Environment officers, CDOs, at critical stages of construction: score 1, or else score 0

If there is no project, provide the score

There was evidence that the LG carried out technical supervision of works for the implemented construction of OPD and 2-stance VIP latrine at Rwamijuka HC II. Presented for review included; progress report for the month of May 2022 compiled on 2nd/06/2022 Ref.CR/207/1. The report noted that generally major works on both the OPD and 2-stance VIP latrine were satisfactorily done. Physical completion was at 75% against the 90% contract time covered.

Progress report for the construction of OPD block and 2-stance VIP latrine at Rwamijuka HC II dated 11th/05/2022. The report highlighted the non-observance of COVID-19 Standard Operating Procedures, lack of employee appointment letters, lack of employee registers and use of Personal Protective Equipment under its social component chapters. Physical works progress was reported at 56% performance.

Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines

Maximum 10 points on this performance measure

i. Evidence that the DHO/MMOH verified works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days), score 1 or else score 0

The LG provided evidence, the, DHO , District Engineer, DCDO, Senior Environment Officer, verified works and initiated payments to the contractors within the timeframe of 14 days for FY 2021/2022.

The sample of payments were;

1 . Construction of an OPD block and a two stance lined latrine at Rwamwijuka by Muhwezi Abert Construction Ltd. ISIN560/WRKS/2021-2022/00011/LOT1. Requisitioned for funds on 23/05/2022. Certified works on 11/05/2022. Paid on 24/05/2022 by EFT.43766197, UGX. 99,258,343.

2. Supply of fuel by Tusu Petro (U) Ltd. Requisitioned for funds on 22/12/2021. Certified works on 22/12/2021. Paid on 23/12/2021, UGX. 4,000,000..

3. Construction of OPD block and a two stance lined latrine at Rwamwijuka by Muhwezi Abert Construction Ltd. ISIN560/WRKS/2021-2022/00011/LOT1. Requisitioned on 13/06/2022. Certified works on 15/06/2022. Paid on 21/06/2022 by EFT.44589007, UGX.73,464,549. Requisitioned for funds on 14/02/2022. Certified works on 01/03/2022. Paid on 22/03/2022 by EFT.42251099, UGX. 36,159,627.

Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines

Maximum 10 points on this performance measure

j. Evidence that the LG has a complete procurement file for each health infrastructure contract with all records as required by the PPDA Law score 1 or else score 0

The LG had a complete procurement file for the health infrastructure contract with records as required by PPDA Law. Procurement requisition fully signed by relevant officers on 4th/08/2021. The contracts committee approved submission on procurement method (open domestic bidding) bid documents, technical evaluation committee and evaluation methodology on 6th/08/2021 under minute 14/08/CC/2021/2022.

The evaluation report was signed by all members on 30th/09/2021 and approved by the contracts committee on 8th/10/2021 under minute 15/10/CC/2021/2022. The approval included award of contract to M/S Muhwezi Albert Construction Co. Ltd at contract price of UGX 197,461,200/=. Equally on file was a signed contract agreement dated 26th/11/2021 between Isingiro District LG represented by CAO and M/S Muhwezi Albert Construction Co. Ltd.

Environment and Social Safeguards

Grievance redress: The LG has established a mechanism of addressing health sector grievances in line with the LG grievance redress framework

Maximum 2 points on this performance measure

a. Evidence that the Local Government has recorded, investigated, responded and reported in line with the LG grievance redress framework score 2 or else 0

Isingiro LG had not recorded, investigated and reported in line with grievance redress mechanism despite having a functional grievance redress mechanism, e.g the focal person and committee members were appointed, grievances were registered in the complaints log, the mechanism was publicized and the minutes of the committee were in place.

15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>a. Evidence that the LG has disseminated guidelines on health care / medical waste management to health facilities : score 2 points or else score 0</p>	<p>The LG issued guidelines on medical waste management and followed up on the implementation of the health care waste management guidelines by HCs. This was evidenced from the dissemination delivery book at the DHOs office where the last dissemination was recorded on 12th January 2022</p>	2
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>b. Evidence that the LG has in place a functional system for Medical waste management or central infrastructures for managing medical waste (either an incinerator or Registered waste management service provider): score 2 or else score 0</p>	<p>The LG had in place a functional system for Medical waste management and a central infrastructure for managing medical waste. Green label services limited was the service provider managing medical waste. This was evidenced from the contract letter and status of operation letter dated 29th September 2021.</p>	2
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>c. Evidence that the LG has conducted training (s) and created awareness in healthcare waste management score 1 or else score 0</p>	<p>The LG had conducted trainings and created awareness in healthcare waste management. This was evidenced from the Health care waste management training report dated 25th March 2022</p>	1

16	2	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p>	<p>a. Evidence that a costed ESMP was incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY: score 2 or else score 0</p>	<p>There was evidence that costed ESMPs were incorporated into the BOQs for health infrastructure projects of the previous FY;</p> <p>Construction of OPD block at Rwamwijuka H/C II had a costed ESMP of UGX: 4,000,000.</p> <p>Construction of OPD block and 2 stance lined latrine at Birunduma HC II had a costed ESMP of UGX: 6,220,000</p> <p>Construction of OPD block and 2 stance lined latrine at Rwantaha HC II had costed ESMP of UGX: 6,220,000.</p>	
<p>Maximum 8 points on this performance measure</p>	16	2	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p>	<p>b. Evidence that all health sector projects are implemented on land where the LG has proof of ownership, access and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: score 2 or else, score 0</p>	<p>There was evidence that all health sector projects were implemented on land where the LG had proof of ownership;</p> <p>Rwamwijuka HC II- certificate of title freehold register , volume MBR 1119 folio 16, plot 29 block 92 at Nyarurubungo dated 20/05/2022 by registrar of titles.</p> <p>Rwantaha HC II - certificate of title freehold register , volume MBR 1318 folio 3,plot 2 block 33 at Nyngu dated 19/10/2022.</p> <p>Rwakakwenda HC II, land offer for property 0.2040 ha plot 166, Isingiro block 53 under 1DLB 03/2021/06/(1) (213) (A) dated 27/08/2021</p>
<p>Maximum 8 points on this performance measure</p>					

16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>c. Evidence that the LG Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provide monthly reports: score 2 or else score 0.</p>	<p>There was evidence that Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provided monthly reports;</p> <p>Construction of OPD block at Rwamwijuka HC II was monitored as per the reports dated; 15/07/2022, 13/06/2022, 29/06/2022 and 02/06/2022.</p> <p>NB: The other health projects were contracted to UPDF through a presidential order and unfortunately implementation had been delayed to enable monitoring as required.</p>	2
16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>d. Evidence that Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects score 2 or else score 0</p>	<p>There was evidence that Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO prior to payments of contractor;</p> <p>E&S certification form for Construction of OPD block at Rwamwijuka HC II was prepared and signed on 15/07/2022.</p>	2

**Water &
Environment
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. % of rural water sources that are functional.</p> <p>If the district rural water source functionality as per the sector MIS is:</p> <ul style="list-style-type: none"> o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0 	<p>From the Ministry MIS for current FY, the % of rural water sources that are functional are 97%.</p>	2
1	<p>Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. % of facilities with functional water & sanitation committees (documented water user fee collection records and utilization with the approval of the WSCs). If the district WSS facilities that have functional WSCs is:</p> <ul style="list-style-type: none"> o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0 	<p>From the Ministry MIS for current FY, the % of facilities with functional water & sanitation committees (documented water user fee collection records and utilization with the approval of the WSCs) is 86%.</p>	1

2	<p>Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>a. The LG average score in the water and environment LLGs performance assessment for the current. FY.</p> <p>If LG average scores is</p> <p>a. Above 80% score 2</p> <p>b. 60 -80%: 1</p> <p>c. Below 60: 0</p> <p>(Only applicable when LLG assessment starts)</p>	Not applicable to all LGs.	0
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2	<p>Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>b. % of budgeted water projects implemented in the sub-counties with safe water coverage below the district average in the previous FY.</p> <p>o If 100 % of water projects are implemented in the targeted S/Cs: Score 2</p> <p>o If 80-99%: Score 1</p> <p>o If below 80 %: Score 0</p>	<p>According to the AWP and the annual progress reports, the following projects were planned and implemented:</p> <p>A. 5-stances VIP pit latrine constructed at the district HQs, Isingiro T/C.</p> <p>B. Deep borehole drilling (motorized) in the following sub-counties:</p> <ol style="list-style-type: none"> 1. Masha S/C. 2. Kashumba S/C. 3. Endiizi S/C. <p>C. Construction of piped water supply (gravity flow scheme) - rehabilitation and extension of Nyakigyera GFS in Kabingo S/C and formation of WSC.</p> <p>D. Medium spring protection works, 6No., in the following sub-counties:</p> <ol style="list-style-type: none"> 1. Ngarama S/C, Kagaga parish, Rumeya village. 2. Nyakitunda S/C, Kihihi parish, Kihihi village. 3. Nyakitunda S/C, Nyakarambi 	0
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- parish, Omunonko village.
4. Birere S/C, Kasaana parish, Mpambazi village.
 5. Nyamuyanja S/C, Ibumba parish, Kayonza village.
 6. Nyamuyanja S/C, Nyamuyanja parish, Kihowa village.

E. Construction of Kashumba pumped water supply and sanitation system in Kashumba parish, Kashumba S/C.

F. Borehole and shallow well rehabilitation in the following sub-counties:

1. Kikagate sub-county, Nyabushenyi parish, Kasharira village, source number WDD 2731 (borehole).
2. Kabingo sub-county, Kyarugaju parish, Kayonza village (borehole).
3. Ngarama sub-county, Burungamo parish, Kyakabindi West (shallow well).
4. Ntungu sub-county, Ishingisha parish, Kyakagabo village (shallow well).
5. Ngarama sub-county, Ngarama parish, Rugorogoro village (borehole).
6. Kakamba sub-county, Kakamba parish, Nyakago village (borehole).
7. Endiizi sub-county, Nyabyondo parish, Nyabyondo village (borehole).
8. Rugaaga sub-county, Kiryaburo parish, Kiryaburo A village (borehole).
9. Ntungu sub-county, Omukakoraijo parish, Kasharira A village (shallow well).
10. Birere sub-county, Kyera parish, Kyera II village (borehole).
11. Rugaaga sub-county, Rwenturagara parish, Kashare village (borehole).
12. Birere sub-county, Kyera parish, Rwenchwera II village (borehole)
13. Birere sub-county, Kyera parish, Rwenchwera I village

(borehole).

From the ministry MIS, Isingiro average district access to safe water for the previous FY was 46%.

From the ministry MIS, access to safe water by sub-county stood as follows in the previous FY:

1. Bireere, 73%
2. **Endiinzi, 31%**
3. **Endiinzi TC, 37%**
4. **Isingiro TC, 30%**
5. Kabingo, 95%
6. Kabuyanda, 59%
7. **Kikagate, 38%**
8. Kashumba, 90%
9. Kabarebere TC, 48%
10. Kabuyanda TC, 53%
11. Mbaare, 61%
12. **Masha, 22%**
13. **Ngarama, 46%**
14. Nakivale Unknown
15. **Nyakitunda, 45%**
16. Nyamuyanja, 90%
17. Ruborogota, 53%
18. Rugaaga, 48%
19. **Rushasha, 22%**

Note: Ntungu S/C originated from Nyakitunda sub-county and kakamba S/C originated from Ngarama Sub-county.

Thirteen (13) out of twenty-four (24) projects were implemented in sub-counties with safe water coverage below the district average in the previous FY, representing 54.17%.

Conclusion

Fail

Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

c. If variations in the contract price of sampled WSS infrastructure investments for the previous FY are within +/- 20% of engineer's estimates

o If within +/-20% score 2

o If not score 0

The three (03) sampled contracts were as follows:

1. Construction of Kashumba pumped water supply and sanitation Phase I, in Rwakiriro village in Kashumba S/C. Procurement reference number: ISIN560/Wrks/2021-2022/00006/Lot1. Contractor: M/S Block Technical Services Limited, P.O.Box 1447. Contract signing date: 17th December 2021. **Contract sum: UGX 705,176,387/=**. AWP and budget figure for this investment project read **UGX 722,684,782/=**. **Therefore, the variation was - 2.42%.**
2. Construction of 6No., protected springs in Rugaaga, Kabingo, Kakamba, Kikagate, Birere and Nyakitunda S/Cs in Isingiro district. Procurement reference number: ISIN560/Wrks/21-22/00023. Contractor: Datek Contractors Ltd. P.O.Box 1, Isingiro. Contract signing date: 2nd February 2022. **Contract sum: UGX 28,979,220/=**. AWP and budget figure for this investment project read **UGX 30,000,000/=**. **Therefore, the variation was -3.40%.**
3. Rehabilitation of Nyakigyera GFS in Nyakigera village, Nyakigyera parish in Kabingo S/C. Procurement reference number: ISIN560/Wrks/2021-2022/00006/Lot 2. Contractor: M/S Block Technical Services Limited. Contract signing date: 17th December 2021. **Contract sum: UGX 311,187,537/=**. AWP and budget figure for this investment project read **UGX 324,867,941/=**. **Therefore, the variation was -4.21%.**

Conclusion

Pass

2

2

Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

d. % of WSS infrastructure projects completed as per annual work plan by end of FY.

o If 100% projects completed: score 2

o If 80-99% projects completed: score 1

o If projects completed are below 80%: 0

From the annual budget performance report, all WSS infrastructure projects were completed within the planned FY.

3

0

New_Achievement of Standards:

The LG has met WSS infrastructure facility standards

Maximum 4 points on this performance measure

a. If there is an increase in the % of water supply facilities that are functioning

o If there is an increase: score 2

o If no increase: score 0.

From the Ministry MIS, the functionality of water facilities for previous FY but one was 97% and the functionality of water facilities for the previous FY was also 97%. Therefore, there was no percentage increase in functionality of water supply facilities.

3

0

New_Achievement of Standards:

The LG has met WSS infrastructure facility standards

Maximum 4 points on this performance measure

b. If there is an Increase in % of facilities with functional water & sanitation committees (with documented water user fee collection records and utilization with the approval of the WSCs).

From the Ministry MIS, the functionality WSCs for previous FY but one was 86% and the functionality of WSC for the previous FY was also 86%. Therefore, there was no percentage increase in functionality of WSCs.

o If increase is more than 1% score 2

o If increase is between 0-1%, score 1

o If there is no increase : score 0.

Performance Reporting and Performance Improvement

4

3

Accuracy of Reported Information: The LG has accurately reported on constructed WSS infrastructure projects and service performance

Maximum 3 points on this performance measure

The DWO has accurately reported on WSS facilities constructed in the previous FY and performance of the facilities is as reported: Score: 3

According to the annual performance report for previous FY, the DWO accurately reported WSS facilities constructed in the previous FY and the performance of the facilities was as reported. The three (03) facilities sampled and visited were as follows:

1. Kashumba water supply and sanitation system constructed in Kashumba S/C.
2. Motorized borehole constructed in Kashumba S/C.
3. Latrine constructed at the district headquarters.

They were all found functional as reported.

Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance

Maximum 7 points on this performance measure

a. Evidence that the LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement):
Score 2

There was evidence that the Isingiro LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement. This was evidence through the quarterly WSS reports.

Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance

Maximum 7 points on this performance measure

b. Evidence that the LG Water Office updates the MIS (WSS data) quarterly with water supply and sanitation information (new facilities, population served, functionality of WSCs and WSS facilities, etc.) and uses compiled information for planning purposes: Score 3 or else 0

Evidence that the LG Water Office updates the MIS (WSS data) quarterly with water supply and sanitation information (new facilities, population served, functionality of WSCs and WSS facilities, etc.) and uses compiled information for planning purposes was availed.

There was evidence that the DWO updates the MIS as follows:

1. 4th Quarter forms 1 and 4s were filled, providing information on the status of the newly constructed and old WSS schemes. The letter of submission to the ministry of water and environment was dated 20th July 2022 and received by the ministry on 5th August 2022. The letter was well-signed and stamped by the CAO and forms well-filled.
2. 3rd Quarter form 4s were filled and submission letter dated 11th April 2022 and received by the ministry on 26th May 2022. The submission letter was signed and stamped by the CAO all forms well-filled.
3. 2nd Quarter form 4s were filled and submission letter dated 8th January 2022, signed and stamped by the CAO.
4. 1st Quarter form 4s were filled and submission letter to ministry dated 28th October 2021, well-signed and stamped by the CAO.

There was evidence that this information is relied on improve service delivery. Non-functional water sources are reahabilitated following the inforamtion obtained from the forms filled quarterly.

5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>c. Evidence that DWO has supported the 25% lowest performing LLGs in the previous FY LIG assessment to develop and implement performance improvement plans: Score 2 or else 0</p> <p><i>Note: Only applicable from the assessment where there has been a previous assessment of the LLGs' performance. In case there is no previous assessment score 0.</i></p>	N/A	0
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Human Resource Management and Development

6	<p>Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. Evidence that the DWO has budgeted for the following Water & Sanitation staff: 1 Civil Engineer(Water); 2 Assistant Water Officers (1 for mobilization and 1 for sanitation & hygiene); 1 Engineering Assistant (Water) & 1 Borehole Maintenance Technician: Score 2</p>	<p>There was evidence that the District Water Officer budgeted for critical staff (Water officer and Engineering assistants- water and borehole maintenance and water officer for mobilisation) to a tune of 52,476,000/=. (LG approved budget estimates vote 837)</p>	2
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6	<p>Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. Evidence that the Environment and Natural Resources Officer has budgeted for the following Environment & Natural Resources staff: 1 Natural Resources Officer; 1 Environment Officer; 1 Forestry Officer: Score 2</p>	<p>There was evidence that the District Natural Resources Officer budgeted for critical staff (DNRO, Environment officer, and Forestry officer) to a tune of 136,336,000/- for the next financial year. (LG approved budget estimates, Vote 837)</p>	2
7	<p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. The DWO has appraised District Water Office staff against the agreed performance plans during the previous FY: Score 3</p>	<p>There was evidence that the District Water office staff were appraised during the previous FY against their agreed performance plans as follows;</p> <ol style="list-style-type: none"> 1. Civil engineer Twerebere Jack was appraised on 30/6/2022 2. Assistant Water Officer for Mobilisation Nasasira Abia was appraised on 30/6/2022 3. The Borehole Maintenance officer Mwesigye Brain was appointed in August 2022 and therefore not yet due for appraisal. 	3
7	<p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b. The District Water Office has identified capacity needs of staff from the performance appraisal process and ensured that training activities have been conducted in adherence to the training plans at district level and documented in the training database : Score 3</p>	<p>There was evidence of staff capacity needs assessment from the performance appraisal reports dated 18/10/2022 which highlighted key gaps for performance improvement that were submitted to the HRM division and training programs were planned for February 2023 on wards for the department.</p>	3

Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 6 points on this performance measure

- a) Evidence that the DWO has prioritized budget allocations to sub-counties that have safe water coverage below that of the district:
-
- If 100 % of the budget allocation for the current FY is allocated to S/Cs below the district average coverage: Score 3
- If 80-99%: Score 2
- If 60-79: Score 1
- If below 60 %: Score 0

According to the AWP for the current FY, the following projects were planned:

1. Construction of public latrines in RGCs. Construction of a 5-stances lined pit latrine at Nakivale market in **Rugaaga S/C** at a budget of UGX 33,823,579/=. **Source of funding: DWSCG.**
2. Deep borehole drilling (motorized). Drilling of 1No., deep borehole (production well), in Mpiikye, **Rwanjogyera S/C** at a budget of UGX 42,303,000/=. **Source of funding: DWSCG.**
3. Deep borehole drilling (motorized). Drilling of 1No., deep borehole (production well), in Kagogo village, **Kabingo S/C** at a budget of UGX 42,303,000/=. **Source of funding: DWSCG.**
4. Rehabilitation and extension of Rwacece gravity flow scheme in **Kamubeizi S/C** at a budget of UGX 355,994,986/=. **Source of funding: DWSCG.**
5. Design and construction of Kakamba water supply and sanitation scheme phase I in **Kakamba S/C** at a budget of UGX 717,847,543/=. **Source of funding: UgiFT.**
6. Construction extension of Kashumba water supply and sanitation scheme Phase II in **Kashumba S/C** at a budget of UGX 257,990,978/=. **Source of funding: DWSCG.**
7. Supply and installation of 10 cu.m rainwater harvesting tanks 6No., in selected institutions in the district at a budget of UGX 36,000,000/=. **Source of funding: DWSCG.** These are as follows:
 1. Kabuyanda T/C, Kisyoro ward, Nyampikye P/S.
 2. Mbaare S/C, Burigi

- parish, Burigi P/S.
- 3. Kabingo S/C,
Kyarugaju parish,
Kyarugaju P/S.
- 4. Ntungu S/C, Kihiihi
parish, Kihiihi P/S.
- 5. Rugaaga S/C,
Nyabubaare parish,
Nyabubaare P/S.
- 6. Isingiro T/C, Kaharo
ward, Isingiro SS.

8. Supply of borehole spare parts for rehabilitation of 15 boreholes at a budget of UGX 80,464,695/= in the following sub-counties:

- 1. Isingiro TC, 1No.
- 2. Rugaaga, 2No.
- 3. Masha, 4No.
- 4. Ngarama, 1No.
- 5. Mbaare, 1No.
- 6. Kashumba, 2No.
- 7. Rwenjogyera, 1No.
- 8. Rushasha, 1No.
- 9. Birere, 1No.
- 10. Kabingo, 1No.

**Source of funding:
DWSCG.**

The district average rural access to safe water for the current FY is 46%.

The access by sub-county stands as follows:

- 1. Bireere, 73%
- 2. **Endiinzi, 31%**
- 3. **Endiinzi TC, 37%**
- 4. **Isingiro TC, 30%**
- 5. Kabingo, 95%
- 6. Kabuyanda, 59%
- 7. **Kikagate, 38%**
- 8. Kashumba, 90%
- 9. Kabarebere TC, 48%
- 10. Kabuyanda TC, 53%
- 11. Mbaare, 61%
- 12. **Masha, 22%**
- 13. **Ngarama, 46%**
- 14. Nakivale Unknown
- 15. **Nyakitunda, 45%**
- 16. Nyamuyanja, 90%

17. Ruborogota, 53%
18. Rugaaga, 48%
19. **Rushasha, 22%**

Total DWSCG budget for WSS investment projects is UGX 492,885,252/= for the current FY.

Note:

- Rwanjogyera S/C was curved from Endiinzi S/C
- Kamubeizi S/C was curved from Nyakitunda and Kikagati sub-counties
- Kakamba S/C originated from Ngarama sub-county
- Ntungu S/C originated from Nyakitunda sub-county

According to the following are projects implemented in S/Cs with safe water coverage below district average.

1. Deep borehole drilling (motorized). Drilling of 1No., deep borehole (production well), in Mpiikye, Rwanjogyera S/C at a budget of UGX 42,303,000/=. Source of funding: DWSCG.
2. Rehabilitation and extension of Rwacece gravity flow scheme in Kamubeizi S/C at a budget of UGX 355,994,986/=. Source of funding: DWSCG.
3. Design and construction of Kakamba water supply and sanitation scheme phase I in Kakamba S/C at a budget of UGX

717,847,543/=.

Source of funding:

UgiFT.

4. Supply and installation of 10 cu.m rainwater harvesting tanks in Ntungu S/C, Kihiihi parish, Kihiihi P/S at a budget of UGX 6,000,000/=
5. Supply and installation of 10 cu.m rainwater harvesting tanks in Isingiro T/C, Kaharo ward, Isingiro SS at a budget of UGX 6,000,000/=.
6. Supply of borehole spare parts for rehabilitation of 15 boreholes at a budget of UGX 80,464,695/= in the following sub-counties:

- Isingiro TC,

- 1No. at a budget of UGX 5,364,313.00/=

- Masha, 4No. at a budget of UGX

- 21,457,252.00/=

- Ngarama,

- 1No. at a budget of UGX 5,364,313.00/=

- Rwenjogyera, 1No. at a budget of UGX 5,364,313.00/=

- Rushasha, 1No. at a budget of UGX

- 5,364,313.00/=

The budget for projects implemented in sub-counties with safe water coverage below district average are as follows:

1. Borehole drilling at Mpiikye,

- Rwanjogyera S/C
budget is UGX
42,303,000/=;
DWSCG funding
2. Rwacece GFS budget
is UGX
355,994,986/=;
DWSCG funding
 3. Kakamba WSS
budget is UGX
717,847,543/=; UgiFT
funding
 4. Kihiihi P/S RWH-T
budget is UGX
6,000,000/=; DWSCG
funding
 5. Isingiro SS RWH-T
budget is UGX
6,000,000/=; DWSCG
funding
 6. Masha S/C, 4No
boreholes budget is
UGX
21,457,252.00/=;
DWSCG funding
 7. Isingiro TC, 1No
borehole budget is
UGX 5,364,313.00/=;
DWSCG funding
 8. Ngarama S/C, 1No.
borehole budget is
UGX 5,364,313.00/=;
DWSCG funding
 9. Rwenjogyera S/C,
1No. borehole budget
is UGX
5,364,313.00/=;
DWSCG funding
 10. Rushasha S/C, 1No.
borehole budget is
UGX 5,364,313.00/=;
DWSCG funding

**TOTAL = UGX
1,171,060,033/ = (both
UgiFT and DWSC
funding)**

*By DWSCG, the projects
planned in sub-counties
with safe water coverage
below district average are
budgeted for UGX
453,212,490/= which*

represents 91.95% of the total DWSCG budget.

Conclusion

Pass

8

Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 6 points on this performance measure

b) Evidence that the DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY: Score 3

Evidence was availed that the DWO conducted sub-county advocacy meetings and among other aspects informed LLGs about their allocations per source.

A report on advocacy meetings dated September 7, 2022, reported that sub-county advocacy meetings were held in Kakamba, Kashumba and Komubeizi sub-counties. It reports that the meetings were held on 5th and 6th of September 2022.

A report showed that LLGs were informed about their allocations per source.

3

Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.

Maximum 8 points on this performance measure

a. Evidence that the district Water Office has monitored each of WSS facilities at least quarterly (key areas to include functionality of Water supply and public sanitation facilities, environment, and social safeguards, etc.)

- If 95% and above of the WSS facilities monitored quarterly: score 4
- If 80-94% of the WSS facilities monitored quarterly: score 2
- If less than 80% of the WSS facilities monitored quarterly: Score 0

The DWO monitored some schemes. A monitoring plan was presented dated July 1st, 2021, although not properly resourced and therefore, lacked in completeness. Inclement weather, for example, interrupts the plan, and the start and finish dates are key aspects to highlight in an effective monitoring plan. In the same way, tools and techniques to use and a critical path are key aspects to highlight in an effective monitoring plan. These tools would be used to capture information and data on WSS facilities and the same properly filed to feed the monitoring reports for **each WSS scheme**.

A monitoring plan item (1), for example, stated that the CAO, deputy CAO, DWO, and other district staffs would monitor boreholes and shallow wells under rehabilitation in quarter four in the selected sub-counties. However, the associated report presented provided generic findings failing to provide specific dates when projects were inspected, the sub-counties where these projects are located, recommended corrective actions, and environment and social (E&S) aspects for **each WSS facility**. It is essential to note that E&S aspects would be captured on both functional and non-functional WSS facilities to enhance WSS reliability and sustainability, going forward.

An asset register and filled form 4s were availed, together used to obtain the list of WSS facilities in the district, and less than 80% of the WSS facilities were monitored quarterly warranting no score.

Conclusion

Although the DWO monitored some schemes, these could not warranty a score.

Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.

Maximum 8 points on this performance measure

b. Evidence that the DWO conducted quarterly DWSCC meetings and among other agenda items, key issues identified from quarterly monitoring of WSS facilities were discussed and remedial actions incorporated in the current FY AWP. Score 2

Evidence was availed that DWSCC meetings were held on the following dates:

1. Quarter one meeting was held on 14/9/2021, attendance list appended, and minutes signed by deputy CAO.
2. Quarter two meeting was held on 6/12/2021, attendance list appended, and minutes signed by deputy CAO.
3. Quarter three meeting was held on 17/3/2022, attendance list appended, and minutes signed by deputy CAO.
4. Quarter four meeting was held on 5/5/2022, attendance list appended, and minutes signed by deputy CAO.

A monitoring report dated 14/03/2022 shared environment and social aspects on the non-functional water facilities - specifically, 109 boreholes were reported non-functional as a result of vandalism by community members.

Under min 6/3/2022 (reactions from 3, 4, and 5) of quarter three DWSCC meeting minutes, vandalism was discussed and as a way forward, members suggested that intensive community mobilization and sensitization on O&M should be done, and byelaws should be set so that people who vandalize WSS facilities face consequences. This in the long run would reduce the vandalism.

The current AWP, item 6.1 and 6.2, under software (6), the district planned for advocacy meetings at the district and targeted sub-counties at UGX 5,196,000/= and UGX 7,872,500/= respectively.

Item 6.6, 6.8, and 6.9 of the AWP/budget had the following key measures to address vandalism and O&M:

1. Item (6.6) - training of WSCs, communities and primary

schools (where applicable) on O&M, hygiene and sanitation promotion (part of software steps) budgeted for **UGX 3,114,000/=**.

2. Item (6.8) - training private sector (hand pump mechanics, caretakers, and scheme attendants) in preventative maintenance and hygiene promotion (part of software steps) budgeted for **UGX 4,145,000/=**.
3. Item (6.9) - replacement and retraining of WSCs budgeted for **UGX 3,144,000/=**.

Conclusion

Very promising

9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>c. The District Water Officer publicizes budget allocations for the current FY to LLGs with safe water coverage below the LG average to all sub-counties: Score 2</p>	<p>A copy of the approved AWP and budget was displayed on the noticeboards which was evidence that the DWO publicized the budget.</p>	2
10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. For previous FY, the DWO allocated a minimum of 40% of the NWR rural water and sanitation budget as per sector guidelines towards mobilization activities:</p> <ul style="list-style-type: none"> • If funds were allocated score 3 • If not score 0 	<p>The total NWR - budget for the previous FY was UGX 128,434,015/=.</p> <p>Stakeholder coordination</p> <ol style="list-style-type: none"> 1. DWSCC meetings were budgeted for UGX 4,080,000/= 2. Extensive staff meetings were budgeted for UGX 4,080,000/= <p>Software activities were budgeted for UGX 44,761,967/=.</p> <p>The budget for mobilization activities was UGX 52,921,967/= which was 41.21% of the NWR budget.</p>	3

10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b. For the previous FY, the District Water Officer in liaison with the Community Development Officer trained WSCs on their roles on O&M of WSS facilities: Score 3.</p>	<p>Evidence was availed that WSCs were established and trained on their roles on O&M of WSS facilities. The tool used to train WSCs was the handbook for extension workers, volume 1: Community management handbook by ministry of water and environment (rural water supply and sanitation 2nd edition). The sampled WSCs were as follows:</p> <ol style="list-style-type: none"> 1. WSC for Kashumba pumped water system was established and trained on 10/3/2022 (Kashumba S/C). 2. WSC for Nyakigyera gravity flow scheme was established and trained on 25/2/2022 (Kabingo S/C and Kagarama S/C). 3. WSC for Rwemigango borehole was established and trained on 3/3/2022 (Masha S/C). <p>Key positions were well-filled for all three WSCs. The training content included the following generally:</p> <ol style="list-style-type: none"> 1. How to formulate byelaws. 2. The roles and responsibilities of WSC members. 3. Preparing an O&M plan. 4. The roles and responsibilities of essential actors in water and sanitation. 5. Preventive maintenance emphasizing routine inspection of WSS facilities. 	3
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Investment Management

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>a. Existence of an up-to-date LG asset register which sets out water supply and sanitation facilities by location and LLG: Score 4 or else 0</p>	<p>A satisfactory, detailed and up-to-date asset register was availed. <i>The asset register provided a list of WSS infrastructure, that is, deep boreholes, piped water supply schemes, shallow wells, spring protection works, latrines, dams, and rainwater harvesting tanks by type and location.</i></p>	4
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Planning and Budgeting for Investments is conducted effectively

Maximum 14 points on this performance measure

Evidence that the LG DWO has conducted a desk appraisal for all WSS projects in the budget to establish whether the prioritized investments were derived from the approved district development plans (LGDP III) and are eligible for expenditure under sector guidelines (prioritize investments for sub-counties with safe water coverage below the district average and rehabilitation of non-functional facilities) and funding source (e.g. sector development grant, DDEG). If desk appraisal was conducted and if all projects are derived from the LGDP and are eligible:

Score 4 or else score 0.

Evidence was provided which showed the, LG DWO, District Engineer, Senior Environment Officer conducted desk appraisals for all WSS projects for FY 2022/2023. The prioritized investments were profiled in the LG DP III and in the approved AWP. The plans are eligible for expenditure under sector guidelines. The projects were appraised by, DWO, District Engineer, Senior Environment Officer and DCDO on 08/07/2021.

The projects were.

1. Construction of Kakamba Water Supply and Sanitation System at Kakamba S/C, Isingiro District.
2. Rehabilitation and extension of Rwacece gravity flow scheme.
3. Rehabilitation and extension of rwacece gravity flow scheme at Kamubeizi sub county.
4. Rehabilitation and extension of Rwacece Gravity flow scheme project at Kamubeizi sub county.
5. Construction of 5 stance lined pit latrine at Nakivale market, Rugaaga sub-county.

Planning and Budgeting for Investments is conducted effectively

Maximum 14 points on this performance measure

c. All budgeted investments for current FY have completed applications from beneficiary communities:
Score 2

Evidence that **all budgeted investments for the current FY** had completed applications from beneficiary communities were availed. Three applications were recorded as evidence.

1. In a letter dated 12/01/2022, the senior assistant secretary (SAS) for Rugaaga S/C applied to the DWO for construction of a pit latrine at Nakivale market under water sector. The letter was signed and stamped by SAS.
2. In a letter dated 15/02/2022, the SAS for Kabingo S/C applied to the DWO for drilling a production well in Byaruha II village, Byaruha parish, Kabingo S/C for FY 2022/2023.
3. In a letter dated 10/03/2022, the SAS for Rwanjogyera S/C applied to the DWO for consideration for water sources in Rwanjogyera S/C for the FY 2022/2023 for which the DWO offered to plan for a production well in Rwanjogyera S/C.

Planning and Budgeting for Investments is conducted effectively

Maximum 14 points on this performance measure

d. Evidence that the LG has conducted field appraisal to check for: (i) technical feasibility; (ii) environmental social acceptability; and (iii) customized designs for WSS projects for current FY. Score 2

Evidence was provided that the LG DWO, Senior Environment Officer, DCDO, District Engineer conducted field appraisal to check technical feasibility, environmental social acceptability and customized designs for Water Supply and Sanitation Services projects. The field appraisal was carried out as per reports dated,27/03/2021.

The projects to be implemented were.

1. Construction of a 5-stance Lined pit latrine at Kabegaramire trading Centre in Kakamba Sub County.

2. Drilling of a borehole (production well) in Nyakago in Kakamba Sub county

3. Drilling of a borehole (production well) in Ruteete C in Mbaare Sub county

4. Drilling of a Borehole (production well) in Kyabwemi in Kabingo Sub county

5. Construction of Kinyara Water Scheme Phase 1 in Kabuyanda Town Council

6. Construction of Endiinzi – Mpikye Water supply scheme in Endiinzi Town

7. Extension of Ngarama Gravity Flow Scheme to Kyakabindi East in Ngarama Sub County

Planning and Budgeting for Investments is conducted effectively

Maximum 14 points on this performance measure

e. Evidence that all water infrastructure projects for the current FY were screened for environmental and social risks/ impacts and ESIA/ESMPs prepared before being approved for construction - costed ESMPs incorporated into designs, BoQs, bidding and contract documents. Score 2

There was evidence that all water infrastructure projects for the previous FY were screened for environmental and social risks/ impacts and ESMPs prepared before being approved for construction - costed ESMPs incorporated into designs, BoQs,

Construction of Kashumba pumped water supply and sanitation system in Kashumba sub county was screened on 04/06/2021 with ESMPs prepared and costed at UGX: 7,400,000 on 06/06/2021

Construction of 3 production wells in Kashumba Endizi and Masha sub counties were screened on 04/06/2021 with ESMP prepared and costed at UGX: 900,000 on 04/06/2021.

Rehabilitation and extension of Nyakigera GFS in Kabingo sub county was screened on 01/06/2021 with ESMP prepared and costed at UGX: 500,000 on 01/06/2021.

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

a. Evidence that the water infrastructure investments were incorporated in the LG approved: Score 2 or else 0

Review of Isingiro District LG Procurement Plan dated 13th/07/2021 passed under minute 7/05/20/21/FC there was proof that water supply and public sanitation infrastructure for FY 2021/2022 were incorporated. From the plan the following projects were captured

Drilling of 3 production wells in Rwekiri cell- Kashumba sub-county, Nyarubungo and Mpiikye village in Endinzi sub-county

Construction of Kashumba water supply scheme in Kashumba sub-county

Design of Kyabwemi -Rwentango piped water supply in Kabingo sub-county

Design of Kibeba, Rutete pumped water supply system in Mbaare sub-county

Rehabilitation of 13 boreholes in selected sub-counties

Construction of 6 protected springs in Kabingo, Kakamba, Rgaaga, Birere, Nyabutunda and Kikagate sub-counties

Rehabilitation and extension of Nyakigyera GFS in Kibingo sub-county

Construction of 5-stance VIP pit latrine at Isingiro District Local Government

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

b. Evidence that the water supply and public sanitation infrastructure for the previous FY was approved by the Contracts Committee before commencement of construction Score 2:

There was evidence that water supply and public sanitation infrastructure for FY 2021/2022 were approved by the contracts committee. For instance the contracts committee in its sitting of 18th/08/2021 under minute 45/08/CC/2021/2022 approved bid documents, non-refundable fee, open domestic bidding as procurement method and bid security of 10,000,000/=.

The committee equally approved the technical evaluation committee for the construction of Kasumba water supply scheme in Kasumba sub-county. The was evidence that the contracts committee in the meeting held on 8th/10/2021 under minute 09/10/CC/2021/2022 approved the evaluation report and award of contract to M/S Block Technical Services Ltd at a contract price of UGX 705,176,387/=

For rehabilitation and extension of Nyakigyera GFS in Kibingo sub-county the contracts committee in its meeting held on 18th/08/2021 under minute 46/08/CC/2021/2022 approved domestic open bidding, non-refundable fee, bid security and technical evaluation committee. In the meeting held on 8th/10/2021 the committee approved evaluation report and award recommendation to M/S Block Technical Services Ltd at contract price of UGX 311,187,537/=

In its meeting held on 6th/08/2021 under minute 10/08/CC/2021/2022 the contracts committee approved bidding documents, open domestic bidding and evaluation committee for drilling of 3 production wells. The committee in its meeting held on 8th/10/2021 under minute 11/10/CC/2021/2022 approved evaluation report and award to MAMA BOREWELLS AFRICA Ltd at a contract sum of UGX 144,893,970/=

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>c. Evidence that the District Water Officer properly established the Project Implementation team as specified in the Water sector guidelines Score 2:</p>	<p>There was evidence that proper Project Implementation Team was established for all water and public sanitation projects for FY 2021/2022. Reviewed was a letter from the Office of the CAO dated 30th/12/2021 Ref.CR/207/1 appointing the District Engineer as the Project Manager, Water Officer as the Contract Manager and Assistant Engineering Officer as the Clerk of Works. Other members of the team included the District Labour, Environment and Community Development Officers.</p>	2
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>d. Evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs provided by the DWO: Score 2</p>	<p>The three (03) facilities sampled and visited were as follows:</p> <ol style="list-style-type: none"> 1. Kashumba water supply and sanitation system constructed in Kashumba S/C. 2. Motorized borehole constructed in Kashumba S/C. 3. Latrine constructed at the district headquarters. <p>All WSS infrastructure visited were constructed as per the technical design specifications.</p>	2

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

e. Evidence that the relevant technical officers carry out monthly technical supervision of WSS infrastructure projects: Score 2

There was evidence that technical officers including the District Engineer, District Water Officer, Environment and Community Development participated in supervision of water projects. Presented for review were supervision reports including inspection report dated 30th/01/2022 for rehabilitation and extension works for Nyakigyera GFS. The report pointed out that physical progress was at 30%.

Supervision report dated 13th/04/2022 progress report for rehabilitation and extension of Nyakigyera GFS. The report indicated that physical completion of the project was at 99% other reports included that compiled on 30th/03/2022

Monthly progress report for drilling of 3 production wells in Rwakikiri/Kgango cell in Kashumba sub-county, Nyakakoni village-Masha Mpiikye, Kikoba cell in Endiizi Town Council. According to the report, overall physical progress was at 92.5%

Reviewed reports clearly captured civil, environmental and social aspects

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

f. For the sampled contracts, there is evidence that the DWO has verified works and initiated payments of contractors within specified timeframes in the contracts

o If 100 % contracts paid on time: Score 2

o If not score 0

The DWO, District Engineer, CDCO, and Senior Environment verified works and initiated payments within the specified timeframe.

Sample of 3 payments were.

1. Construction of Kinyara gravity flow scheme by Karf aqua engineering solutions Ltd. ISIN560/WRKS/20-21/00003/LOT 1. Requisitioned for funds on 06/06/2022. Certified works on 17/06/2022. Paid on 22/06/2022 by EFT.44551610, UGX. 30,543,994.

2. Construction of 5-stancelined pit latrine at District H/Qrts by Mega link civil & telecom engineering U Ltd. ISIN560/WRKS/21-22/00019. Requisitioned on 06/06/2022. Certified works on 17/06/2022. Paid on 22/06/2022 by EFT.44551518, UGX.30,389,189.

3. Drilling 3 production wells in Kashumba s/c by Mama bore wells Africa Ltd. ISIN560/WRKS/2021-2022/00007. Requisitioned for funds on 07/06/2022. Certified works on 14/06/2022. Paid on 21/06/2022 by EFT.44554607, UGX. 130,404,573.

Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements

Maximum 14 points on this performance measure

g. Evidence that a complete procurement file for water infrastructure investments is in place for each contract with all records as required by the PPDA Law:

Score 2, If not score 0

From the sampled files, there was evidence that the projects had complete procurement files as required by PPDA Law. The drilling of 3 production wells had proof of procurement requisition. Form fully signed by relevant officers dated 27th/07/2021

The contracts committee approved submission on procurement method, bid documents, advert, non-refundable fee, bid security and technical evaluation committee. This was done in a meeting held on 6th/08/2021 under minute 10/08/CC/2021/2022.

The evaluation report recommending contract award to M/S MAMA BOREWELLS AFRICA Ltd was on file. It was approved by contracts committee on 8th/10/2021 under minute 11/10/CC/2021/2022.

Contract agreement signed on 29th/12/2021 between Isingiro District LG and MAMA BOREWELLS AFRICA Ltd with contract sum of UGX 144,893,970/=

For rehabilitation and extension of Nyakigyera GFS, procurement requisition was signed on 27th/07/2021. Contracts Committee approved submission under minute 46/08/CC/2021/2022. The evaluation report recommending award to M/S Block Technical Services Ltd at contract price of UGX 311,187,537/= was approved on 8th/10/2021 under minute 10/10/CC/2021.

The contract was cleared by Solicitor General in letter dated 14th/12/2021 Ref.ADM.7/176/01

Contract agreement signed between the LG and M/S Block Technical Services Ltd on 17th/12/2021

The construction of Kasumba water supply scheme in Kasumba sub-county had procurement requisition on 27th/07/2021. Approval of submission on 18th/08/2021 under minute 45/08/CC/2021/2022. The evaluation report was on file approved by contracts committee on 8th/10/2021 under minute 09/10/CC/2021/2022. Contract awarded to M/S Block Technical Services Ltd at a contract price of UGX 705,176,387/=. The contract was cleared by Solicitor General on 14th/12/2021 Ref.ADM.7/176/10. Contract agreement signed on 17th/12/2021

Environment and Social Requirements

13	<p>Grievance Redress: The LG has established a mechanism of addressing WSS related grievances in line with the LG grievance redress framework</p> <p><i>Maximum 3 points this performance measure</i></p>	<p>Evidence that the DWO in liaison with the District Grievances Redress Committee recorded, investigated, responded to and reported on water and environment grievances as per the LG grievance redress framework:</p> <p>Score 3, If not score 0</p>	<p>There was evidence that the DWO in liaison with the District Grievances Redress Committee recorded, investigated, responded to and reported on water and environment grievances as per the LG grievance redress framework,</p> <p>Ngarama water scheme: An issue over this scheme was reported on 12/01/2022 by the community through Tumwebaze Deus where he felt that he wasn't adequately compensated for the main water tank sits. The committee sat and recommended that the complainant is compensated by extending taps to his farm. The issue was handled by the DWO and SAS.</p>	3
14	<p>Safeguards for service delivery</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that the DWO and the Environment Officer have disseminated guidelines on water source & catchment protection and natural resource management to CDOs:</p> <p>Score 3, If not score 0</p>	<p>There was evidence that the DWO and the Environment Officer had disseminated guidelines on water source & catchment protection and natural resource management to CDOs as per minutes dated 09/02/2022 under agenda item 5 in which the guidelines were disseminated to the CDOs.</p>	3

15	3	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a. Evidence that water source protection plans & natural resource management plans for WSS facilities constructed in the previous FY were prepared and implemented: Score 3, If not score 0</p>	<p>Evidence showed water source protection plans and natural resource management plans for WSS facilities constructed in FY 2021/2022, were prepared and implemented.</p> <p>The Environment Officer presented a natural resource management plan and water protection plan 2021/2022 dated 04/08/2021 signed by the Environment Officer and DCDO and approved by the Chief administrative Officer on 04/08/2021.</p> <p>In the same vein, a compliancy report for natural resource management and water source protection plan for water projects for FY 2021/2021 approved on 24/06/2022 was availed during assessment. The report further stated that the projects were inspected between 20th-23rd June 2022.</p>
15	3	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b. Evidence that all WSS projects are implemented on land where the LG has proof of consent (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: Score 3, If not score 0</p>	<p>Evidence that all WSS projects were implemented on land where the LG has proof of consent (e.g., a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrance was availed:</p> <ol style="list-style-type: none"> 1. Borehole drilling. Rubombo cell, Kashumba parish, Kashumba S/C, Misarchi Kakwandi consented to donate land on 20/04/2022, to the district, for borehole drilling. Witnesses included: Ninsiima Herbert (district councillor) and Mugisha Silva (LC 3 chairperson). Consent agreement was availed. 2. Borehole drilling. Masha S/C, Nyakakoni A. Hajji Lubega David donated land to the district for borehole drilling on the 13/05/2022. Witnesses were: Bright Kahuma (LC 1 chairperson) and Rwasina Norman (L3 Chairperson). 3. Borehole drilling. Endiizi T/C, Kikoba 'A' cell, Kikoba ward. Mugisha Ephraim donated land to the district for borehole drilling

on 15/02/2022. Witnesses included: Mwebaze Amos (LC 1 chairperson), and Elson Bamwiine (Mayor).

4. The pit latrine was constructed at the district HQs and the district has a land title. Title was availed.
5. Land for construction of Nyakigyera GFS. The landowner, Gumisiriza Donozio donated land to the district on 10/03/2022 for construction of the water source. Witnesses included: Kaawa Sylviano (chairman LC 1), Kahangire Valentino (chairman LC 2), and Nyamuba Julius (chairman LC 3). All chairpersons signed and stamped the consent agreement.
6. All consent forms for the 6 newly constructed springs were availed.

15

Safeguards in the Delivery of Investments

Maximum 10 points on this performance measure

c. Evidence that E&S Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractor invoices/certificates at interim and final stages of projects:

Score 2, If not score 0

There was evidence that E&S Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractor ;

E&S certification form for construction of kashumba pumped water supply and sanitation system was prepared and signed on 14/06/2022.

E&S certification form for construction of 3 production wells in Kashumba, Endinzi and Masha sub county was prepared and signed on 13/05/2022.

E&S certification form for rehabilitation and extension of Nyakigera GFS was prepared and signed on 19/04/2022.

2

Safeguards in the
Delivery of Investments

*Maximum 10 points on
this performance
measure*

d. Evidence that
the CDO and
environment
Officers undertakes
monitoring to
ascertain
compliance with
ESMPs; and
provide monthly
reports:

Score 2, If not
score 0

There was evidence that the CDO and
environment Officers undertook
monitoring to ascertain compliance
with ESMPs; and provide monthly
reports;;

Monitoring for construction of
kashumba pumped water supply and
sanitation system was conducted as
per reports dated; 25/02/2022,
25/03/2022 and 26/04/2022.

Monitoring for construction of 3
production wells in Kashumba, Endinzi
and Masha sub county was conducted
as per reports dated; 22/02/2022,
30/03/2022 and 29/04/2022.

Monitoring for rehabilitation and
extension of Nyakigera GFS was
conducted as per reports dated
25/02/2022, 25/03/2022, 26/04/2022.

**Micro-scale
Irrigation
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>a) Evidence that the LG has up to-date data on irrigated land for the last two FYs disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries – score 2 or else 0</p>	<p>As per the document titled “Technical report on irrigation statistics for Isingiro District” dated 26th July 2022, in FY 2020/2021 there was a total of 83.05 acres of land under irrigation. 8.25 acres was under micro-scale irrigation beneficiaries while 74.8 acres under micro-scale irrigation non-beneficiaries. As per the same report in FY 2021/2022 there was a total of 103.55 acres of land under irrigation. 9 acres was under micro-scale irrigation grant beneficiaries while 94.55 acres under micro-scale irrigation non-beneficiaries</p>	2
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>b) Evidence that the LG has increased acreage of newly irrigated land in the previous FY as compared to previous FY but one:</p> <ul style="list-style-type: none"> • By more than 5% score 2 • Between 1% and 4% score 1 • If no increase score 0 	<p>As per the document titled “Technical report on irrigation statistics for Isingiro District” dated 26th July 2022, in FY 2020/2021 there was a total of 83.05 acres of land under irrigation. Similarly, according to the same report in FY 2021/2022 there was a total of 103.55 acres of land under irrigation. Therefore increased acreage in newly irrigated land was 20.5, hence 24.7% increase</p>	2

3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines</p> <p>Maximum score 6</p>	<p>a) Evidence that the development component of micro-scale irrigation grant has been used on eligible activities (procurement and installation of irrigation equipment, including accompanying supplier manuals and training): Score 2 or else score 0</p>	<p>Not applicable during previous FY because Isingiro DLG was not part of the 40 pilot Districts, hence there was no procurement and installation of irrigation equipment under micro-scale irrigation program.</p>	0
3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines</p> <p>Maximum score 6</p>	<p>b) Evidence that the approved farmer signed an Acceptance Form confirming that equipment is working well, before the LG made payments to the suppliers: Score 1 or else score 0</p>	<p>Not applicable during previous FY because Isingiro DLG was not part of the 40 pilot Districts, hence there was no procurement and installation of irrigation equipment under micro-scale irrigation program.</p>	0
3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines</p> <p>Maximum score 6</p>	<p>Evidence that the variations in the contract price are within +/-20% of the Agriculture Engineers estimates: Score 1 or else score 0</p>	<p>Not applicable during previous FY because Isingiro DLG was not part of the 40 pilot Districts, hence there were no contract documents for establishment of micro-scale irrigation demonstration sites under micro-scale irrigation program.</p>	0

3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines</p>	<p>d) Evidence that micro-scale irrigation equipment where contracts were signed during the previous FY were installed/completed within the previous FY</p>	<p>Not applicable during previous FY because Isingiro DLG was not part of the 40 pilot Districts, hence supplier contracts were not signed and no micro-scale irrigation demonstration equipment was installed under micro-scale irrigation program</p>	0
	<p>Maximum score 6</p>	<ul style="list-style-type: none"> • If 100% score 2 • Between 80 – 99% score 1 • Below 80% score 0 		
4	<p>Achievement of standards: The LG has met staffing and micro-scale irrigation standards</p>	<p>a) Evidence that the LG has recruited LLG extension workers as per staffing structure</p>	<p>The LG approved structure and staff establishment has a total of 90 Extension workers for the 30 LLGs. However, the LG has a total of 44 Extension workers making a 48% recruitment.</p>	0
	<p>Maximum score 6</p>	<ul style="list-style-type: none"> • If 100% score 2 • If 75 – 99% score 1 • If below 75% score 0 		
4	<p>Achievement of standards: The LG has met staffing and micro-scale irrigation standards</p>	<p>b) Evidence that the micro-scale irrigation equipment meets standards as defined by MAAIF</p>	<p>The LG installed 15 micro-scale drip irrigation demonstration sites under sector development grant but not under UgiFT during previous FY. The key items at the sampled sites (Kanyesigye Stephen, Bamuhairwe Stella and Kyogabirwe Jadres) were; water tanks, water pump, main canals, control valves, drip lines, hence conforms to the technical designs and the inventory (list of irrigation equipment or items)</p>	2
	<p>Maximum score 6</p>	<ul style="list-style-type: none"> • If 100% score 2 or else score 0 		

4	<p>Achievement of standards: The LG has met staffing and micro-scale irrigation standards</p> <p>Maximum score 6</p>	<p>b) Evidence that the installed micro-scale irrigation systems during last FY are functional</p> <ul style="list-style-type: none"> • If 100% are functional score 2 or else score 0 	<p>The LG installed 15 micro-scale drip irrigation demonstration sites under sector development grant but not under UgiFT during previous FY. The sampled sites (Kanyesigye Stephen, Bamuhaire Stella and Kyogabirwe Jadres) were functional at the time of assessment.</p>	2
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Performance Reporting and Performance Improvement

5	<p>Accuracy of reported information: The LG has reported accurate information</p> <p>Maximum score 4</p>	<p>a) Evidence that information on position of extension workers filled is accurate: Score 2 or else 0</p>	<p>There was evidence that the positions of extension workers deployed in the 2 sub-counties and the town council visited was accurate.</p> <ol style="list-style-type: none"> 1. Isingiro Town Council list had Nimwesiga Robert an Assistant Animal Husbandry officer, and Tusiime Innocent an Agriculture officer and these were accurately filled 2. Endiinzi Sub county had Nsiimire Deziderius an Agriculture Officer and Rukundo Simon a Veterinary officer and these were accurately filled 3. Kibongo SC had Mwesigwa Amos an Animal Husbandry officer. 	2
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5	<p>Accuracy of reported information: The LG has reported accurate information</p> <p>Maximum score 4</p>	<p>b) Evidence that information on micro-scale irrigation system installed and functioning is accurate: Score 2 or else 0</p>	<p>The LG installed 15 micro-scale drip irrigation demonstration sites under sector development grant but not under UgiFT during previous FY. The key features or information from the sites (Kanyesigye Stephen, Bamuhair Stella and Kyogabirwe Jadres) were; a water tank 5,000liters), a water pump, main canals (laterals), control valves, drip lines and emitters. When the water pump was switched on and control valves opened water drips precisely from the emitters into the soil.</p>	2
6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p> <p>Maximum score 6</p>	<p>a) Evidence that information is collected quarterly on newly irrigated land, functionality of irrigation equipment installed; provision of complementary services and farmer Expression of Interest: Score 2 or else 0</p>	<p>The LG had Micro-scale irrigation sub-grant quarter one report dated 27th October 2022. Key information captured in the report were; total EOIs was 14, three farm visits made successfully, awareness raising for farmers captured 14 females, 35 males and 49 youths. Irrigation demonstration sites under UgiFT were not yet installed.</p>	2
6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p> <p>Maximum score 6</p>	<p>b) Evidence that the LG has entered up to-date LLG information into MIS: Score 1 or else 0</p>	<p>At the time of assessment, MIS/Irritrack information contains the following information: awareness raising events on micro-scale irrigation having 152 attendees, 3 farm visits were made, only 14 farmer Expression of Interests (EOIs) submitted.</p>	1

6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p>	<p>c. Evidence that the LG has prepared a quarterly report using information compiled from LLGs in the MIS: Score 1 or else 0</p>	<p>The compiled information from LLGs in MIS was captured in the Micro-scale irrigation sub-grant quarter one report dated 27th October 2022, the key information were as follows: awareness raising events on micro-scale irrigation had 152 attendees, 3 farm visits were made, only 14 farmer Expression of Interests (EOIs) submitted.</p>	1
6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p>	<p>d) Evidence that the LG has:</p> <p>i. Developed an approved Performance Improvement Plan for the lowest performing LLGs score 1 or else 0</p>	<p>Development and approval of Performance Improvement Plans for the lowest performing LLGs was not done during FY 2021/2022.</p>	0
6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p>	<p>ii. Implemented Performance Improvement Plan for lowest performing LLGs: Score 1 or else 0</p>	<p>Implementation of Performance Improvement Plans for the lowest performing LLGs was not done during FY 2021/2022.</p>	0
<p>Human Resource Management and Development</p>				

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines</p> <p>Maximum score 6</p>	<p>a) Evidence that the LG has:</p> <p>i. Budgeted for extension workers as per guidelines/in accordance with the staffing norms score 1 or else 0</p>	<p>As per the approved Budget estimates for production Department FY 2022/2023, Vote 837, there was budget allocated Ugx 1,281,731,000/- for the wages of 44 extension staffs at 30 LLGs. Therefore the budget was not in accordance with the staffing norms.</p>	0
7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines</p> <p>Maximum score 6</p>	<p>ii Deployed extension workers as per guidelines score 1 or else 0</p>	<p>As per the production Department deployment register dated 17th November 2022, deployment of extension workers was as follows; 25 Agricultural Officers, 05 Assistant Agricultural Officers, 09 Assistant Animal Husbandry Officers, 02 Animal Husbandry Officers, 2 Veterinary Officers and 01 Assistant Fisheries Officer. Therefore 44 extension staffs were deployed at 30 LLGs, hence the deployment is inadequate as per the guidelines.</p>	0

7

2

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines

b) Evidence that extension workers are working in LLGs where they are deployed: Score 2 or else 0

There was evidence that extension workers were working in LLGs where they were deployed according to the staff lists obtained from HRM Division and the staff lists, attendance register and TPC minutes in the LLGs.

Maximum score 6

1. Nimwesiga Robert an Assistant Animal Husbandry officer, and Tusiime Innocent an Agriculture officer were deployed in Isingiro Town Council and these were in place.

2. Nsiimire Deziderius an Agriculture Officer and Rukundo Simon a Veterinary officer were deployed in Endiinzi Sub county and these were in place

3. Mwesigwa Amos was deployed in Kibongo SC and he was working there.

7

2

Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines

c) Evidence that extension workers' deployment has been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board. Score 2 or else 0

There was evidence of publicizing of extension workers in the LLGs on noticeboards in sub counties visited. Staff list with contact details were on the LLGs noticeboards

Maximum score 6

Performance management: The LG has appraised, taken corrective action and trained Extension Workers

Maximum score 4

a) Evidence that the District Production Coordinator has:

i. Conducted annual performance appraisal of all Extension Workers against the agreed performance plans and has submitted a copy to HRO during the previous FY: Score 1 else 0

There was evidence that all extension workers were appraised by the District Production officer for the previous FY and copies submitted to HRO. A sample of 10 appraisal files for extension workers were reviewed as follows;

1. Namanya Mercy an Agriculture officer was appraised on 30/6/2022

2. Mbaine Sayuni an Agriculture officer was appraised on 30/6/222

3. Gumisiriza Mutambi Kaapa Richard an Agriculture officer was appraised on 30/6/2022

4. Senyondo Muzamiru an Assistant Animal husbandry Officer was appraised on 30/6/2022

5. Nsimire Desiderious an Agriculture officer was appraised on 30/6/2022

6. Arinaitwe Peter an Agriculture officer was appraised on 30/6/2022

7. Twimukye Emmanuel an Assistant Animal husbandry Officer was appraised on 30/6/2022

8. Muahame Micheal Mubezi an Agriculture officer was appraised on 30/6/222

9. Muruma Julius a Senior Agriculture officer was appraised on 30/6/2022

10. Nabasa Tomson an Agriculture officer was appraised on 30/6/2022

8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers	a) Evidence that the District Production Coordinator has; Taken corrective actions: Score 1 or else 0	There was evidence that corrective action was taken for extension workers arising out of their appraisal reports. A performance improvement plan, dated 6/8/2022 was seen with a list of action plans to address arising out of appraisal reports.	1
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers	b) Evidence that: i. Training activities were conducted in accordance to the training plans at District level: Score 1 or else 0	LG trained 33 extension staffs as per a report titled "Technical back stopping and capacity building of Agricultural Officers on irrigation technologies" dated 13th March 2022. Training attendance register availed at the time of assessment.	1
	Maximum score 4	Similarly 32 extension staffs were also trained on techniques of improving performance as evidenced by a report dated 12th February 2022. This was as a result of identifying performance gaps which included inadequate skills in performance reporting, inadequate skills in human resource management etc.		
8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers	ii Evidence that training activities were documented in the training database: Score 1 or else 0	There was database availed as regards staff trainings. Take one example from the trainings conducted, key information from the database were as follows: Event type: training extension workers on irrigation technologies, at Kaberebere town council, Kaberebere East Ward parish, in Kaberebere 1 Village. 5 male participants and 28 female participants. Event date: March 13th 2022 and Unique ID: 21313.	1
	Maximum score 4			

9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>a) Evidence that the LG has appropriately allocated the micro scale irrigation grant between (i) capital development (micro scale irrigation equipment); and (ii) complementary services (in FY 2020/21 100% to complementary services; starting from FY 2021/22 – 75% capital development; and 25% complementary services): Score 2 or else 0</p>	<p>Not applicable during previous FY because Isingiro DLG was not part of the 40 pilot Districts.</p>	0
	<p>Maximum score 10</p>			
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>b) Evidence that budget allocations have been made towards complementary services in line with the sector guidelines i.e. (i) maximum 25% for enhancing LG capacity to support irrigated agriculture (of which maximum 15% awareness raising of local leaders and maximum 10% procurement, Monitoring and Supervision); and (ii) minimum 75% for enhancing farmer capacity for uptake of micro scale irrigation (Awareness raising of farmers, Farm visit, Demonstrations, Farmer Field Schools): Score 2 or else score 0</p>	<p>Not applicable during previous FY because Isingiro DLG was not part of the 40 pilot Districts.</p>	0
	<p>Maximum score 10</p>			

9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>c) Evidence that the co-funding is reflected in the LG Budget and allocated as per guidelines: Score 2 or else 0</p>	<p>Not applicable during previous FY because Isingiro DLG was not part of the 40 pilot Districts.</p>	0
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>d) Evidence that the LG has used the farmer co-funding following the same rules applicable to the micro scale irrigation grant: Score 2 or else 0</p>	<p>Not applicable during previous FY because Isingiro DLG was not part of the 40 pilot Districts.</p>	0
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>e) Evidence that the LG has disseminated information on use of the farmer co-funding: Score 2 or else 0</p>	<p>As per the farm visit report dated 30th May 2022, LG did awareness raising on micro-scale irrigation including information dissemination on the use of farmer co-funding (cost sharing of the irrigation equipment). Some of the key information was; for solar powered irrigation systems farmers pay 25% of the total cost per acre while for engine powered systems the farmer pays 75%.</p>	2

10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>a) Evidence that the DPO has monitored on a monthly basis installed micro-scale irrigation equipment (key areas to include functionality of equipment, environment and social safeguards including adequacy of water source, efficiency of micro irrigation equipment in terms of water conservation, etc.)</p> <ul style="list-style-type: none"> • If more than 90% of the micro-irrigation equipment monitored: Score 2 • 70-89% monitored score 1 Less than 70% score 0 	<p>Not applicable during previous FY because Isingiro DLG was not part of the 40 pilot Districts, hence no Irrigation demonstration equipment was installed under micro-scale irrigation program and thus DPO did not do any monitoring activity.</p>	0
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>b. Evidence that the LG has overseen technical training & support to the Approved Farmer to achieve servicing and maintenance during the warranty period: Score 2 or else 0</p>	<p>Not applicable during previous FY because Isingiro DLG was not part of the 40 pilot Districts, hence LG did not oversee approved farmer training and support as there were no micro-scale irrigation demonstration sites installed under micro-scale irrigation program.</p>	0
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the LG has provided hands-on support to the LLG extension workers during the implementation of complementary services within the previous FY as per guidelines score 2 or else 0</p>	<p>As per the farm visit report dated 30th May 2022, LG did provide hands on support to extension staffs on micro-scale irrigation guidelines including sector crops suitable to be grown under irrigation, suitable irrigation technologies, benefits of irrigation etc. This was confirmed from interviewing extension staffs at 3 LLGs visited (Kaberebere town council, Kabingo and Ngarama sub-counties)</p>	2

10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>d) Evidence that the LG has established and run farmer field schools as per guidelines: Score 2 or else 0</p>	<p>The LG installed 15 micro-scale drip irrigation demonstration sites under sector development grant but not under UgiFT during previous FY, but did not establish and run farmer field schools to enable farmer communities learn irrigation techniques from the installed demonstration sites as evidenced by lack of farmer field school reports.</p>	0
11	<p>Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.</p> <p>Maximum score 4</p>	<p>a) Evidence that the LG has conducted activities to mobilize farmers as per guidelines: Score 2 or else 0</p>	<p>As per the farm visit report dated 30th May 2022, LG did awareness raising on micro-scale irrigation which also included sensitizing farmers so as to practice irrigation.</p>	2
11	<p>Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.</p> <p>Maximum score 4</p>	<p>b) Evidence that the District has trained staff and political leaders at District and LLG levels: Score 2 or else 0</p>	<p>LG did train extension staffs (Agricultural officers) on micro-scale irrigation benefits, irrigation technologies, irrigation agronomy, so that farmers would pick courage to participate in irrigated agriculture as evidenced by a technical back stopping report dated 13th March 2022, but did not sensitize political leaders at the District.</p>	0

Investment Management

12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p>	<p>a) Evidence that the LG has an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY as per the format: Score 2 or else 0</p>	<p>Not applicable during previous FY because Isingiro DLG was not part of the 40 pilot Districts, hence no updated register of micro-scale irrigation equipment supplied to farmers due to co-funding under UgiFT program.</p>	0
	<p>Maximum score 8</p>			
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p>	<p>b) Evidence that the LG keeps an up-to-date database of applications at the time of the assessment: Score 2 or else 0</p>	<p>LG did not have up-to-date database of applications for EOIs for current and previous FYs in the MIS. At the time of assessment, only 14 farmers who submitted EOIs for co-funding were captured in MIS. But it was learnt that 21 farmers who submitted EOIs to hoist micro-scale irrigation demonstration equipment in May-June 2022 were not captured in the MIS. Yet in a report titled “Technical assessment for proposed sites in Isingiro to host irrigation demonstration sites under UgiFT program” dated 26th May 2022, 5 farmers were selected to hoist micro-scale irrigation demonstration equipment, yet they were not captured in the MIS.</p>	0
	<p>Maximum score 8</p>			
12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p>	<p>c) Evidence that the District has carried out farm visits to farmers that submitted complete Expressions of Interest (EOI): Score 2 or else 0</p>	<p>A report titled “Technical assessment for proposed sites in Isingiro to host irrigation demonstration sites under UgiFT program” dated 26th May 2022, showed that farm visits were made to those who submitted complete EOIs to hoist micro-scale irrigation demonstration equipment and 5 farmers were selected to be beneficiaries.</p>	2
	<p>Maximum score 8</p>			

12	<p>Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines</p> <p>Maximum score 8</p>	<p>d) For DDEG financed projects:</p> <p>Evidence that the LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they have been approved by posting on the District and LLG noticeboards: Score 2 or else 0</p>	<p>There was no evidence of publishing approved farmers on noticeboards by the Senior Agriculture Engineer.</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>a) Evidence that the micro-scale irrigation systems were incorporated in the LG approved procurement plan for the current FY: Score 1 or else score 0.</p>	<p>From the reviewed LG Procurement and Disposal Plan for FY 2022/2023 approved under 09/05(ii)/21/22/FC Micro-Scale Irrigation demonstrations in Masha, Kyera Agricultural Institute, Ruborogota Seed School, Mbaare and Kikagate TC using UgiFT funding (procurement and installation of micro-irrigation system) at a cost of UGX 113,932,000/= was incorporated in the plan.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>b) Evidence that the LG requested for quotation from irrigation equipment suppliers pre-qualified by the Ministry of Agriculture, Animal Industry and Fisheries (MAAIF): Score 2 or else 0</p>	<p>Not applicable during previous FY because Isingiro DLG was not part of the 40 pilot Districts, hence no micro-scale irrigation demonstration equipment was supplied under UgiFT program.</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>c) Evidence that the LG concluded the selection of the irrigation equipment supplier based on the set criteria: Score 2 or else 0</p>	<p>Not applicable during previous FY because Isingiro DLG was not part of the 40 pilot Districts, hence no supplier for micro-scale irrigation demonstration equipment was selected under UgiFT program.</p>	0

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	d) Evidence that the micro-scale irrigation systems for the previous FY was approved by the Contracts Committee: Score 1 or else 0	Not Applicable	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	e. Evidence that the LG signed the contract with the lowest priced technically responsive irrigation equipment supplier for the farmer with a farmer as a witness before commencement of installation score 2 or else 0	Not Applicable	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	f) Evidence that the micro-scale irrigation equipment installed is in line with the design output sheet (generated by IrriTrack App): Score 2 or else 0	Not applicable during previous FY because Isingiro DLG was not part of the 40 pilot Districts, hence no micro-scale irrigation demonstration equipment installed under UgiFT program and no technical designs generated from IrriTrack App.	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	g) Evidence that the LG have conducted regular technical supervision of micro-scale irrigation projects by the relevant technical officers (District Senior Agricultural Engineer or Contracted staff): Score 2 or else 0	Not applicable during previous FY because Isingiro DLG was not part of the 40 pilot Districts, hence no micro-scale irrigation demonstration equipment installed under UgiFT program and no technical supervision of irrigation demonstration sites done	0

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	h) Evidence that the LG has overseen the irrigation equipment supplier during: i. Testing the functionality of the installed equipment: Score 1 or else 0	Not applicable during previous FY because Isingiro DLG was not part of the 40 pilot Districts, hence no micro scale irrigation equipment was installed and no evidence that LG had overseen the irrigation equipment supply, installation and testing the functionality of the equipment under UgiFT program.	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	ii. Hand-over of the equipment to the Approved Farmer (delivery note by the supplies and goods received note by the approved farmer): Score 1 or 0	Not applicable during previous FY because Isingiro DLG was not part of the 40 pilot Districts, hence no micro scale irrigation equipment was installed under UgiFT program and no evidence that LG had overseen the irrigation equipment handover to the approved host farmers	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	i) Evidence that the Local Government has made payment of the supplier within specified timeframes subject to the presence of the Approved farmer's signed acceptance form: Score 2 or else 0	Not applicable during previous FY because Isingiro DLG was not part of the 40 pilot Districts, hence no payment was made for micro scale irrigation equipment under UgiFT program .	0
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	j) Evidence that the LG has a complete procurement file for each contract and with all records required by the PPDA Law: Score 2 or else 0	Not applicable during previous FY because Isingiro DLG was not part of the 40 pilot Districts, hence there were no procurement of micro scale irrigation equipment under UgiFT program.	0

Environment and Social Safeguards

14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>a) Evidence that the Local Government has displayed details of the nature and avenues to address grievance prominently in multiple public areas: Score 2 or else 0</p>	<p>LG displayed on the District notice board and at LLGs (Kaberebere town council, Kabingo and Ngarama sub-counties) notice boards the grievance redress mechanism, which indicated the channels through which grievances can be reported and handled.</p>	2
14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>i). Recorded score 1 or else 0</p> <p>ii). Investigated score 1 or else 0</p> <p>iii). Responded to score 1 or else 0</p> <p>iv). Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>Not applicable to Isingiro LG for the year under review.</p>	0
14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>ii. Investigated score 1 or else 0</p> <p>iii. Responded to score 1 or else 0</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>Not applicable to Isingiro LG for the year under review.</p>	0

14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>iii. Responded to score 1 or else 0</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>Not applicable to Isingiro LG for the year under review.</p>	0
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14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>Not applicable to Isingiro LG for the year under review.</p>	0
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Environment and Social Requirements

15	<p>Safeguards in the delivery of investments</p> <p>Maximum score 6</p>	<p>a) Evidence that LGs have disseminated Micro-irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agrochemicals and safe disposal of chemical waste containers etc.</p> <p>score 2 or else 0</p>	<p>As per a farm visit report dated 30th May 2022, and also a report on environmental and social screening for proposed farmers to hoist irrigation sites, LG disseminated micro-scale irrigation guidelines to provide for proper siting, land access, proper use of agro-chemicals and safe disposal of chemical waste containers.</p>	2
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15	Safeguards in the delivery of investments Maximum score 6	b) Evidence that Environmental, Social and Climate Change screening have been carried out and where required, ESMPs developed, prior to installation of irrigation equipment. i. Costed ESMP were incorporated into designs, BoQs, bidding and contractual documents score 1 or else 0	Not applicable to Isingiro LG for the year under review.	0
15	Safeguards in the delivery of investments Maximum score 6	ii. Monitoring of irrigation impacts e.g. adequacy of water source (quality & quantity), efficiency of system in terms of water conservation, use of agro-chemicals & management of resultant chemical waste containers score 1 or else 0	Not applicable to Isingiro LG for the year under review.	0
15	Safeguards in the delivery of investments Maximum score 6	iii. E&S Certification forms are completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	Not applicable to Isingiro LG for the year under review.	0
15	Safeguards in the delivery of investments Maximum score 6	iv. E&S Certification forms are completed and signed by CDO prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	Not applicable to Isingiro LG for the year under review.	0

**Micro-scale Irrigation
Minimum Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District Production Office responsible for Micro-Scale Irrigation</p> <p><i>Maximum score is 70</i></p>	<p>If the LG has recruited;</p> <p>a. the Senior Agriculture Engineer</p> <p><i>score 70 or else 0.</i></p>	<p>The LG substantively appointed Ngabirano Ambrose as Senior Agriculture Engineer under Min No. 32/12/2021(k), in a letter dated 9/12/2021, Ref CR/214/2.</p>	70
Environment and Social Requirements				
2	<p>New_Evidence that the LG has carried out Environmental, Social and Climate Change screening have been carried out for potential investments and where required costed ESMPs developed.</p> <p><i>Maximum score is 30</i></p>	<p>If the LG:</p> <p>Carried out Environmental, Social and Climate Change screening score 30 or else 0.</p>	<p>Not applicable for the year under review.</p>	0

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	a. 1 Civil Engineer (Water), score 15 or else 0.	The LG substantively appointed Twerebere Jack as Civil Engineer (Water) under Min No. 3025/6/2018:1, in a letter dated 2/7/2018, Ref. CR/160/1	15
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	b. 1 Assistant Water Officer for mobilization, score 10 or else 0.	The LG substantively appointed Nasasira Abia as Assistant Water Officer for Mobilization, under Min 38/12/2021, in a letter dated 15/12/2021, Ref. CR/214/1	10
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	c. 1 Borehole Maintenance Technician/Assistant Engineering Officer, score 10 or else 0.	The LG substantively appointed Mwesigye Brian as Borehole Maintenance Technician under Min No. 27/08/2022: (1) in a letter dated 9/8/2022, Ref. CR/156/2	10

1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.</p> <p><i>Maximum score is 70</i></p>	<p>d. 1 Natural Resources Officer, score 15 or else 0.</p>	<p>The LG substantively appointed Bwengye Emmanuel as District Natural Resources Officer under Min No.37/12/2021 (a) 1), in a letter dated 9/12/2021, Ref CR/214/1.</p>	15
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.</p> <p><i>Maximum score is 70</i></p>	<p>e. 1 Environment Officer, score 10 or else 0.</p>	<p>The LG substantively appointed Oreeba Onesmus as Environment Officer under Min No. 57/11/2022; 3, in a letter dated 14/11/2022, Ref. CR/160/1</p>	10
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.</p> <p><i>Maximum score is 70</i></p>	<p>f. Forestry Officer, score 10 or else 0.</p>	<p>The LG substantively appointed Natumanya Monica as Forestry Officer under Min No. 22/12/2021(d) in a letter dated 9/12/2021 Ref. CR/214/1.</p>	10

Environment and Social Requirements

2	<p>Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects</p>	<p>If the LG: a. Carried out Environmental, Social and Climate Change screening/Environment, score 10 or else 0.</p>	<p>There was evidence that Environmental, Social and Climate Change screening for all water infrastructure projects the previous previous FY;</p> <p>Construction of Kashumba pumped water supply and sanitation system was screened on 04/06/2021 with ESMP prepared and costed at IGX: 6,000,000 on 04/06/2021.</p> <p>Construction of 3 production wells was screened on 04/06/2021 with ESMP costed at UGX: 900,000 on 04/06/2021.</p> <p>Rehabilitation and extension of Nyakigera GFs was screened on 01/06/2021 with ESMP prepared and costed at UGX: 500,000 on 01/06/2021.</p>	10
2	<p>Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects</p>	<p>b. Carried out Social Impact Assessments (ESIAs) , score 10 or else 0.</p>	<p>The projects under water didnot qualify undergoing an Environment and Social Impact assessment.</p>	10

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects

c. Ensured that the LG got abstraction permits for all piped water systems issued by DWRM, score 10 or else 0.

Isingiro district did not implement a piped water system that required the LG obtaining an abstraction permit from DWRM. The kashumba pumped water supply and sanitation system used water from a motorized borehole and in this case a drilling permit was availed during assessment.

**Health Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>a. If the District has substantively recruited or the seconded staff is in place for: District Health Officer, score 10 or else 0.</p>	<p>The LG substantively appointed Tumusherure Edson as District Health Officer under Min No.619/09/12:1, in a letter dated 12/9/2012, Ref. CR/D/10336</p>	10
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>b. Assistant District Health Officer Maternal, Child Health and Nursing, score 10 or else 0</p>	<p>The LG substantively appointed Kyomugisha Evelyne as Assistant DHO Maternal, Child Health and Nursing under Min No. 33/12/2021(a) 1, in a letter dated 9/12/2021, Ref. CR/214/1</p>	10
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>c. Assistant District Health Officer Environmental Health, score 10 or else 0.</p>	<p>The LG substantively appointed Alowo Marion as ADHO Environmental Health under Min No. 33/12/2021(b) 1, in a letter dated 9/12/2021, Ref. CR/214/1</p>	10
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>d. Principal Health Inspector (Senior Environment Officer), score 10 or else 0.</p>	<p>The LG substantively appointed Manigaruhanga Pius as Senior Environment Officer under Min No. 33/12/2021(e) in a letter dated 9/12/2021, Ref CR/214/1.</p>	10

1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>e. Senior Health Educator, score 10 or else 0.</p>	<p>The LG substantively Naturinda Lucia as Senior Health Educator under Min. 27/08/2022(a) 1 in a letter dated 9/8/2022, Ref. CR/156/1</p>	10
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>f. Biostatistician, score 10 or 0.</p>	<p>The LG substantively appointed Nayebare Solome as Biostatistician under Min No.3042/6/2018: (a) 1 in a letter dated 2/7/2018, Ref CR/156/2</p>	10
1	<p>New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions.</p> <p><i>Applicable to Districts only.</i></p> <p><i>Maximum score is 70</i></p>	<p>g. District Cold Chain Technician, score 10 or else 0.</p>	<p>The LG substantively appointed Asiimwe Deus as District Cold Chain Technician under Min No. 32/12/2021 (h), in a letter dated 9/12/2021, Ref.CR/214/11</p>	10
1	<p>New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.</p> <p><i>Applicable to MCs only.</i></p> <p><i>Maximum score is 70</i></p>	<p>h. Medical Officer of Health Services /Principal Medical Officer, score 30 or else 0.</p>		

1 New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions. i. Principal Health Inspector, score 20 or else 0.

Applicable to MCs only.

Maximum score is 70

1 New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions. j. Health Educator, score 20 or else 0

Applicable to MCs only.

Maximum score is 70

Environment and Social Requirements

Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

Maximum score is 30

If the LG carried out:

a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.

There was evidence that Environmental, Social and Climate Change screening was carried out for projects under health;

Construction of OPD block at Rwemwijuka HC II was screened on 16/07/2021 with ESMP prepared and costed at UGX: 2,970,000 on 16/07/2021.

Construction of of OPD block and 2 stance latrine was screened on 24/11/2021 with ESMP prepared and costed at UGX: 2,370,000 on 25/11/2021.

Construction of OPD block and 2 stance lined latrine at Rwantaha HC II was screened on 24/11/2021 with ESMP prepared and costed at UGX: 6,570,000 on 24/11/2021.

Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

Maximum score is 30

b. Social Impact Assessments (ESIAs) , score 15 or else 0.

The projects implemented under health didnot necessitate undergoing an Environment and Social Impact Assessment. The projects included,

Construction of OPD block at Rwemwijuka HC II .

Construction of of OPD block and 2 stance latrine.

Construction of OPD block and 2 stance lined latrine at Rwantaha HC II.

**Education Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office. <i>The Maximum Score of 70</i>	a) District Education Officer (district)/ Principal Education Officer (municipal council), score 30 or else 0	The LG substantively appointed Nkumba Godfrey as District Education Officer under Min. No.09/03/2022:1, in a letter dated 3/4/2022, Ref. CR/160/1	30

New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.

The Maximum Score of 70

b) All District/Municipal Inspector of Schools, score 40 or else 0.

There was evidence that the LG substantively appointed the following inspectors of schools:

1. Amanyire Derogations - Senior Inspector of schools, appointed under Min 743/5/2014€ (i), in a letter dated 8/5/2014, Ref. CR/D/10393

2. Arinda Sarah,- Inspector of Schools, appointed under Min. 35/09/2022:1, in a letter dated 12/12/2022, Ref. CR/156/5

3. Gumusiriza Ethan – Inspector of schools, appointed under Min. 54/11/2022, in a letter dated 7/11/2022, Ref. CR/160/1

4. Asiiimwe Cleophas- Inspector of Schools, appointed under Min. 51/11/2022 (b) 1, in a letter dated 7/11/2022, Ref. CR/160/1

5. Byaruhanga Evarist- Inspector of Schools, appointed under Min. 54/11/2022”2, in a letter dated 7/11/2022, Ref. CR/160/1

6. Yesigyemukama Charles,- Inspector of schools, appointed under Min. 774/02/15: (e), in a letter dated 25/2/2015, Ref. CR/D/12264

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

The Maximum score is 30

If the LG carried out:

a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.

There was evidence that Environmental, Social and Climate Change screening was carried out for projects under Education as thus;

Construction of 2 classrooms and 1 headteacher office with furniture supply at Buhungura primary school was screened on 11/07/2021 with ESMP prepared and costed at UGX: 850,000 on 16/07/2021.

Construction of 4 classrooms and 1 headteacher office with furniture supply at Kaiho primary school was screened on 14/07/2021 with ESMP prepared and costed at UGX: 1,150,000 on 14/07/2021.

Construction of a classroom block and 1 headteacher office with furniture supply at Kabantagare primary school was screened on 12/07/2021 with ESMP prepared and costed at UGX: 2,370,000 on 14/07/2021.

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

The Maximum score is 30

If the LG carried out:

b. Social Impact Assessments (ESIAs) , score 15 or else 0.

Projects implemented under Education the previous financial year didnot qualify undergoing an Environment and Social Impact Assessment.The projects included;

Construction of 2 classrooms and 1 headteacher office with furniture supply at Buhungura primary school.

Construction of 4 classrooms and 1 headteacher office with furniture supply at Kaiho primary school.

Construction of a classroom block and 1 headteacher office with furniture supply at Kabantagare primary school.

**Crosscutting Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	a. Chief Finance Officer/Principal Finance Officer, score 3 or else 0	The LG substantively appointed Byagagire B. Innocent as Chief Finance Officer under Min No.896/06/2016 (d)1, in a letter dated 6/12/2016, Ref. CR/153/1	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	b. District Planner/Senior Planner, score 3 or else 0	The LG substantively appointed Besiga Stephen as District Planner under Min No.2025/11/2017(1) in a letter dated 7/12/2017, Ref. CR.160/1	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	c. District Engineer/Principal Engineer, score 3 or else 0	The LG substantively appointed Abenaitwe Turamureba Asaph as District Engineer under Min No.934/08/2016 (a) 1, in a letter dated 25/8/2016, Ref. 156/2	3

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	d. District Natural Resources Officer/Senior Environment Officer, score 3 or else 0	The LG substantively appointed Bwengye Emmanuel as District Natural Resources Officer under Min No.37/12/2021 (a) 1), in a letter dated 9/12/2021, Ref CR/214/1.	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	e. District Production Officer/Senior Veterinary Officer, score 3 or else 0	The LG substantively appointed Karugaba Aloysius as District Production and Marketing Officer under Min No.2067/2/2018: (a) 1, in a letter dated 20/6/2018, Ref CR/160/1.	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	f. District Community Development Officer/Principal CDO, score 3 or else 0	The LG substantively appointed Mugarura Edward as District Community Development Officer under Min No. 808/07/15: (d) 1, in a letter dated 24th/7/2015, Ref CR/156/2.	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	g. District Commercial Officer/Principal Commercial Officer, score 3 or else 0	The LG substantively appointed Musinguzi Patrick as District Commercial Officer under Min No. 04/03/2021: (i) 1, in a letter dated 22/3/2021, Ref CR/156/2.	3

1	2	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>i. A Senior Procurement Officer /Municipal Procurement Officer, 2 or else 0.</p>	<p>The LG substantively appointed Kamwine Frank as Senior Procurement Officer under Min No.3019/5/2018, in a letter dated 23/5/2018, Ref. CR/160/1.</p>
1	2	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>ii. Procurement Officer /Municipal Assistant Procurement Officer, score 2 or else 0</p>	<p>The LG substantively appointed Nareba Sylvia as Procurement Officer under Min No. 3068/11/2018 (b) 1, in a letter dated 4/12/2018, Ref. CR/160/1.</p>
1	2	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>i. Principal Human Resource Officer, score 2 or else 0</p>	<p>The LG substantively appointed Musinguzi David as Principal Human Resource Officer (PHRO) under Min No. 26/11/2021: (a) 1, in a letter dated 23/11/2021, Ref CR/156/5.</p>
1	2	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.</p>	<p>j. A Senior Environment Officer, score 2 or else 0</p>	<p>The LG substantively appointed Kamoga Abdu as Senior Environment Officer under Min No. 20/06/2022 (a) 1, in a letter dated 6/6/2022, Ref CR/160/1.</p>

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	k. Senior Land Management Officer /Physical Planner, score 2 or else 0	The LG substantively appointed Ndyaruba Wilber as Senior Land Management Officer under Min. No. 32/12/2021(j), in a letter dated 9/12/2021, Ref CR/214/1.	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	l. A Senior Accountant, score 2 or else 0	The LG substantively appointed Tumuhimbise Chris as Senior Accountant under Min No. 3262/8/2020(a) 1, in a letter dated 10/8/2020.	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	m. Principal Internal Auditor /Senior Internal Auditor, score 2 or else 0	The LG substantively appointed Rukakirwa Edson as Principal Internal Auditor under Min No. 06/05/2021: (a) 1, in a letter dated 14/5/2021	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	n. Principal Human Resource Officer (Secretary DSC), score 2 or else 0	The LG substantively appointed Nabaasa Anne as Principal Human Resource Officer (Secretary DSC) under Min No. 37/12/2021 (b) (1), in a letter dated 9/12/2021	2
2	New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG	a. Senior Assistant Secretary (Sub-Counties) /Town Clerk (Town	The LG has 30 LLGs; 21 Sub counties and 9 Town Councils. There was evidence that the LG substantively appointed all	5

Maximum score is 15

Councils) / Senior Assistant Town Clerk (Municipal Divisions) in all LLGS, score 5 or else 0 (Consider the customized structure).

Senior Assistant Secretaries and Principal Assistant Town Clerks as follows:

1. Kyomugasho Juliet appointed under min 3015/04/2018(d) 1, in a letter dated 9/5/2018, Ref. CR/160/1 (deployed in Kabingo SC)
2. Muhwezi J.B appointed under Min. 28/08/2022: (a) 2, in a letter dated 8/9/2022, Ref. CR/156/5 (deployed in Kagarama SC)
3. Kobusingye Prossy appointed under Min. 58/11/2022: (1), in a letter dated 8/9/2022, Ref. CR/156/2 (deployed in Ruborogota SC)
4. Nugarura Mathias appointed under Min 27/08/2022(1) 1, in a letter dated 8/9/2022, Ref. CR/156/2 (deployed in Ntungu SC)
5. Mujuni James appointed under Min 27/08/2022(1) 3, in a letter dated 8/9/2022, Ref. CR/156/2 (deployed in Rwentango SC)
6. Babwetere Innocent appointed under Min 26/11/2021: (b) 1 in a letter dated 23/11/2021, Ref. CR/156/1 (deployed in Rushasha SC)
7. Musinguzi Jordan appointed under Min 27/08/2022 (j)3, in a letter dated 9/8/2022, Ref. CR/156/2 (deployed in Kambeizi SC)
8. Bahungirehe Valence appointed under Min. 60/11/2022 (a) 1, in a letter dated 14/11/2022, Ref. CR/160/2 (deployed in Mbaare SC)
9. Katushabe Leticia deployed

under Min. 3015/04/2018: (d) 2,
in a letter dated 9/5/2018, Ref.
CR/160/1 (deployed in
Ngarambe SC)

10. Kadogo Kenneth Magomu
appointed under Min
743/5/2014: (i)1, in a letter
dated 8/5/2014, Ref.
CR/D/10960 (deployed in
Birere SC)

11. Arinaitwe Shadia appointed
under Min 848/11/15, in a letter
dated 1/12/2015, Ref. 160
(deployed in Kakegate SC)

12. Kusasira Serina Tinka
appointed under Min.
27/08/2022: (j) 2, in a letter
dated 9/8/2022, Ref CR/156/2
(deployed in Nyamujaja SC)

13. Namirembe Sara,
appointed under Min.
3015/04/2018: (d) 3, in a letter
dated 9/5/2018 Ref. CR/160/1
(deployed in Kashumba SC)

14. Abaine Johns appointed
under Min. 42/9/2007(1), in a
letter dated 1/10/2007, Ref/
CR/D/10098 (deployed in
Rugaaga SC)

15. Himbisa Edwin appointed
under Min 53/11/2022:2, in a
letter dated 11/7/2022, Ref.
CR/160/1 (deployed inn
Kakamba SC)

16. Kyogabirwe Oliver
appointed under min
2060/1/2018: (a) 1, in a letter
dated 6/2/2018, Ref CR.160/1
(deployed in Masha SC)

17. Arinatwe Silver, appointed
under min 15/05/2022: (5), in a
letter dated 7/6/2022, Ref
CR156/6 (deployed in
Nyakitunda SC)

18. Kamugisha Eliasaph
Bebaga, appointed under min

53/11/2023:3, in a letter dated 7/11/2022, Ref. CR.160/1 (deployed n Kabuyanda SC)

19. Akandinda Enos appointed under Min 28/8/2022: (a) 1, in a letter dated 9/8/2022, Ref. CR/156/5 (deployed in Endiizi SC)

20. Aruho Tomson appointed under Min 53/11/2022:1, in a letter dated 7/11/2022, Ref. CR/160/1 (deployed in Rwanjogyera SC)

21. Kwekunda Hopeline appointed under Min 2060/1/2018: (a) 21, in a letter dated 2/6/2018, Ref. CR.1601

22. Nimusiima Willis, appointed under min 3068/11/208(9)1 in a letter dated 4/12/2018, Ref. CR/160/1 (deployed in Isingiro Town Council)

23. Ejuu Bernard appointed under Min. 12/05/2022: (b) 1, in a letter dated 13/5/2022, Ref CR/160/1 (deployed in Kambeizi SC)

24. Atwine Angella, appointed under min 12/05/2022: (b) 2, in a letter dated 13/5/2022, Ref. CR/160/1 (deployed in Bugango TC)

25. Twinomugisha Fulgence appointed under Min 51/11/2022: (a) 2, in a letter dated 7/11/2022, Ref. CR/160/1, (deployed in Kabuyanda TC)

26. Tumuhanye Reuben Karima, appointed under Min. 51/11/2022 : (a) 2, in a letter dated 7/11/2022, Ref. CR./160/1 (deployed in Ediirizi TC)

27. Kyokunzire Alex Kashegu, appointed under Min.

51/11/2022: (a) 5 in a letter dated 7/11/2022, Ref. CR.160/1 (deployed in Kikagate TC)

28. Byaruhanga James appointed under Min 51/11/2022: (a) 4, in a letter dated 7/11/2022, Ref. CR.160/1 (deployed in Ruhira TC)

29. Twinomugisha Samuel Mijwago, appointed under Min 51/11/2020: (a) 1, in a letter dated 7/11/2021, Ref. CR/160/1 (deployed in Kaberebere TC)

30. Tuebehame Sabastian, appointed under Min. 3068/11/2018 (a) 3, in a letter dated 4/12/2018, Ref. CR/160/1, (deployed in Rugaaga TC)

2

New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

b. A Community Development Officer / Senior CDO in case of Town Councils, in all LLGS, score 5 or else 0.

The LG has 30 LLGs; 21 Sub counties and 9 Town Councils.

There was evidence that the LG substantively appointed all Community Development Officers and Senior Community Development Officers as follows:

1. Agaba Godwin appointed under min 40/12/2021(a) 4 in a letter dated 15/12/2021, Ref. CR/214/1

2. Byanyima Godwin William appointed under Min 34/09/2022: (a) 2, in a letter dated 15/9/2022, Ref. CR/160/1

3. Abaine Asaph E.K appointed under Min 40/12/2021(9) 5, in a letter dated 15/12/2021, Ref. CR/214/1

4. Katushabe Praise, appointed under Min. 34/9/2022: (a) 4, in a letter dated 15/9/2022, Ref. CR/160/1

5

5. Katushabe Ednah appointed under min 34/9/2022: a (4) in a letter dated 15/9/2022, Ref. CR/160/1

6. Nyesiga Evaline, appointed under Min 23/08/2021:2 in a letter dated 6/9/2021, Ref. CR/156/2

7. Twebaze Kemerwa Johnson appointed under Min 23/08/2021:1, in a letter dated 26/7/2022, Ref. CR/160/1

8. Nsamba Alex appointed under Min 21/08/2021: (a) 3, in a letter dated 6/9/2022, Ref. CR/160/1

9. Kiconco Monica K appointed under Min 57/11/2021: (a) 3 in a letter dated 14/11/2021, Ref. CR/156/1

10. Mujuni Vicent appointed under Min 40/12/2021(a): 2 in a letter dated 15/12/2021, Ref. CR/214/1

11. Asimwe B. Cypriano, appointed under Min 40/12/2021 (a) 6 in a letter dated 15/12/2021, Ref. CR/214/1

12. Atuhaire Shivan, appointed under Min 21/08/2021: (a) 1, in a letter dated 6/9/2021, Ref. CR/156/2

13. Nyebasa Seezi appointed under Min. 05/05/2021: (d) 1, in a letter dated 14/5/2021, Ref. CR/160/1

14. Matsiko Mark appointed under Min. 34/09/2022: (a) 3 in a letter dated 15/9/2022, CR/160/1

15. Namutebi Zainabu Nisha appointed under Min. 13/06/2021: (b) 1, in a letter dated 16/6/2021, Ref. CR/156/2

16. Natukunda Enos appointed under Min. 34/09/2022: (a), in a letter dated 15/9/2022, Ref. CR/160/1

17. Nyangoma Janepher appointed under Min. 57/11/2021: 1, in a letter dated 14/11/2022, Ref. CR/160/1

18. Ecodu Simon Peter appointed under Min. 13/06/2021: (b) 3, in a letter dated 16/6/2021, Ref. CR/156/2

19. Tusngwire Robert appointed under Min. 15/06/2021: 1 in a letter dated 16/6/2021, Ref. CR/156/2

20. Tushabe Patience appointed under Min. 04/03/2021: (b) 2, in a letter dated 22/3/2021, Ref. C/156/2

21. Mubangiz Pauson appointed under Min. 40/12/2021 (a) 1, in a letter dated 15/12/2021, Ref. CR.214/1

22. Turibambwe Silver appointed under Min. 3262/11/2020:1, in a letter dated 18/11/2020, Ref. CR/160/1

23. Tayebwa Hassan appointed under Min. 3013/6/2018: (a)1, in a letter dated 2/7/2018, Ref. CR/160/1

24. Kyoratingye Christine appointed under Min. 33/09/2022:2, in a letter dated 15/9/2022, Ref. CR/160/1

25. Tusiime Abel appointed under Min. 33/09/2022:1, in a letter dated 15/9/2022, Ref. CR/160/1

26. Kobusingye Barbra appointed under Min. 3042/2018: (f)1, in a letter

dated 2/7/2018, Ref. CR/156/2

27. Abenawe Jonath appointed under Min 59/11/2022:2, in a letter dated 14/11/2022, Ref. CR/160/1

28. Agaba Arthur Twongye appointed under Min. 59/11/2022 1), in a letter dated 14/11/2022, Ref. CR/160/1

29. Ahairwe Christopher appointed under Min. 3262/11/2020:2, in a letter dated 18/11/2020, Ref. CR/160/1

30. Twineomucunguzi Moses, appointed under Min. 05/05/2021: (f) 2, in a letter dated 14/5/2021, Ref. CR/160/1

2

New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

c. A Senior Accounts Assistant /an Accounts Assistant in all LLGS, score 5 or else 0.

5

The LG has 30 LLGs: 21 Sub counties and 9 Town Councils.

There was evidence that the LG substantively appointed all Senior Accounts Assistants/Treasurers as follows:

1. Gumisiriiza Christopher appointed (SAA) appointed under Min. 2060/1/20218: (b)2 in a letter dated 7/2/2018, Ref. CR/160/1

2. Tumuhimbise Jonard (SAA) appointed under Min. 29/08/2022: (a) 3, in a letter dated 9/8/2022, Ref. CR/160/1

3. Mugisha Hannington Ndire, (SAA) appointed under Min. 3209/03/2020: 2, in a letter dated 19/3/2022, Ref. CR/156/6

4. Ampurire Believe (Treasurer) appointed under Min. 3021/6/2018: (b) 2, in a letter dated 23/5/2018, Ref. CR/160/1

5. Lukyamuzi Sulaiman, (SAA)
appointed under Min.
3021/6/2018: (b) 1, in a letter
dated 19/6/2018, Ref. CR/160/1
6. Kyasiimire Agatha (SAA)
appointed under Min
29/09/2022: (a) 2, in a letter
dated 9/8/2022, Ref. CR/160/1
7. Musiimire Phionah (SAA)
appointed under Min
04/03/2021: (f)1, in a letter
dated 22/3/2021, Ref. CR.156.2
8. Kamugisha Cleaphas (SAA)
appointed under Min.
3072/11/2018: (f)2, in a letter
dated 6/12/2018, Ref. CR/160/1
9. Ayorekire Ronald (AA)
appointed under Min
3155/11/2019; (a), in a letter
dated 19/11/2019, Ref.
CR/156/2
10. Natukunda Catherine (SAA)
appointed under Min.
27/08/2022: (c) 4, in a letter
dated 9/8/2022, Ref. CR/156/2
11. Dember Edward (SAA)
appointed under Min
27/08/2022: (c) 5, in a letter
dated 9/8/2022, Ref. CR/156/2
12. Ayebare Victor (SAA)
appointed under Min.
27/08/2022: (c) 5, in a letter
dated 8/9/2021, Ref. CR/156/2
13. Boroba Alphose (SAA)
appointed under Min.
13/06/2021: (d) 1, in a letter
dated 16/6/2021, Ref. CR/156/2
14. Mutesi Rose (SAA)
appointed under Min
27/08/2022 (c)6, in a letter
dated 9/8/2022, Ref. CR/156/2
15. Tumuhimbise Wilberforce
(SAA) appointed under Mn
56/11/2022: (i) 4, in a letter
dated 14/11/2022

16. Namara Lovance (SAA)
appointed under min
56/11/2022: (C) 2, in a letter
dated 14/11/2022, Ref.
CR/156/2
17. Tugabirwe Doreen (SAA),
appointed under Min.
56/11/2022: (c) 1, in a letter
dated 14/11/2022, Ref.
CR/156/2
18. Asimwe Maureen (SAA)
appointed under Min
3078/12/2018: 1 in a letter
dated 9/1/2019, Ref CR/156/6
19. Tukamuhabwa Baslin (SAA)
appointed under Min
407/05/10(1), in a letter dated
25/6/2010, Ref. CR/D/10727
20. Tugume Edgar (SAA)
appointed under Min
27/08/2022: (c) 2, in a letter
dated 9/8/2021, Ref. CR/156/2
21. Atwijukire Amon (SAA)
appointed under Min.
56/11/2022: (c)1, in a letter
dated 14/11/2022
22. Mushabe Anthony B (SAA)
appointed under min
28/11/2005, in a letter dated
14/11/2005, ref CR/160/1
23. Mabongo John Chrysostom
(Treasurer) appointed under
Mn 28/11/2021(1), in a letter
dated 9/12/2021, Ref CR/214/1
24. Natukwatsa Emmy
(Treasurer) appointed under
Min. 2014/2/2018 c) 1,
1/1/2018, CR/156
25. Kyarisiima Jovenle
(Treasurer) appointed under
Min 18/05/2022:1, 2/6/2022,
CR/160/1
26. Kakutyano Roberts
(Treasurer) appointed under
Min. 3202/01/2020(1), in a letter

dated 25/2/2020, Ref. CR/156/6

27. Atwine Winnie (Treasurer) appointed under Min. 3202/01/2020(1), in a letter dated 25/2/2020, Ref. CR/156/6

28. Tumuranye Justine (Treasurer) 34/12/2021(a) 3, in a letter dated 9/12/2021, CR/214/1

29. matsiko Quilino (Treasurer) appointed under Min 34/12/2021(a) 1, in a letter dated 9/12/2021, Ref. CR/214/1

30. Mwesigye Robert (Treasurer) appointed under Min. 34/12/2021 (a) 2, in a letter

Environment and Social Requirements

3 Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY. Maximum score is 4	If the LG has released 100% of funds allocated in the previous FY to: a. Natural Resources department, score 2 or else 0	For Isingiro LG Natural Resources Department, The amount allocated for FY 2021/2022 (ABPR, page, 10) was UGX. 6,644,287,681, and released UGX. 6,644,287,681. This was a ratio 100%. 2
3 Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY. Maximum score is 4	If the LG has released 100% of funds allocated in the previous FY to: b. Community Based Services department. score 2 or else 0.	For Isingiro LG Community Based Services Department, The amount allocated for FY 2021/2022, (ABPR, page,10) was UGX.372,965,342, and released UGX. 372,965,342. This was a 100%. 2

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.

Maximum score is 12

a. If the LG has carried out Environmental, Social and Climate Change screening,

score 4 or else 0

There was evidence that Isingiro LG carried out Environmental, Social and Climate Change screening for DDEG funded projects the previous FY;

Construction of office extension at the district headquarters was screened on 09/08/2021 with ESMPs prepared and costed at UGX: 550,000 on 09/08/2021.

Fencing of district headquarters land was screened on 06/08/2021 with ESMPs prepared and costed at UGX: 10,135,000 on 06/08/2021.

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.

Maximum score is 12

b. If the LG has carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the Discretionary Development Equalization Grant (DDEG),

score 4 or 0

The DDEG funded projects for the previous FY did not qualify undergoing an Environment and Social Impact Assessment. These included;

Construction of office extension at the district headquarters.

Fencing of district headquarters land .

4

4

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.

Maximum score is 12

c. If the LG has a Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG);;

score 4 or 0

There was evidence that all projects under DDEG for the previous FY had costed ESMPs prepared;

Construction of office extension at the district headquarters was screened on 09/08/2021 with ESMPs prepared and costed at UGX: 550,000 on 09/08/2021.

Fencing of district headquarters land was screened on 06/08/2021 with ESMPs prepared and costed at UGX: 10,135,000 on 06/08/2021.

Financial management and reporting

5

10

Evidence that the LG does not have an adverse or disclaimer audit opinion for the previous FY.

Maximum score is 10

If a LG has a clean audit opinion, score 10;

If a LG has a qualified audit opinion, score 5

If a LG has an adverse or disclaimer audit opinion for the previous FY, score 0

LG has a clean audit opinion.

6	<p>Evidence that the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes issues, recommendations, and actions against all findings where the Internal Auditor and Auditor General recommended the Accounting Officer to act (PFM Act 2015).</p>	<p>If the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g),</p>	<p>As per the submissions to the Internal Auditor General's office and records at Isingiro DLG, a report on the implementation status of AG for FY 2020/2021 was submitted to the office of MoFPED by the CAO Asiimwe Alice Rushure on 20/12/2021. The report contained actions taken on 10 recommendations against all findings (pages, 1-3). The submission was made on within the February end deadline.</p>	10
	<p>maximum score is 10</p>	<p>score 10 or else 0.</p>		
7	<p>Evidence that the LG has submitted an annual performance contract by August 31st of the current FY</p>	<p>If the LG has submitted an annual performance contract by August 31st of the current FY,</p>	<p>The LG in Pursuant to the Public Financial Management Act of 2015, Part VII and according to the MoFPED inventory of submissions and records at the LG. Performance Contract for FY 2022/2023, signed by the Accounting Officer (CAO) Asiimwe Alice Rushure was submitted and acknowledged by PS/ST on 26/07/2022. This was before the deadline of 31st August.</p>	4
	<p>Maximum Score 4</p>	<p>score 4 or else 0.</p>		
8	<p>Evidence that the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year</p>	<p>If the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year,</p>	<p>According to the MoFPED inventory of submissions and records at the DLG Annual Performance Report for FY 2021/22, signed by the Accounting Officer (CAO) Asiimwe Alice Rushure was submitted on 30/08/2022. This was within the deadline of 31st August.</p>	4
	<p>maximum score 4 or else 0</p>	<p>score 4 or else 0.</p>		

Evidence that the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year

Maximum score is 4

If the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year,

score 4 or else 0.

According to the MoFPED inventory of submissions and records at the DLG, Quarterly Performance Reports for FY 2021/22, signed by the Accounting Officer (CAO) Asiimwe Alice Rushure were submitted as follows.

Quarter 1 report on 26/10/2021

Quarter 2 report on 13/01/2022

Quarter 3 report on 29/04/2022

Quarter 4 report on 30/08/2022

All the reports were submitted within the mandatory August 31 deadline.